



**HIGHLAND  
COMMUNITY  
COLLEGE**

**BUDGET**

**2016-2017**

**HIGHLAND COMMUNITY COLLEGE  
OPERATING FUND BUDGET**

<u>REVENUE</u>	<u>Adopted Budget 2015-16</u>	<u>Proposed Budget 2016-2017</u>		<u>Increase (Decrease)</u>
		<u>Amount</u>	<u>Percent</u>	
Local Governmental Sources	\$6,304,178	\$6,348,301	46.6%	\$44,123
State Governmental Sources	1,477,920	738,961	5.4%	(738,959)
Federal Governmental Sources	35,541	35,541	0.3%	-
Student Tuition and Fees	5,085,000	5,450,750	40.0%	365,750
Other Sources	<u>1,267,426</u>	<u>1,049,428</u>	<u>7.7%</u>	<u>(217,998)</u>
Total Revenue	<u>\$14,170,065</u>	<u>\$13,622,981</u>	<u>100.0%</u>	<u>(\$547,084)</u>
Revenue Percentage Increase				-3.9%
 <u>EXPENDITURES</u>				
Salaries	9,100,621	8,789,769	63.3%	(\$310,852)
Fringe Benefits	2,156,760	2,297,433	16.5%	140,673
Contractual Services	791,395	741,373	5.3%	(50,022)
General Materials & Supplies	825,323	858,507	6.2%	33,184
Conference & Meeting Expense	255,647	228,080	1.6%	(27,567)
Fixed Charges	600,424	483,885	3.5%	(116,539)
Utilities	675,173	627,251	4.5%	(47,922)
Capital Outlay	32,953	0	0.0%	(32,953)
Other	355,850	353,386	2.6%	(2,464)
Transfers	<u>(293,532)</u>	<u>(484,827)</u>	<u>-3.5%</u>	<u>(191,295)</u>
Total Expenditures	<u>\$14,500,614</u>	<u>\$13,894,857</u>	<u>100.0%</u>	<u>(\$605,757)</u>
Expenditure Percentage Increase				-4.2%
FY2017 Revenues in Excess of Expenses		<u>(\$271,876)</u>		

## HIGHLAND COMMUNITY COLLEGE INSTRUCTION

The narrative on pages 2 through 10 includes comparisons of the 2015-2016 budget to the 2016-2017 budget. It should be noted that 2015-2016 actual results for particular line items may vary from the amount budgeted. Actual 2015-2016 results are reported in the annual Financial Report.

In 2016, the College implemented reductions in force. A full year of reduced workforce is reflected in the decrease in 2016-2017 salaries of \$310,852. For 2016-2017, the College's employee medical insurance plan increased premiums by 15%, which is included in the overall increase from the 2015-2016 budget of \$140,673 for employee benefits. To reduce costs, operational funds will not be used for capital outlay, reducing 2016-2017 expenses to zero for this line.

Total instruction costs are budgeted to decrease \$33,476. Salaries are included at 2016 contractual levels. These lines also include part-time, summer, and overload salaries.

	<b>Adopted Budget <u>2015-2016</u></b>	<b>Proposed Budget <u>2016-2017</u></b>	<b>Proposed Increase <u>(Decrease)</u></b>
<b>INSTRUCTION: PROGRAM TOTAL</b>			
Salaries	\$5,651,834	\$5,599,197	(\$52,637)
Employee Benefits	1,029,699	1,111,123	81,424
Contractual Services	106,424	49,224	(57,200)
General Materials & Supplies	221,684	234,180	12,496
Conference & Meeting Expense	63,359	51,499	(11,860)
Fixed Charges	10,500	14,530	4,030
Capital Outlay	8,185	0	(8,185)
Utilities	2,200	600	(1,600)
Other	<u>2,925</u>	<u>2,981</u>	<u>56</u>
Total Instruction	<u>\$7,096,810</u>	<u>\$7,063,334</u>	<u>(\$33,476)</u>
 <b><u>HUMANITIES DIVISION</u></b>			
Salaries	\$1,259,591	\$1,291,492	\$31,901
Employee Benefits	212,876	208,154	(4,722)
Contractual Services	18,840	9,625	(9,215)
General Materials & Supplies	19,754	19,407	(347)
Conference & Meeting Expense	13,825	12,652	(1,173)
Fixed Charges	500	530	30
Capital Outlay	7,185	0	(7,185)
Other	<u>2,925</u>	<u>2,969</u>	<u>44</u>
Total Humanities Division	<u>\$1,535,496</u>	<u>\$1,544,829</u>	<u>\$9,333</u>

