

AUDIT & FINANCE COMMITTEE MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER

The meeting of the Audit & Finance Committee of the Board of Illinois Community College District No. 519 was called to order by Mr. David Shockey, Committee Chair, at 3:37 p.m. on July 23, 2020, in the Robert J. Rimington Board Room in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

ROLL CALL

Committee members physically present: Mr. David Shockey, Mr. Jim Endress, and Mr. Blake Musser

Committee members virtually present: Dr. Steve Jennings

Committee members absent: None

Guests physically present: Mr. Dan Rowe, Wipfli

Also physically present: Ms. Chris Kuberski, President (departed 3:47 p.m.; returned 3:58 p.m.); Ms. Jill Janssen, Vice President of Administrative Services (departed 3:47 p.m.; returned 3:57 p.m.); Mr. Pete Fink, Director of ITS (departed 3:47 p.m.; returned 3:55 p.m.), and Ms. Terri Grimes, Board Secretary

PUBLIC COMMENTS

There were no public comments.

GENERAL DISCUSSION OF FY20 AUDIT PROCESS (Handout #1)

Mr. Rowe reviewed the process and timeline for the FY20 annual audit. He stated that the audit engagement team will include Mr. Rowe, Senior Manager; Mr. Matt Schueler, Audit Partner; Ms. Sarah McKenna, Reviewer; Ms. Diane Hielsberg, Manager; and, Mr. Josh Faivre, Manager.

Financial aid testing began on July 13 and was finished earlier this week. The financial aid audit should be final in the next week or so. The audit field work began on July 20 and will end on August 14. Mr. James Marks of Wipfli will perform the information technology (IT) and internal controls audit. Ms. McKenna will review the audit around September 1, with a draft provided to the Audit & Finance Committee around September 15. The Audit & Finance Committee will

review the audit on October 27, prior to the regular Board meeting, and the final reports will be sent to the Illinois Community College Board by October 31.

Mr. Rowe reported that there are new GASB standards in place, but all of the effective dates have been pushed back at least a year due to COVID-19, with GASB 87 pushed back 18 months. GASB 84 and GASB 87 will affect the College the most, and Mr. Rowe recommended that the College not implement GASB 84 early. GASB 87 has an effective date of FY22 and requires some changes regarding leases. Mr. Rowe also recommended that the College not implement the GASB 87 requirements early.

CLOSED SESSION

Mr. Endress moved and Mr. Musser seconded the motion to move into Closed Session for the purpose of a meeting between internal or external auditors and the governmental audit committees, finance committees, and their equivalent, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America, pursuant to the Open Meetings Act, and to return to open session for possible action. The roll call on the motion was as follows:

AYES: Endress, Jennings, Musser, Shockey
NAYS: None

At 3:47 p.m., the Chairperson declared the motion carried and the meeting in Closed Session.

Mr. Musser moved and Mr. Endress seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Jennings, Musser, Shockey, Endress
NAYS: None

At 3:55 p.m., the Chairperson declared the motion carried and the Closed Session ended.

OLD BUSINESS

There was no old business.

NEW BUSINESS

The next meeting of the Audit & Finance Committee will be held on October 27, 2020, prior to the regular Board meeting. Mr. Rowe will provide Ms. Grimes with a draft of the audit to share with committee members in September.

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Dr. Jennings asked how people would know the audit was approved, and it was noted that it would go out in the Board update that Ms. Kuberski sends to all faculty and staff after the regular Board meetings. Dr. Jennings also suggested sending information to the media when the Faculty contract is approved.

ADJOURNMENT

Mr. Endress moved and Mr. Musser seconded the motion to adjourn the meeting of the Audit & Finance Committee. At 4:03 p.m., there being no further business, the Committee Chair declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519