

Automatically Creating Captioning for YouTube videos.

1. Log into your YouTube account.
2. Click on the circle icon with the first letter of your YouTube account, in the upper right hand corner.
3. Click on Creator Studio. You should see your videos listed in the center of the webpage.
4. On the right hand side of each video you will see an edit button with a pull down menu. Click the down arrow next to the edit button and select "Subtitles/CC".
5. If your video has Automatic Captions available, you will see a button with "English (Automatic)" under the published heading. Newly uploaded videos may need a few hours for the Automatic Captioning feature to appear.
6. YouTube strongly suggests that you click the "English (Automatic) button to review and edit your captions.
7. On this next window you will see the auto generated captions. Click the edit button and update your captions as necessary. If you see something that needs to be edited, just click on the corresponding caption on the left hand side of the video. Once you have checked all your captions click the blue save changes button.
8. Congratulations! Your video now has Closed Captions available.