#### **Degree Evaluation Tutorial**

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Click on the term (from the drop down box) that you have most recently attended. Then click Submit.

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Primary Curri Drogrami	Associate of Science				
Catalog Term	Fall 2008				
Level:	Undergraduate				
Campus:	On-campus Facility HCC/WDC				
College:	Baccalaureate/Transfer				
Degree:	Associate in Science (AS)				
First Major:	Pre-Medicine-AS				
🞯 E-mail your	advisor: Cecilia Gloden				
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If you have a program of study declared at the college, it will show up (see arrow by the word degree) . Please click on Generate New Evaluation (see arrow on bottom)

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Please click and mark the circle with your mouse to highlight your declared program of study (see arrow). Click on desired term of graduation. Finally, click on Generate Request. Please skip to page 10 of tutorial to see your degree compliance.

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## If you have not selected a major, you will receive the following message. Please select "What If Analysis" down below

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As the student can read, choose between catalog terms of Fall 2003 and Fall 2006, choose the term that best fits you in terms of your attendance here at Highland. Then click Continue

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## Scroll and select the program/certificate to evaluate how many classes you still need to graduate . Then select Continue

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What-if Analysis  Step 3 : Select a major. Leave "Campus" set to "None".	
Entry Term: Fall 2006	
Program: Associate of Arts	
Level: Undergraduate	
Degree: Associate in Arts (AA)	
College: Baccalaureate/Transfer	
Campus: None	
First Major*: Art-AA and Department: None	
Submit	
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### As you can see from the top arrow, please make sure campus is selected as "None"

Under the First Major (depending on your program), select your emphasis. In this example, there is no focus. Then hit Submit

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Entry Term: Fall 2006		
Program: Associate of Arts		
Level: Undergraduate		
College: Baccalaureate/Transfer		
Campus:		
First Major: Art-AA		
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Please select an Evaluation Term based on the most recent term of enrollment (most students will select the top term). Click Generate Request

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# From the big arrow, please select "Detail Requirements" and click Submit to see your evaluation

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No	AND	FINE_ARTS	Requirement
			(Select one course from ART 110, 215, 216, 219; HUMA 104; MUS 267, 268; SPCH 290; THEA 196)
No	AND	HUMANITIES	Requirement
			(Select one course from ENGL 223, 224, 225, 226, 227, 228, 229; HUMA 104; PHIL 180, 281, 282)
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			(Select an additional two courses from ART 110, 215, 216, 219; ENGL 223, 224, 225, 226, 227, 228, 229; HUMA 104; MUS 267, 268; PHIL 180, 281, 282; SPCH 290; THEA 196)
No	AND	MATH	Requirement
			(Select one course from MATH 165, 168, 171, 172, 174, 177, 268, 269)
No	AND	SCI_LIFE	Requirement
			(Select one course from BIOL 109, 110, 116, 120, 124, 213)
No	AND	SCI_PHYSCL	Requirement
			(Select one course from CHEM 120*, 123; GEOL 126, NSCI 131, 132, 133, 134, 232; PHYS 141, 143) *CHEM 120 must be taken with a lab
No	AND	SOC_BEHV	Requirement
			(Select three courses, including one course from HIST or POL, and including two subject areas from

The first arrow indicates a "No" and showing that the student has not met the Communications requirements with a list of classes that satisfy this area

The 2<sup>nd</sup> arrow indicates that the student has not submitted an official, final (meaning sealed envelope sent to Admissions and Records) Illinois High school transcript or official GED transcript (Regional Office of Education in Stockton). If the student is an out of state high school graduate, they will need to see Instructor Andy Dvorak in Building M.

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These occupational classes are classes that are articulated for occupational program (see HCC catalog). Please see your advisor if there are further questions. If you want to do a new evaluation, click on "Generate new evaluation (if you are currently enrolled) or What if Analysis" (if not currently enrolled).