

**AGENDA ITEM #XII-A-2
JULY 23, 2019
HIGHLAND COMMUNITY COLLEGE BOARD**

**APPOINTMENT
INTEGRATED READING AND WRITING/CO-REQUISITE WRITING (IRW/ALP)
INSTRUCTOR**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves the appointment of Ms. Jami Spencer as full-time, tenure track Integrated Reading and Writing/Co-Requisite Writing (IRW/ALP) Instructor in the Humanities, Social Sciences, and Fine Arts Division beginning August 15, 2019, at a FY19 salary of \$77,969 (based on the FY19 faculty salary schedule at MA+0, with 15 years of experience), plus appropriate fringe benefits. Since the FY20 faculty union contract has not yet been negotiated, this salary is based on the FY19 salary schedule and is within the FY20 budget.

BACKGROUND: Ms. Spencer comes to us from Heartland Community College in Normal, Illinois where she has been a Professor of English for the past 15 years, teaching transitional and college level composition, children’s literature, and adolescent literature. She also served as the Writing Program Coordinator. Ms. Spencer was directly involved in Heartland’s English course sequence redesign to the accelerated co-requisite model and collaborated on the redesign of the English 101 course to become a Critical Reading and Writing course. Her other involvement at Heartland includes serving as the Chair of the Curriculum and Academic Standards Committee, faculty sponsor of the English honor society, Sigma Kappa Delta, and participation in program review and assessment. Ms. Spencer has a great passion for incorporating service-learning in her classes and has mentored other faculty in this area. She has experience teaching both online and hybrid format.

Ms. Spencer earned a Master of Science degree and Bachelor of Arts degree, both with majors in English, from Illinois State University, Normal, Illinois. In addition, she obtained her Associate of Science in General Studies from Heartland Community College.

Ms. Spencer’s experience in integrated reading and writing instruction, as well as her familiarity with accelerated learning, will allow her to step right into the Integrated Reading and Writing/Co-Requisite Writing (IRW/ALP) Instructor position at Highland Community College. Her teaching skills, experience with curriculum development and redesign, and knowledge of assessment make her a valuable addition to the College.

BOARD ACTION: _____