**Instruction Continued**

	<b><u>Adopted Budget 2015-2016</u></b>	<b><u>Proposed Budget 2016-2017</u></b>	<b><u>Proposed Increase (Decrease)</u></b>
<b><u>SOCIAL SCIENCE DIVISION</u></b>			
Salaries	\$550,204	\$490,644	(\$59,560)
Employee Benefits	104,909	103,251	(1,658)
General Materials & Supplies	<u>2,100</u>	<u>1,110</u>	<u>(990)</u>
Total Social Science Division	<u>\$657,213</u>	<u>\$595,005</u>	<u>(\$62,208)</u>

**NATURAL SCIENCE AND HEALTH DIVISION**

Salaries	\$1,706,939	\$1,694,272	(\$12,667)
Employee Benefits	327,550	381,372	53,822
Contractual Services	24,398	2,738	(21,660)
General Materials & Supplies	85,337	101,732	16,395
Conference & Meeting Expense	18,357	20,377	2,020
Utilities	600	600	0
Capital Outlay	1,000	0	(1,000)
Other	<u>0</u>	<u>12</u>	<u>12</u>
Total Natural Science and Health Division	<u>\$2,164,181</u>	<u>\$2,201,103</u>	<u>\$36,922</u>

**BUSINESS AND TECHNOLOGY DIVISION**

Salaries	\$1,733,378	\$1,709,660	(\$23,718)
Employee Benefits	301,698	342,598	40,900
Contractual Services	40,636	15,611	(25,025)
General Materials & Supplies	105,315	105,807	492
Conference & Meeting Expense	13,685	6,811	(6,874)
Fixed Charges	10,000	14,000	4,000
Telecommunications	<u>600</u>	<u>0</u>	<u>(600)</u>
Total Business and Tech Division	<u>\$2,205,312</u>	<u>\$2,194,487</u>	<u>(\$10,825)</u>

**Instruction Continued**

	<b><u>Adopted Budget 2015-2016</u></b>	<b><u>Proposed Budget 2016-2017</u></b>	<b><u>Proposed Increase (Decrease)</u></b>
<b><u>TRANSITIONAL MATH</u></b>			
Salaries	\$181,496	\$197,033	\$15,537
Employee Benefits	18,811	11,198	(7,613)
General Materials & Supplies	678	648	(30)
Conference & Meeting Expense	<u>100</u>	<u>655</u>	<u>555</u>
Total Transitional Math	<u>\$201,085</u>	<u>\$209,534</u>	<u>\$8,449</u>

**INSTRUCTIONAL ADMINISTRATION**

Salaries	\$220,226	\$216,096	(\$4,130)
Employee Benefits	63,855	64,550	695
Contractual Services	22,550	21,250	(1,300)
General Materials & Supplies	8,500	5,476	(3,024)
Conference & Meeting Expense	17,392	11,004	(6,388)
Utilities	1,000	0	(1,000)
Capital Outlay	0	0	0
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Instructional Administration	<u>\$333,523</u>	<u>\$318,376</u>	<u>(\$15,147)</u>

**HIGHLAND COMMUNITY COLLEGE  
ACADEMIC SUPPORT**

Total academic support costs are budgeted to increase \$2,031. Salaries are included at 2016 contractual levels.

