

Career Services Fall 2015 Workshops

RESUME WRITING LAB

A resume is the first contact an employer has with you. Your resume can be the difference between you receiving an interview request or not. Attend this open lab to receive feedback and strategies that can help improve your resume.

Tuesday, September 1	10 – 11:30 AM	Room T-162
Tuesday, September 15	3 – 4:30 PM	Room T-162
Wednesday, September 30	10 – 11:30 AM	Room T-161
Monday, October 19	3 – 4:30 PM	Room T-162
Thursday, October 29	10 – 11:30 AM	Room T-162
Thursday, November 12	3 – 4:30 PM	Room T-162
Monday, November 23	10 – 11:30 AM	Room T-162



SELLING YOURSELF: INTERVIEW SKILLS

Selling yourself is a skill which can be mastered through practice. Attend this interactive information session to receive tips and techniques to improve your interviewing skills.

Thursday, September 3	3 – 4:30 PM	Room H-210
Thursday, September 17	10 – 11:30 AM	Room H-208
Monday, September 28	3 – 4:30 PM	Room H-208
Wednesday, October 14	10 – 11:30 AM	Room H-210
Tuesday, October 27	3 – 4:30 PM	Room H-210
Tuesday, November 10	10 – 11:30 AM	Room H-210



DO YOU HAVE THE “SOFT SKILLS” EMPLOYERS ARE SEEKING?

Soft skills are the key to getting and retaining your next job. They create a positive environment and contribute to your success. Attend this workshop to receive feedback and gain confidence to ensure you the skills to “wow” the employer.

Tuesday, September 8	10 – 11:30 AM	Room H-210
Thursday, October 8	3 – 4:30 PM	Room H-210
Wednesday, November 4	10 – 11:30 AM	Room H-210

