

**AGENDA ITEM #XII-A-1
JULY 23, 2019
HIGHLAND COMMUNITY COLLEGE BOARD**

**TEMPORARY COMPENSATION INCREASE FOR
HRIS ADMINISTRATOR/HR GENERALIST**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves a temporary compensation increase of \$384.15 per pay period for Ms. Christie Lewis, HRIS Administrator/HR Generalist, effective July 1, 2019. This temporary increase will continue until a new Director, Human Resources has been hired and will end upon the start of the new Director.

BACKGROUND: Because an acceptable candidate for the position of Director, Human Resources has not yet been secured, a temporary increase in compensation for Ms. Lewis is recommended. Ms. Lewis will assume the primary HR administrative responsibilities until such time as the Director's position is filled. As noted above, the recommended increase will be effective July 1, 2019 (the first working day after Rose Ferguson's departure) and will end on the first day of employment of a new Director, Human Resources.

BOARD ACTION: _____