<u>AUDIO VISUAL SERVICES</u>	<u>Adopted Budget 2015-2016</u>	<u>Proposed Budget 2016-2017</u>	<u>Proposed Increase (Decrease)</u>
Salaries	\$35,513	\$35,240	(\$273)
Employee Benefits	7,647	8,588	941
Contractual Services	2,261	6,615	4,354
General Materials & Supplies	6,625	5,441	(1,184)
Conference & Meeting Expense	0	0	0
Capital Outlay	<u>2,420</u>	<u>0</u>	<u>(2,420)</u>
Total Audio Visual Services	<u>\$54,466</u>	<u>\$55,884</u>	<u>\$1,418</u>
<u>LIBRARY SERVICES</u>			
Salaries	\$214,955	\$220,123	\$5,168
Employee Benefits	76,862	87,800	10,938
Contractual Services	1,000	1,000	0
General Materials & Supplies	75,849	74,587	(1,262)
Conference & Meeting Expense	5,719	3,200	(2,519)
Capital Outlay	<u>302</u>	<u>0</u>	<u>(302)</u>
Total Library Services	<u>\$374,687</u>	<u>\$386,710</u>	<u>\$12,023</u>
<u>LEARNING ASSISTANCE CENTER</u>			
Salaries	\$291,227	\$269,211	(\$22,016)
Employee Benefits	71,158	81,183	10,025
Contractual Services	13,880	15,000	1,120
General Materials & Supplies	14,600	15,600	1,000
Conference & Meeting Expense	5,168	3,879	(1,289)
Capital Outlay	<u>268</u>	<u>0</u>	<u>(268)</u>
Total Learning Assistance Center	<u>\$396,301</u>	<u>\$384,873</u>	<u>(\$11,428)</u>
<b>TOTAL ACADEMIC SUPPORT</b>	<u><b>\$825,454</b></u>	<u><b>\$827,467</b></u>	<u><b>\$2,013</b></u>

**HIGHLAND COMMUNITY COLLEGE  
STUDENT DEVELOPMENT**

Student development includes admissions and records, financial aid, recruitment and retention, academic advising, student activities, and counseling and career information. Student development costs are budgeted to decrease a total of \$185,200. This is due to reductions in force made in 2016 impacting three positions, reductions in the College-funded student worker program and the decrease in enrollment of students eligible for Illinois Veteran's Grant tuition waivers.

<u>STUDENT DEVELOPMENT</u>	<u>Adopted Budget 2015-2016</u>	<u>Proposed Budget 2016-2017</u>	<u>Proposed Increase (Decrease)</u>
Salaries	\$935,580	\$792,925	(\$142,655)
Employee Benefits	261,455	276,688	15,233
Contractual Services	23,685	21,910	(1,775)
General Materials & Supplies	20,339	18,361	(1,978)
Conference & Meeting Expense	32,078	27,123	(4,955)
Fixed Charges	8,350	8,100	(250)
Utilities	720	0	(720)
Capital Outlay	300	0	(300)
Other	<u>118,000</u>	<u>70,200</u>	<u>(47,800)</u>
<b>TOTAL STUDENT DEVELOPMENT</b>	<u>\$1,400,507</u>	<u>\$1,215,307</u>	<u>(\$185,200)</u>

**HIGHLAND COMMUNITY COLLEGE  
PUBLIC SERVICES**

The public services budget includes off-campus credit offerings as well as non-credit courses and seminars, and includes Business Institute. The increase in the public services budget of \$59,692 is due to the projected increase in enrollment in the truck driving program.

<u>PUBLIC SERVICES</u>	<u>Adopted Budget 2015-2016</u>	<u>Proposed Budget 2016-2017</u>	<u>Proposed Increase (Decrease)</u>
Salaries	\$182,904	\$174,865	(\$8,039)
Employee Benefits	13,704	15,033	1,329
Contractual Services	148,486	204,911	56,425
General Materials & Supplies	18,968	29,474	10,506
Conference & Meeting Expense	41,820	42,220	400
Fixed Charges	2,600	2,771	171
Capital Outlay	<u>1,100</u>	<u>0</u>	<u>(1,100)</u>
<b>TOTAL PUBLIC SERVICES</b>	<u>\$409,582</u>	<u>\$469,274</u>	<u>\$59,692</u>



**HIGHLAND COMMUNITY COLLEGE  
GENERAL ADMINISTRATION**

General administration includes the office of the president, the business office, community relations, human resources, payroll, and the board secretary. Total general administration costs are budgeted to increase \$1,623.

