

SPECIAL BOARD MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER/ROLL CALL

A special meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 4:01 p.m. on May 7, 2020, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. David Shockey, Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, and Mr. Shawn Boldt

The following members attended virtually: Dr. Steve Jennings and Mr. Blake Musser

The following members were absent: None

Also physically present: Mr. Tim Hood, President; Ms. Chris Kuberski, Executive Vice President; Mr. Pete Fink, Director of IT (departed 4:13 p.m.; returned 4:54 p.m.); and, Ms. Terri Grimes, Board Secretary

Also attending virtually: Ms. Karen Brown, Director of Human Resources (departed 4:10 p.m.); Ms. Alyssa Stevens, (arrived 4:01 p.m.; departed 4:13 p.m.; returned 4:54 p.m.); Sergeant Bob Sutter, Stephenson County Sheriff's Department (departed 4:13 p.m.; returned 4:54 p.m.); Dr. Chelsea Martinez, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Cristina Szyterensus, Faculty (departed 4:13 p.m.; returned 4:54 p.m.; departed 4:58 p.m.); Mr. Dan Dick, Major Gifts Officer, HCC Foundation (departed 4:13 p.m.; returned 4:54 p.m.; departed 5:06 p.m.); Ms. Denise Johnson, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Liz Gerber, Vice President, Student Development & Support Services; Ms. Jennifer Roser, Faculty (departed 4:13 p.m.; returned 4:54 p.m.; departed 4:59 p.m.); Mr. Jim Phillips, Dean, Humanities, Social Sciences, and Fine Arts (departed 4:13 p.m.; returned 4:54 p.m.); Mr. Jim Yeager, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Jane Lethlean, Communications Specialist (departed 4:13 p.m.; returned 4:54 p.m.); Dr. Julie Hartman Linck, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Juliet Moderow, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Kate Perkins, Faculty Senate President (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Karla Giuffre, Faculty (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Leslie Schmidt, Director, Marketing & Community Relations (departed 4:13 p.m.; returned 4:54 p.m.); Mr. Michael Skwara, User Services Librarian (departed 4:13 p.m.); Ms. Pam Dole, Administrative Assistant (departed 4:13 p.m.); Mr. Pete Norman, Director, Athletics and Physical Education (arrived 4:54 p.m.); Ms. Sandy Johnson, Human Resources Specialist (departed 4:13 p.m.; returned 4:54 p.m.); Ms. Sarah Goeke, Director, Columbia College Freeport Campus (departed 4:13 p.m.; returned 4:54 p.m.); Mr. Steve Mihina, Faculty (arrived 4:59 p.m.); Mr. Tony Grahame, Faculty (arrived 4:07 p.m. departed 4:13 p.m.; returned 4:54 p.m.; departed 5:05 p.m.); and, two other attendees identified only by first name, including Carol (departed 4:13 p.m.; returned 4:54 p.m.); and Jennifer (departed 4:13 p.m.; returned 4:54 p.m.; departed 4:59 p.m.)

APPROVAL OF AGENDA

Mr. Block moved and Mr. Boldt seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

APPROVAL OF MINUTES

Mr. Shockey moved and Mr. Boldt seconded the motion to approve the minutes of the February 18, 2020, special meeting, the February 25, 2020, special meeting and regular meeting, and the March 11, 2020, Audit & Finance Committee meeting and Board retreat, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

There were no public comments.

