

AUDIT & FINANCE COMMITTEE MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER

A meeting of the Audit & Finance Committee of the Board of Illinois Community College District No. 519 was called to order by Mr. Blake Musser, Committee Chair, at 1:30 p.m. on June 5, 2019, in the Robert J. Rimington Board Room in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

ROLL CALL

Committee members present: Mr. David Shockey, Mr. Jim Endress, Dr. Steve Jennings, and Mr. Blake Musser

Committee members absent: None

Also present: Mr. Tim Hood, President (departed 1:43 p.m.); Ms. Chris Kuberski, Executive Vice President (departed 1:43 p.m.); Ms. Jill Janssen, Vice President of Administrative Services (departed 1:43 p.m.); Mr. Dan Rowe, Wipfli; and, Ms. Terri Grimes, Board Secretary

PUBLIC COMMENTS

There were no public comments.

GENERAL DISCUSSION OF FY19 AUDIT PROCESS

Mr. Rowe reviewed the objectives for the meeting, noting that the audit engagement team will be the same again this year: Mr. Rowe, Senior Manager; Mr. Matt Schueler, Audit Partner; Mr. Dick Wells, Audit Partner (reviewer); Ms. Diane Hielsberg, Manager; Mr. Taylor Dixon, Senior Associate; and Ms. Lindsey Parkinson, Staff Accountant. Mr. Rowe noted that there are no requirements for partner rotation, but when the committee feels they want to have the partner rotated, that may be done.

Financial aid testing will be completed June 24 – 27, and Ms. Parkinson will do the bookstore inventory on June 28. The year-end fieldwork will be done from July 22 through August 1, and the IT internal control updates will be done at the end of August. Mr. Wells will review the draft of the audit by September 1, and the draft will be ready by September 15 for the Audit & Finance Committee to review. Committee members decided to meet on October 22 at 3:00 p.m., prior to the regular Board meeting, to review the draft. The final reports will then be ready for submission to the Illinois Community College Board by October 31.

Mr. Rowe explained that the College will always have a single audit in addition to the main audit, due to the amount of Federal funds the College receives. He reviewed the list of new GASB standards, noting that GASB 82, effective for FY19, is related to SURS; GASB 83, effective for FY19, relates to asset retirement obligations where there are future liabilities; GASB 84, effective for FY20, requires that the Agency Fund be called "Custodial Fund" and that the College add a Statement of Changes in Fiduciary Net Position to the basic financial statement, and track revenues and expenses; GASB 87 is effective with the FY21 audit and relates to leases; and GASB 89, effective with FY21, relates to capitalization on interest cost incurred before the end of a construction period.

CLOSED SESSION

Mr. Shockey moved and Dr. Jennings seconded the motion to move into Closed Session for the purpose of a meeting between internal or external auditors and the governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America, pursuant to the Open Meetings Act. The roll call on the motion was as follows:

AYES: Endress, Jennings, Musser, Shockey
NAYS: None

At 1:44 p.m., the Chairperson declared the motion carried and the meeting in Closed Session.

Dr. Jennings moved and Mr. Shockey seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Jennings, Musser, Shockey, Endress
NAYS: None

At 2:00 p.m., the Chairperson declared the motion carried and the Closed Session ended.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

Audit & Finance Committee Meeting

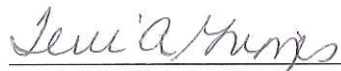
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ADJOURNMENT

Dr. Jennings moved and Mr. Shockey seconded the motion to adjourn the meeting of the Audit & Finance Committee. At 2:01 p.m., there being no further business, the Committee Chair declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519