<u>GENERAL ADMINISTRATION</u>	<u>Adopted Budget 2015-2016</u>	<u>Proposed Budget 2016-2017</u>	<u>Proposed Increase (Decrease)</u>
Salaries	\$719,612	\$711,276	(\$8,336)
Employee Benefits	213,774	240,184	26,410
Contractual Services	108,117	96,679	(11,438)
General Materials & Supplies	216,965	213,584	(3,381)
Conference & Meeting Expense	32,727	32,048	(679)
Utilities	3,153	0	(3,153)
Capital Outlay	700	0	(700)
Other	<u>0</u>	<u>2,900</u>	<u>2,900</u>
<b>TOTAL GENERAL ADMINISTRATION</b>	<u>\$1,295,048</u>	<u>\$1,296,671</u>	<u>\$1,623</u>

**HIGHLAND COMMUNITY COLLEGE  
INSTITUTIONAL SUPPORT**

Institutional support includes general college-wide activities and services such as legal services, telephone, postage, fleet vehicles, printing, data processing, and facilities usage and special promotions. The institutional support costs are budgeted to decrease \$454,920. The decrease is due to reduction in force of 2 positions in 2016, the change in property/liability insurance carrier and structure, reductions in contractual services, expected decreases in student bad debts, as well as the increase in transfers from other funds to support College operations.

Scholarships, grants, and waivers includes athletics waivers, student memberships to the YMCA, discounted dual credit and the College's portion of the Top Scholar award. This amount has increased due to the increase in tuition and based on usage.

<b><u>INSTITUTIONAL SUPPORT</u></b>	<b>Adopted Budget <u>2015-2016</u></b>	<b>Proposed Budget <u>2016-2017</u></b>	<b>Proposed Increase <u>(Decrease)</u></b>
Salaries	\$445,492	\$403,938	(\$41,554)
Employee Benefits	259,401	246,980	(12,421)
Contractual Services	236,686	202,950	(33,736)
General Materials & Supplies	96,425	106,645	10,220
Conference & Meeting Expense	73,276	67,611	(5,665)
Fixed Charges	578,974	458,484	(120,490)
Utilities	21,099	18,400	(2,699)
Capital Outlay	18,080	0	(18,080)
Other	173,600	134,400	(39,200)
Transfer	<u>(293,532)</u>	<u>(484,827)</u>	<u>(191,295)</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>	<b><u>\$1,609,501</u></b>	<b><u>\$1,154,581</u></b>	<b><u>(\$454,920)</u></b>

**SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS**

Other	<u>\$315,000</u>	<u>\$395,000</u>	<u>\$80,000</u>
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**HIGHLAND COMMUNITY COLLEGE  
OPERATION AND MAINTENANCE OF PLANT**

The decrease of \$75,483 for the operations and maintenance of plant includes the 2016 reduction in force of one position and an expected decrease in utilities based on 2015-2016 actual expenses.

<u>OPER. &amp; MAINT. OF PLANT</u>	<u>Adopted Budget 2015-2016</u>	<u>Proposed Budget 2016-2017</u>	<u>Proposed Increase (Decrease)</u>
Salaries	\$623,504	\$582,994	(\$40,510)
Employee Benefits	223,060	229,854	6,794
Contractual Services	150,856	143,084	(7,772)
General Materials & Supplies	153,868	160,635	6,767
Conference & Meeting Expense	1,500	500	(1,000)
Utilities	648,001	608,251	(39,750)
Capital Outlay	1,598	0	(1,598)
Other	<u>(253,675)</u>	<u>(252,095)</u>	<u>1,580</u>
<b>TOTAL OPER. AND MAINT. OF PLANT</b>	<u><b>\$1,548,712</b></u>	<u><b>\$1,473,223</b></u>	<u><b>(\$75,489)</b></u>



