Information Technology – Health Care (234)

Medical Coding (Certificate)

ABOUT OUR PROGRAM

The Medical Coding Program is a certificate program designed to prepare individuals to understand coding principles, guidelines, medical terminology, and regulatory changes for coding. The program is designed to offer a wide variety of learning experiences including classroom lecture and observation in a hospital setting.

NATURE OF WORK AND EMPLOYMENT

Medical coders are professionals skilled in classifying medical data from patient records. These coders review patients' records and assign numeric codes for each diagnosis and procedure. Coding accuracy is highly important to health care organizations because of its impact on revenues and describing health outcomes. Numerous career opportunities exist in hospitals, physician offices, clinics, home health agencies, and other health care settings. Successful graduates are eligible to take the national medical coding exams for certification.

SPECIAL CONSIDERATIONS

A workplace experience is encouraged and may be made available.

PROGRAM CONTACTS

Call Highland at 815–235–6121 for the following program contacts:

- Scott Anderson, Dean of Business & Technology
- Denise Johnson, Information Systems Faculty
- Vicki Schulz, Student Advisor

Required Courses — 24 Sem. Hours

*	BUSN 125	Mathematics of Business (or three credits from MATH 157 or above)	3
*	BUSN 141	Business Communications (or COMM 101 or ENGL 121)	3
	INFT 105	Basic Keyboarding I	1
*	INFT 180	Introduction to Information Systems	3
	ITHC 101	Medical Terminology I	1
*	ITHC 102	Medical Terminology II	1
*	ITHC 103	Medical Terminology III	1
*	ITHC 201	Medical Coding	4
*	ITHC 205	Advanced Medical Coding–Hospital	2
*	ITHC 220	Anatomy for Information Technology	3
	OCED 250	Workplace Preparation	1
*	OCED 290	Office Practicum (Observation)	
		–or–	1
		Elective from any INFT	

Total Hours = 24

* Course has a prerequisite. See course descriptions.

In compliance with U.S. Department of Education disclosure guidelines, gainful employment statistics for certificate programs can be found at www.highland.edu/hcc_academics.

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