



**Highland Community College Board of Trustees  
Board Retreat  
December 5, 2018 – 8:30 a.m.**

**Highland Community College  
Student/Conference Center Room H-206  
2998 West Pearl City Road, Freeport, Illinois**

**I. CALL TO ORDER/ROLL CALL**

**II. PUBLIC COMMENTS**

**III. OPENING REMARKS**

**IV. ADMINISTRATIVE UPDATES**

- A. Strategic Plan
- B. Higher Learning Commission (HLC)
- C. Compensation Study
- D. Tuition
- E. Budget
- F. Course and Miscellaneous Fee Changes/Additions
- G. PH&S and Bond Projects

**V. ACTION, IF NECESSARY**

- A. Appointment: World Civilization/Political Science Instructor (Page 1)
- B. Course and Miscellaneous Fee Changes/Additions for Fall 2019 (Page 2)

**VI. CLOSED SESSION**

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

**VII. ACTION, IF NECESSARY**

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity
- B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

**VIII. BOARD UPDATES**

A. Enrollment of the Future

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

**XI. ADJOURN**

**AGENDA ITEM #V-A  
DECEMBER 5, 2018  
HIGHLAND COMMUNITY COLLEGE BOARD**

**APPOINTMENT  
WORLD CIVILIZATION/POLITICAL SCIENCE INSTRUCTOR**

**RECOMMENDATION OF THE PRESIDENT:** That the Board of Trustees approves the appointment of Mr. Syed S. Uddin-Ahmed as full-time, tenure track World Civilization/Political Science Instructor in the Humanities, Social Sciences, and Fine Arts Division beginning January 10, 2019, at a FY19 Spring semester salary of \$37,817 (based on MA+60, with 5 years' experience, which is \$75,634 for the full academic year), plus appropriate fringe benefits. This is a full-time faculty position and is within the FY19 budget.

**BACKGROUND:** Mr. Uddin-Ahmed comes to us from Wiley College in Marshall, Texas, where he is a full-time History Department Chair. Mr. Uddin-Ahmed also taught at Mid-Michigan College in Clare, Michigan, where he was a History and Political Science Instructor and taught courses including Western Civilizations, World History: Concentrations on Islamic Empires in South Asia/Middle East with respect to Colonial History, United States History from Reconstruction to the Age of Globalization, and American Government with special focus on Election Politics, Human Rights, and race Theory. Additionally, Mr. Uddin-Ahmed was an active participant in the department's assessment of student learning outcomes. As part-time instructor at St. John's University in Queens, New York, Mr. Uddin-Ahmed taught Emerging Global Societies, Biogeography, World Geography, General Psychology, General Sociology, and Discover New York: Race and Ethnicity. His first teaching experiences were conducting Graduate seminars at Rutgers University and at Fort Hays State University. He has taught at the University of Wisconsin-Milwaukee, Borough of Manhattan Community College of the City University of New York, Rutgers at the State University of New Jersey, and at Pace University.

Mr. Uddin-Ahmed earned a Masters' degree in Public Policy and International Affairs from William Paterson University, a Masters' degree in Modern World History from St. John's University, and is pursuing a Doctorate in Modern World History at St. John's University. At William Paterson University, Mr. Uddin-Ahmed earned a Bachelor of Arts degree in Geography and Urban Studies, as well as a Bachelor of Arts degree in Political Science.

His enthusiasm for teaching combined with his experience and skills make Mr. Uddin-Ahmed an excellent choice for the World Civilization/Political Science Instructor position at Highland Community College.

BOARD ACTION: \_\_\_\_\_

AGENDA ITEM #V-B  
DECEMBER 5, 2018  
HIGHLAND COMMUNITY COLLEGE BOARD

COURSE AND MISCELLANEOUS FEE CHANGES/ADDITIONS  
FOR FALL 2019

**RECOMMENDATION OF THE PRESIDENT:** That the course and miscellaneous fee changes/additions listed be approved beginning with the Fall 2019 semester.

**BACKGROUND:** The purpose of course and miscellaneous fees is to recover the cost of instructional supplies and technology or for providing services. Requested fee levels are to offset increased cost of course supplies or to reflect area service costs.

BOARD ACTION: \_\_\_\_\_

**PROPOSED COURSE FEE CHANGES FOR FALL 2019:**

<b>Course</b>	<b>Current</b>	<b>Proposed</b>
NURS107 Intro to Phlebotomy	0	\$ 50.00
NURS108 Phlebotomy Techniques	\$ 100.00	\$ 125.00

Cost of supplies has increased – these courses would apply for Medical Assistant students and Phlebotomy students.