**OFFICIAL  
BUDGET**

**July 1, 2016- June 30, 2017**

**HIGHLAND COMMUNITY COLLEGE**  
**Proposed Budget**  
**Summary of 2016-2017**  
**Estimated Revenues By Source**

	Educational Fund	Operations & Maintenance Fund	Total Operating	Percent
<b>LOCAL GOVERNMENT SOURCES</b>				
Current Taxes	\$ 2,347,571	\$ 628,814	\$ 2,976,385	21.8%
Back Taxes	2,324,328	622,588	2,946,916	21.6%
Corporate Personal Property Replacement Tax	<u>157,189</u>	<u>267,811</u>	<u>425,000</u>	<u>3.1%</u>
Total Local Government	<u>\$ 4,829,088</u>	<u>\$ 1,519,213</u>	<u>\$ 6,348,301</u>	<u>46.6%</u>
<b>STATE GOVERNMENTAL SOURCES</b>				
ICCB Credit Hour Grants	557,618	90,775	648,393	4.8%
ICCB Equalization Grant	28,355	-	28,355	0.2%
ICCB Career/Tech Education	58,713	-	58,713	0.4%
ICCB Other	<u>3,500</u>	<u>-</u>	<u>3,500</u>	<u>0.0%</u>
Total State Government	<u>\$ 648,186</u>	<u>\$ 90,775</u>	<u>\$ 738,961</u>	<u>5.4%</u>
<b>FEDERAL GOVERNMENT SOURCES</b>				
Financial aid	5,944	-	5,944	0.0%
Indirect Costs	<u>29,597</u>	<u>-</u>	<u>29,597</u>	<u>0.2%</u>
Total Federal Government	<u>\$ 35,541</u>	<u>\$ -</u>	<u>\$ 35,541</u>	<u>0.3%</u>
<b>STUDENT TUITION AND FEES</b>				
Tuition	4,799,625	-	4,799,625	35.2%
Fees	<u>651,125</u>	<u>-</u>	<u>651,125</u>	<u>4.8%</u>
Total Tuition and Fees	<u>\$ 5,450,750</u>	<u>\$ -</u>	<u>\$ 5,450,750</u>	<u>40.0%</u>
<b>OTHER SOURCES</b>				
Facilities Rental	28,000	64,784	92,784	0.8%
Interest on Investments	5,000	-	5,000	0.0%
Other Revenue	<u>951,344</u>	<u>300</u>	<u>951,644</u>	<u>7.0%</u>
Total Other Sources	<u>\$ 984,344</u>	<u>\$ 65,084</u>	<u>\$ 1,049,428</u>	<u>7.7%</u>
Total 2016-2017 Budgeted Revenue	<u>\$ 11,947,909</u>	<u>\$ 1,675,072</u>	<u>\$ 13,622,981</u>	<u>100.0%</u>

