Degree Evaluation Tutorial

Click on Degree Evaluation
Click on the term (from the drop down box) that you have most recently attended. Then click Submit.
If you have a program of study declared at the college, it will show up (see arrow by the word degree). Please click on Generate New Evaluation (see arrow on bottom)
Please click and mark the circle with your mouse to highlight your declared program of study (see arrow). Click on desired term of graduation. Finally, click on Generate Request. Please skip to page 10 of tutorial to see your degree compliance.
If you have not selected a major, you will receive the following message. Please select “What If Analysis” down below
As the student can read, choose between catalog terms of Fall 2003 and Fall 2006, choose the term that best fits you in terms of your attendance here at Highland. Then click Continue.
Scroll and select the program/certificate to evaluate how many classes you still need to graduate. Then select Continue.
As you can see from the top arrow, please make sure campus is selected as “None”.

Under the First Major (depending on your program), select your emphasis. In this example, there is no focus. Then hit Submit.
Please select an Evaluation Term based on the most recent term of enrollment (most students will select the top term). Click Generate Request
From the big arrow, please select “Detail Requirements” and click Submit to see your evaluation.
Please see an advisor or Dean of Enrollment Services for an official evaluation.

Notice, the required, institutional and GPA Areas. Red Font being areas that you are short.
The first arrow indicates a “No” and showing that the student has not met the Communications requirements with a list of classes that satisfy this area.

The 2\textsuperscript{nd} arrow indicates that the student has not submitted an official, final (meaning sealed envelope sent to Admissions and Records) Illinois High school transcript or official GED transcript (Regional Office of Education in Stockton). If the student is an out of state high school graduate, they will need to see Instructor Andy Dvorak in Building M.
Based on the academic catalog, these are the courses that are articulated as transfer. Notice that only 4 hours of activity courses count in this area. In addition, check with your advisor in terms of maximum transferability based on your college/major.

Notice the lab science courses that count for this requirement.
These occupational classes are classes that are articulated for occupational program (see HCC catalog). Please see your advisor if there are further questions. If you want to do a new evaluation, click on “Generate new evaluation (if you are currently enrolled) or What if Analysis” (if not currently enrolled).