HIGHLAND COMMUNITY COLLEGE
INTENT TO GRADUATE

1. Filing deadline for Fall 2012 – Monday, October 29, 2012
   Summer 2013 – Monday, April 29, 2013

2. A NON-Refundable fee of $25 must accompany this completed form when presented to the HCC Records office. Please print legibly.
3. If you are planning on using credits from another institution to graduate from HCC and have not yet submitted an official transcript, please do so as soon as possible.
4. Summer and Fall graduates are encouraged to participate in Spring commencement exercises.
5. The intent to graduate covers a student for an entire year from when they apply.
6. If you have any questions regarding this form and/or the graduation processes, please contact Jeremy at 815-599-3500
7. Please allow 6-8 weeks after the given graduation (walking through, receiving diploma cover) in Spring commencement exercises held on our campus in May 18, 2013
   Yes (For an accurate count for caps and gowns)
   No

My name is pronounced (for those students participating in the ceremony) as ______________________________________

Last
Example - Weber (like the grill)
Example - Kryzews (Kryzews)

First
Diana (Die-ann-a)
Palascak (Pal-a-sack)

If you require any special arrangements for participating in the ceremony (for instance, students with a disability) or special accommodations for guests, please describe below. You may also call 815-599-3500 or email Jeremy.Bratd@highland.edu if you have questions

*I am applying for:
_____Associate of Science
_____Associate of Arts
_____Associate of Applied Science
*(Emphasis of AAS) ______________________
AAT – Mathematics
AAT – Early Childhood Education

**Please refer to the current Highland catalog for description/requirements of appropriate degree/certificate or use the chart on the back of this form. **AAS candidates must provide an emphasis if more than one is offered.

I am a member of Phi Theta Kappa:
_____Yes _____No
Did you attend HCC prior to Summer of 1993?
_____Yes _____No

***Is there something unique about this graduation for you or someone else you know? Please let us know of any human-interest story about your or any other graduates (such as third generation graduate, brother/sister, mother/father, husband/wife, etc) on the reverse side of the questionnaire. If you have any questions about this, please contact Community Relations at 815-599-3421.*********

**Financial Aid Recipients Only**
I hereby authorize that the “Graduation Fee” be charged against the proceeds of my grants or scholarships for which I am eligible. I understand that I am responsible for any charges, which may be in excess of these proceeds.

Degree Candidate’s Signature ____________________________

Authorized Financial Aid Signature ____________________________

**For Office Use Only**
Received by __________________ Date __________
Fee Paid ($25) Y ___ N ___ Seq. # ______
### FIELD OF STUDY CODES AND PROGRAM TITLES

The Field of Study Codes are arranged in the following manner:

A. Transfer (2-year Degree at Highland and transferring to another college)
B. Two Year Non-Transfer Degree (2-year vocational degree)
C. Certificate (less than 2-year programs)
D. Other

#### A. Transfer Degrees:

1. **Associate of Science** 303
   *(Use 303 if specific A.S. is not listed below)*
   - Agriculture 402
   - Biology 403
   - Business Administration 204
   - Chemistry 406
   - Computer Science 407
   - Geology 409
   - Mathematics 410
   - Physical Education 510
   - Physics 411
   - Pre-Chiropractic 430
   - Pre-Dentistry 412
   - Pre-Med. Tech 416
   - Pre-Medicine 418
   - Pre-Pharmacy 422
   - Pre-Vet Med. 424

2. **Associate of Arts** 304
   *(Use 304 if specific A.A. is not listed below)*
   - Art 302
   - History/Social Science 502
   - Human/Social Service 509
   - Music 306
   - Political Science 504
   - Professional Education 506
   - Psychology 516
   - Sociology 508
   - Speech /Theatre 308

3. **Associate of Engineering Science** 414

4. **AAT-Mathematics** 309

5. **AAT – Special Education** 511

6. **AAT – Early Childhood Education** 311

#### B. Two-year Non-Transfer Degrees:

- **Associate of Applied Science**
  - Accounting 203
  - Agricultural Management 630
  - **Agri-Business Emphasis**
    - **General Production Emphasis**
      - **Dairy Herd Management Emphasis**
        - Auto Body Repair 622
        - Automotive Mechanics 604
        - Early Childhood Education 703
        - Emergency Medical Technician 425
        - Equine Science 633
        - Graphic Design 301
        - Industrial Mfg. Technology 617
        - Information Systems 206
      - **Programming Emphasis**
        - **Computer Technician Emphasis**
          - **Office Administration Emphasis**
            - **Business Emphasis**
              - Information/Word Processing 220
              - Information Technology/Healthcare 233
      - **Medical Transcription Emphasis**
        - **Medical Coding Emphasis**
          - Medical Assistant 420
          - Nursing/ADN 421
          - NION Nursing (Online) 423
          - Paraprofessional Educator 505
          - Web Design 210
      - **Art/Music Specialist Emphasis**
        - **Business Emphasis**
          - **INFT Specialist Emphasis**
          - Wind Turbine Technology 631

#### C. Certificates:

- Accounting 213
- Accounts Clerk 214
- Agricultural Production 605
- **Dairy or General Emphasis**
- Autobody Repair Certificate 629
- Automotive Service Level I 636
- Automotive Service Level II 637
- Clerical Business 241
- Clerk Typist 231
- Computer Technician 619
- Cosmetology 606
- Customer Service 212
- Desktop Publishing 222

- **Equine Certificates**
  - Equine Massage Therapist 638
  - Equine Riding Instructor 640
  - Stable Manager 639
  - General Equine Science 641

- Level 2 ECE Credential 723
- Level 3 ECE Credential 713
- Graphic Design 305

- **Industrial Manufacturing Technology:**
  - Basic Welding 628
  - Computer-Aided Design/Mech. 601
  - Industrial Electronics & Controls 615
  - Industrial Maintenance Technician 623
  - Machine Processes 607
  - Welding & Fabrication 614

- Information Word Processing 221
- Medical Coding 234
- Medical Transcriptionist 232
- Nail Technician 635
- Paramedic Certificate 426
- Paraprofessional Educator 507
- Practical Nursing (LPN) 419
- Professional Tax Preparer 216
- QuickBooks Professional 215
- Wind Turbine Technician 632

- **Associate of General Studies Degree** 101
  *(A variety of courses to meet personal goals.)*