**HIGHLAND COMMUNITY COLLEGE**  
**Summary of 2016-2017**  
**Operating Budgeted Expenditures**

	Educational Fund	Operations & Maintenance Fund	Total Operating	%
<b>BY PROGRAM:</b>				
Instruction	\$7,063,334	-	\$7,063,334	50.8%
Academic Support	827,467	-	827,467	6.0%
Student Services	1,215,307	-	1,215,307	8.8%
Public Services	469,274	-	469,274	3.4%
Oper./Maint. of Plant	-	1,473,223	1,473,223	10.6%
General Administration	1,296,671	-	1,296,671	9.3%
Institutional Support	1,639,408	-	1,639,408	11.8%
Transfers	(484,827)	-	(484,827)	-3.5%
Scholarships, Grants, Waivers	395,000	-	395,000	2.2%
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Total 2016-2017 Budgeted Expenditures	12,421,634	1,473,223	13,894,857	99.4%
Less tuition chargeback	(6,000)	-	(6,000)	
Adjusted expenditures	<u>\$ 12,427,634</u>	<u>\$ 1,473,223</u>	<u>\$ 13,900,857</u>	
<b>BY OBJECT:</b>				
Salaries	\$8,206,775	582,994	\$8,789,769	63.3%
Employee Benefits	2,067,579	229,854	2,297,433	16.5%
Contractual Services	598,289	143,084	741,373	5.3%
General Materials and Supplies	697,872	160,635	858,507	6.2%
Conferences and Meetings	227,580	500	228,080	1.6%
Fixed Charges	483,885	-	483,885	3.5%
Utilities	19,000	608,251	627,251	4.5%
Other	605,481	(252,095)	353,386	2.5%
Transfers	(484,827)	-	(484,827)	-3.5%
<hr/>				
Total 2016-2017 Budgeted Expenditures	\$12,421,634	\$1,473,223	\$13,894,857	100.0%
Less tuition chargeback	(6,000)	-	(6,000)	
Adjusted expenditures	<u>\$ 12,427,634</u>	<u>\$ 1,473,223</u>	<u>\$ 13,900,857</u>	

**HIGHLAND COMMUNITY COLLEGE  
2016-2017 Current Budgeted Expenditures  
Educational Fund**

	<u>Appropriations</u>	<u>Totals</u>
<b><u>INSTRUCTION</u></b>		
Salaries	\$5,599,197	
Employee Benefits	1,111,123	
Contractual Services	49,224	
General Materials and Supplies	234,180	
Conference and Meetings	51,499	
Fixed Charges	14,530	
Capital Outlay	600	
Other	2,981	
Total Instruction		\$7,063,334
<b><u>ACADEMIC SUPPORT</u></b>		
Salaries	\$ 524,574	
Employee Benefits	177,571	
Contractual Services	22,615	
General Materials and Supplies	95,628	
Conferences and Meetings	7,079	
Total Academic Support		827,467
<b><u>STUDENT SERVICES</u></b>		
Salaries	\$ 792,925	
Employee Benefits	276,688	
Contractual Services	21,910	
General Materials and Supplies	18,361	
Conferences and Meetings	27,123	
Fixed Charges	8,100	
Other	70,200	
Total Student Services		1,215,307

**Estimated Expenditures 2016-2017  
Educational Fund (cont.)**

**PUBLIC SERVICES**

Salaries	\$	174,865
Employee Benefits		15,033
Contractual Services		204,911
General Materials and Supplies		29,474
Conferences and Meetings		42,220
Fixed Charges		<u>2,771</u>

Total Public Services \$ 469,274

**GENERAL ADMINISTRATION**

Salaries	\$	711,276
Employee Benefits		240,184
Contractual Services		96,679
General Materials and Supplies		213,584
Conferences and Meetings		32,048
Other		<u>2,900</u>

Total General Administration 1,296,671

**INSTITUTIONAL SUPPORT**

Salaries	\$	403,938
Employee Benefits		246,980
Contractual Services		202,950
General Materials and Supplies		106,645
Conference and Meetings		67,611
Fixed Charges		458,484
Utilities		18,400
Other		<u>134,400</u>

Total Institutional Support 1,639,408

**SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS**

Other	\$	<u>395,000</u>
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Total Scholarships, Grants, & Waivers \$ 395,000

Transfers (484,827)

Total Educational Fund \$12,421,634



2016-2017 Estimated Expenditures

Operations and Maintenance Fund

	<u>Appropriations</u>	<u>Totals</u>
<b><u>OPERATION &amp; MAINT. OF PLANT</u></b>		
Salaries	582,994	
Employee Benefits	229,854	
Contractual Services	143,084	
General Materials and Supplies	160,635	
Conferences and Meetings	500	
Utilities	608,251	
Other	<u>(252,095)</u>	
Total Operations and Maintenance Fund		<u>\$ 1,473,223</u>

2016-2017 Operations and Maintenance Fund, Restricted

BUDGETED REVENUE

	<u>Revenues</u>	<u>Totals</u>
<b><u>LOCAL GOVERNMENTAL SOURCES</u></b>		
Current Taxes	\$ 400,000	
Back Taxes	<u>400,000</u>	
Total Revenue		<u>\$ 800,000</u>

