

**2018 – 2019 PROGRAM INFORMATION**

The **Leadership Institute** is a community leadership development program. Patterned after other successful community leadership efforts across the United States, the **Leadership Institute** seeks participants who display a keen interest in serving the community in some leadership capacity.

Seminar subjects are designed to give program members pertinent information about leadership and on various important community topics ***chosen from the input of each class***. Material will be presented in once-a-month, full day sessions from September 2018 to May 2019. By working closely with each other, Institute participants will broaden their understanding of community issues while enhancing their leadership skills.

Applications for the 2018-2019 program are due **July 2, 2018**.

CANDIDATE SELECTION**GENERAL INFORMATION**

1. Because the program is seeking a broad cross section of leaders from within the community, class members selected, ideally, will have varied backgrounds, interests, viewpoints, and expertise among its participants.
2. Adherence to all requirements of the application form and its deadline is necessary for applications to be considered. Information about those who apply for the **LEADERSHIP INSTITUTE** is kept in confidence. Announcements of persons selected are made only after the applicants have been notified and have accepted their place in the program.
3. There are no limits to the number of applicants or nominations from an organization. However, organizations are encouraged to pre-select their candidate(s) for the program. Notify the Director of the Institute if you have questions about multiple applicants from your organization.





2018-2019 APPLICATION FORM

General:

Name: (First) _____ (M) _____ (Last) _____

Home Phone: _____ Work Phone: _____

Home Address: _____ City: _____ State _____ Zip _____

Email Address: _____ Date completed and mailed: _____

▪ **On a separate sheet of paper, please address the following:**

1. Present and/or past employment (if applicable).
2. Why you want to be a participant in the Leadership Institute.
3. What you believe will be (or are) significant community issues.

▪ **Submit attached recommendation form.**

COMMITMENT

To graduate from the **Leadership Institute**, participants are expected to commit the time to fully participate in the program by attending each of the following sessions:

- Introductory Luncheon
- Nine monthly all-day seminars
- Two-day retreat (September 9 - 11)
- One-day Graduation Retreat (May)

Will you be able to fulfill this time commitment? ___ yes ___ no If no, explain.

Tuition for each participant is **\$1,200.00**. The fee for books and materials is **\$300.00** for a total cost of participation of **\$1,500.00**. Payment of tuition and fees is due after notification of acceptance, and is normally paid by your sponsoring organization, although many participants pay some portion of the tuition themselves. Scholarship information will be made available to participants upon acceptance into the program or you may call Jim Phillips, Director of the Institute, at (815) 599-3469.

*I understand the purpose and commitments of the **Leadership Institute**, and, if I become a participant, I will devote the required time and pay the tuition within two weeks after notification:*

Applicant's Signature

Date

If employed, please have employer sign below indicating support and commitment to this application.

Signature

Date

Print Employer Name & Address

Date

- Organizational sponsors of successful applicants for the Leadership Institute will be billed for the \$1,500.00 tuition and fees unless candidates are scholarship recipients or are responsible for their own tuition.



LEADERSHIP



INSTITUTE

Application and Recommendation must be received by July 2, 2018.

RECOMMENDATION FORM

Applicant's Name: _____
First Middle Initial Last

Address: _____
Street City State ZIP

In the following space, tell why you are recommending/sponsoring this person for the **Leadership Institute**, commenting on the applicant's leadership capabilities or potential. Attach a separate sheet for additional space.

Name of Recommender

Signature

Title

Firm or Organization (if applicable)

Application and Recommendation must be received by July 2, 2018.

Mail to: **LEADERSHIP INSTITUTE**
Highland Community College
2998 W. Pearl City Road
Freeport, IL 61032
Or scan and e-mail to: jim.phillips@highland.edu