MAIN MOTIONS

A. Academic

1. Resolution to Eliminate the International Preservation Studies Center (IPSC) Program
Dr. Jennings moved and Mr. Shockey seconded the motion to approve a Resolution eliminating the International Preservation Studies Center Program, effective immediately. The roll call on the motion was as follows:

AYES: Block, Endress, Jennings, Musser, Groezinger, Boldt,
Shockey
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

B. Administration (None)

C. Personnel

1. Appointment: Nursing Instructor
Ms. Groezinger moved and Dr. Jennings seconded the motion to approve the appointment of Ms. Jessica Schneiderman as full-time, tenure track Nursing Instructor in the Nursing and Allied Health Department beginning August 13, 2020, at a FY21 salary of \$57,563 (based on the FY19 faculty salary schedule at MA+12, with two years of experience), plus appropriate fringe benefits. Since the FY20 faculty union contract has not yet been negotiated, this salary is based on the FY19 salary schedule and is within the FY21 budget. The roll call on the motion was as follows:

AYES: Endress, Jennings, Musser, Groezinger, Boldt, Shockey,
Block
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Appointment: Accounting Instructor

Dr. Jennings moved and Mr. Shockey seconded the motion to approve the appointment of Ms. Jennifer Alderman as full-time, tenure track Accounting Instructor in the Business and Technology Division beginning August 13, 2020, at a FY21 salary of \$66,700 (based on the FY19 faculty salary schedule at MA+12, with six years' experience), plus appropriate fringe benefits. Since the FY20 faculty union contract has not yet been negotiated, this salary is based on the FY19 salary schedule and is within the FY21 budget. The roll call on the motion was as follows:

AYES: Jennings, Musser, Groezinger, Boldt, Shockey, Block,
Endress
NAYS: None

D. Financial (None)

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. Mr. Pete Fink would update the public attendees from the Zoom chat during the Closed Session, as needed, and the video stream and meeting would resume following Closed Session.

CLOSED SESSION

Ms. Groezinger moved and Dr. Jennings seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in an educational setting, or a volunteer of the public body, or against legal counsel for the public body to determine its validity; and, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to the Open Meetings Act, and to return to open session for possible action. The roll call on the motion was as follows:

AYES: Musser, Groezinger, Boldt, Shockey, Block, Endress, Jennings
NAYS: None

At 4:13 p.m., the Chairperson declared the motion carried and the meeting in Closed Session.

Mr. Boldt moved and Ms. Groezinger seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Shockey, Block, Endress, Jennings, Musser
NAYS: None

At 4:54 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity

1. Discussion and Consideration of Possible Action to Direct Board Chair Regarding the Position of President/Executive Officer for Highland Community College
Mr. Block moved and Mr. Shockey seconded the motion to direct the Board Chair to enter into contract negotiations with Ms. Chris Kuberski for the position of President/Executive Officer of Highland Community College. The roll call on the motion was as follows:

AYES: Boldt, Shockey, Block, Endress, Jennings, Musser,
Groezinger
NAYS: None

Whereupon the Chairperson declared the motion carried.

B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives or Deliberations Concerning Salary Schedules for One or More Classes of Employees

No action was necessary.

OLD BUSINESS

Continuation of Discussion on a Proposed New Fee to Comply with the Mental Health Early Action on Campus Act

Ms. Gerber reviewed the discussion that took place at the March retreat on the proposed new fee in order to comply with the Mental Health Early Action on Campus Act. She has estimated that it will cost the College \$217,950 in year one to implement the requirements of the Act. This equates to approximately \$64 per student per semester. The Illinois Community College Board has stated that State appropriations are unlikely. According to the Act, a fee must be implemented by July 1, 2020. By implementing a small fee to comply with the deadline, the College would be safeguarded to change the fee at a later date. The State law outlines a number of strategies if State appropriations are made. If the College implemented a per credit hour fee, it would be included in the overall tuition and fees amount. A recommendation will be presented to trustees for approval at the June Board retreat.

Next Regular Board Meeting Date

The next regular meeting will be rescheduled from May 26, 2020, to May 21, 2020, at 4:00 p.m.
The next quarterly Board retreat is scheduled for June 11, 2020.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Dr. Jennings moved and Ms. Groezinger seconded the motion to adjourn the special meeting. At 5:07 p.m., there being no further business, the Chairperson declared the motion carried and the special meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519