BUDGETED EXPENDITURES

	<u>Appropriations</u>	<u>Totals</u>
<b><u>INSTITUTIONAL SUPPORT</u></b>		
Contractual Services	73,418	
General Materials & Supplies	9,835	
Capital Outlay	2,608,937	
Transfers	<u>118,650</u>	
Total Expenditures		<u>\$ 2,810,840</u>

2016-2017 Auxiliary Enterprises Fund

BUDGETED REVENUE

	<u>Revenues</u>	<u>Totals</u>
<u>SALES AND SERVICE FEES</u>		
Activity Fee	\$ 245,000	
Bookstore Sales	968,000	
Athletics	43,430	
Other	<u>134,850</u>	
Total Revenue		<u>\$ 1,391,280</u>

BUDGETED EXPENDITURES

	<u>Appropriations</u>	<u>Totals</u>
<u>STUDENT SERVICES</u>		
Salaries	\$ 294,033	
Employee Benefits	34,325	
Contractual Services	75,260	
General Materials and Supplies	870,042	
Conferences & Meetings	179,009	
Fixed Charges	1,766	
Utilities	600	
Capital Outlay	700	
Other	15,356	
Transfers	<u>(2,932)</u>	
Total Expenditures		<u>\$ 1,468,159</u>

2016-2017 Liability, Protection, and Settlement Fund

(SPECIAL LEVY TAX FUND)

BUDGETED REVENUE

	<u>Revenues</u>	<u>Totals</u>
<u>LOCAL GOVERNMENTAL SOURCES</u>		
Current Taxes	\$ 475,500	
Back Taxes	<u>475,500</u>	
Total Revenue		\$ <u>951,000</u>

BUDGETED EXPENDITURES

	<u>Appropriations</u>	<u>Totals</u>
<u>INSTITUTIONAL SUPPORT</u>		
Salaries	\$ 273,215	
Employee Benefits	352,486	
Contractual Services	300,512	
General Materials and Supplies	19,658	
Conferences & Meetings	15,700	
Fixed Charges	222,331	
Utilities	<u>6,822</u>	
Total Expenditures		\$ <u>1,190,724</u>

2016-2017 Audit Fund  
(SPECIAL LEVY TAX FUND)

BUDGETED REVENUE

	<u>Revenues</u>	<u>Totals</u>
<u>LOCAL GOVERNMENTAL SOURCES</u>		
Current Taxes	\$ 22,000	
Back Taxes	<u>22,000</u>	
Total Revenue		\$ <u>44,000</u>

BUDGETED EXPENDITURES

	<u>Appropriations</u>	<u>Totals</u>
<u>INSTITUTIONAL SUPPORT</u>		
Contractual Services	\$ <u>45,000</u>	
Total Expenditures		\$ <u>45,000</u>

2016-2017 Bond and Interest Fund

BUDGETED REVENUE

	<u>Revenues</u>	<u>Totals</u>
<u>LOCAL GOVERNMENTAL SOURCES</u>		
Current Taxes	\$ 839,538	
Back Taxes	<u>857,018</u>	
Total Revenue		<u>\$ 1,696,556</u>

BUDGETED EXPENDITURES

	<u>Appropriations</u>	<u>Totals</u>
<u>INSTITUTIONAL SUPPORT</u>		
Bond Principal & Interest	<u>\$ 1,705,013</u>	
Total Expenditures		<u>\$ 1,705,013</u>

