



Business Administration (204)

Associate of Arts

ABOUT OUR PROGRAM

This degree is designed for students who plan to transfer to a four-year college or university to complete a Bachelor's degree in Accounting, Economics, Finance, Management, Marketing, or General Business Administration. The program is intended to fulfill general education and core business course requirements to prepare students for junior-level classes in their majors.

NATURE OF WORK AND EMPLOYMENT

Because the choice of majors within Business Administration is so diverse, employment trends for all occupations cannot be listed here. Students are advised to contact the college or university that they plan to transfer to. Each college or university has different requirements. This will ensure the student gets the most updated information for their particular specialization within the business area. Some of the more popular job titles include accountants, auditors, managers, sales representatives, and financial officers.

SPECIAL CONSIDERATIONS

The listed coursework is a recommendation only. Students should check with a student advisor for HCC graduation requirements and specific university requirements in this major. Students must meet with an advisor to ensure that the special requirements of the department and institution they plan to transfer to are met. Colleges and universities have specific requirements for transfer students.

PROGRAM CONTACTS

Call Highland at 815-235-6121 for the following program contacts:

- Scott Anderson, Dean of Business & Technology
- Rich Jacobs, Business Faculty
- Thedford Jackson, Transfer Coordinator/Student Advisor

RECOMMENDED COURSES

The following are recommended courses for this major only. Students must still meet all requirements for the Associate of Arts degree (see page 56) in order to graduate from Highland Community College. For more information, please see your student advisor.

* ACCT	213	Financial Accounting	4
* ACCT	214	Managerial Accounting	4
* BUSN	121	Introduction to Business	3
†* BUSN	223	Business Law I	3
	-or-		
†* BUSN	229	Legal Environment of Business	3
BUSN	225	Personal Finance	3
* BUSN	246	Principles of Marketing	3
* BUSN	249	Principles of Management	3
* ECON	111	Principles of Economics I	3
* ECON	112	Principles of Economics II	3
* INFT	180	Introduction to Information Systems	3
* MATH	171	Finite Mathematics	4
* MATH	172	Calculus for Business and Social Science	4
* MATH	177	Statistics	
	-or-		3
* BUSN	221	Business Statistics	
PHIL	282	Ethics	3
* PSY	161	Introduction to Psychology	3

* Course has a prerequisite. See course descriptions.

† Some transfer institutions require BUSN 223. Others require BUSN 223 and BUSN 224 (Business Law I). Others require only BUSN 229. Check with a student advisor before enrolling in either course.

