

**AGENDA ITEM #IV-B-2
DECEMBER 15, 2020
HIGHLAND COMMUNITY COLLEGE BOARD**

**APPOINTMENT
COORDINATOR, UPWARD BOUND**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves the appointment of Ms. Careena Shippert as full-time Coordinator, Upward Bound beginning December 15, 2020, at a FY21 salary of \$36,388, plus appropriate fringe benefits. This is a full-time, exempt professional position and is within the FY21 budget.

BACKGROUND: Ms. Shippert most recently served as a Counselor at Lincoln-Douglas Elementary School. In this position, she provided short-term counseling to students in grades K-4, teaching social and recreational skills, and served as a member of multi-disciplinary teams to advocate for the well-being and success of students. Previously, she was employed as a Teacher's Assistant for the NICA Head Start Program where she worked directly with children to assist them in developing skills needed to start kindergarten. At Lutheran Social Services, she worked as a Child Welfare Specialist to facilitate timely permanency outcomes for children with their family of origin, extended family or foster family and advocated on their behalf in court. In other roles, she served as a Case Manager for Rosecrance helping people who were currently experiencing homelessness to obtain housing and at VOICES as a Legal Advocate assisting individuals who had experienced sexual, physical, or mental abuse with access to necessary resources and legal services.

Ms. Shippert obtained her Bachelor of Arts degree from Olivet Nazarene University in Bourbonnais, Illinois, with a double major in Psychology and Christian Education., She is currently pursuing a Master of Science degree in Marriage and Family Therapy from Capella University in Minneapolis, Minnesota.

Ms. Shippert's strong desire to serve others and to help students reach their full academic potential, knowledge about the academic process, and prior work experience make her an excellent addition to the Upward Bound Program.

BOARD ACTION: _____

Approved 12/15/20