**2016-2017 Restricted Purpose Fund**

**BUDGETED REVENUES**

	<u>Revenues</u>	<u>Totals</u>
<b><u>STATE GOVERNMENTAL SOURCES</u></b>		
ICCB-Vocational Education	\$ 106,786	
ICCB-Adult Education	262,342	
Other Ill. Governmental Sources	<u>101,268</u>	
		\$ 470,396
<b><u>FEDERAL GOVERNMENTAL SOURCES</u></b>		
Dept. of Education	\$ 4,773,630	
Other Federal Sources	<u>73,212</u>	
		4,846,842
<b><u>OTHER SOURCES</u></b>		
Student Tuition & Fees	\$ 575,000	
Sales & Service Fees	28,852	
Investment Revenue	19,677	
Nongovernmental Gifts, Grants	21,000	
Other Revenue	<u>302,960</u>	
		947,489
Grand Total		<u>\$ 6,264,727</u>

**BUDGETED EXPENDITURES**

	<u>Appropriations</u>	<u>Totals</u>
<b><u>INSTRUCTION</u></b>		
Salaries	\$ 292,598	
Employee Benefits	60,662	
Contractual Services	12,700	
General Materials and Supplies	45,727	
Conference and Meetings	12,491	
Capital Outlay	18,000	
Other	<u>6,130</u>	
		\$ 448,308

**Budgeted Expenditures  
Restricted Purposes Fund (Cont.)**

**STUDENT SERVICES**

Salaries	\$	187,883
Employee Benefits		65,920
Contractual Services		1,816
General Materials and Supplies		7,359
Conference and Meetings		9,645
Capital Outlay		200
Other		<u>40,423</u>

Total Student Services

313,246

**PUBLIC SERVICES**

Salaries	\$	76,452
Employee Benefits		12,980
Contractual Services		14,000
General Materials and Supplies		18,521
Conference and Meetings		7,888
Fixed Charges		24,198
Utilities		4,152
Capital Outlay		2,000
Other		<u>5,200</u>

Total Public Services

165,391



**Budgeted Expenditures  
Restricted Purposes Fund (Cont.)**

**GENERAL ADMINISTRATION**

Salaries	\$ 220,434
Employee Benefits	31,723
General Materials and Supplies	2,975
Conference and Meetings	22,500
Fixed Charges	650
Capital Outlay	23,855
Other	<u>1,700</u>

Total General Administration

\$ 303,837

**INSTITUTIONAL SUPPORT**

Salaries	\$ 73,658
Employee Benefits	17,140
Contractual Services	485,202
General Materials and Supplies	1,020
Conference and Meetings	<u>1,480</u>

Total Institutional Support

578,500

**SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS**

Salaries	\$ 79,947
Financial Aid	<u>4,384,831</u>

Total Scholarships, Grants & Waivers

4,464,778

Transfers

362,109

GRAND TOTAL

\$ 6,636,169

HIGHLAND COMMUNITY COLLEGE

Summary of Fiscal Year 2017 Budget by Fund

	General		Capital Projects	Proprietary Fund
	Education Fund	Operations & Maint. Fund	Operations & Maint. (Restricted)	Auxiliary Fund
Est. Beginning Balance	\$2,333,843	\$584,601	\$2,282,549	\$110,400
Budgeted Revenues	11,947,909	1,675,072	800,000	1,391,280
Budgeted Expend.	12,906,461	1,473,223	2,692,190	1,471,091
Budgeted Transfers to Other Funds	(2,932)		(118,650)	
Budgeted Transfers from Other Funds	487,759			2,932
Budgeted Ending Bal.	\$1,860,118	\$786,450	\$271,709	\$33,521

	Special Revenue			Debt Service	
	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund	Working Cash Fund	Bond and Interest Fund
Est. Beginning Balance	\$863,272	\$14,015	\$495,540	\$10,338,286	\$998,170
Budgeted Revenue	6,264,727	44,000	951,000	15,000	1,696,556
Budgeted Expend.	6,274,060	45,000	1,190,724	8,000	1,705,013
Budgeted Transfers to Other Funds	(362,109)			(7,000)	
Budgeted Transfers from Other Funds					
Budgeted Ending Bal.	\$491,830	\$13,015	\$255,816	\$10,352,286	\$989,713

The Official Budget, which is accurately summarized in this document, was approved by the Board on September 27th, 2016.

ATTEST: \_\_\_\_\_  
Secretary, Board of Trustees