



HIGHLAND  
COMMUNITY  
COLLEGE

# LIFELONG LEARNING

## SPRING 2021 CLASS SCHEDULE



# LIFELONG LEARNING REGISTRATION FORM

**Must be 16 years of age or older to register for classes.**

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Your Social Security number is requested for the records system at HCC, compliance with federal and state reporting requirements, and tax purposes.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home phone (include area code) (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex  Male  Female

Are you Hispanic or Latino (or are you of Spanish Origin?)

Yes Hispanic or Latino  Not Hispanic or Latino

Are you from one or more of the following Racial Groups? (select all that apply)

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Choose Not to Respond

Please identify your primary racial/ethnic group (select one)

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Choose Not to Respond

**Registration  
Deadline 1-week  
prior to class**

Are you in the United States on a Visa - Non-resident Alien?

Yes in the United States on a Visa

Provide Home County of Origin \_\_\_\_\_

Not in the United States on a Visa

Highest Degree Earned \_\_\_\_\_ Year Earned \_\_\_\_\_

Associate's  Bachelor's  Master's  Doctorate

High School Graduate  Yes  No

Year Earned \_\_\_\_\_ City \_\_\_\_\_

GED  Yes  No

Year Earned \_\_\_\_\_ State \_\_\_\_\_

Fees are refundable when a course is canceled by the college. Fees are refundable to the student whose written request for withdrawal has been received by the Office of Admissions and Records prior to the registration deadline.

Course ID	Course Title	Cost
Total Cost for classes		\$

**Method of Payment:**

Full payment by check (check # \_\_\_\_\_) Make checks payable to Highland Community College. Mail check to: Attn. Admissions, Highland Community College, 2998 W Pearl City Rd, Freeport, IL 61032

Full payment by credit card (We will call for credit card number to process over the phone). Preferred phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

As consideration for being permitted by Highland Community College, the State of Illinois ("State"), the County of Stephenson (the "County"), and any lessor of Highland Community College premises ("Lessor"), to participate in Lifelong Learning Courses and use Highland Community College premises and facilities, I (the undersigned) forever release the College, the State, the County, the Lessor, any Highland Community College affiliated organization, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives (collectively "Releasees") from any and all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, next of kin, spouse and legal representatives now have, or may have in the future, for injury, death, or property damage, related to (i) my participation in these activities, (ii) the negligence or other acts, whether directly connected to these activities or not, and however caused, by any Releasee, or (iii) the condition of the premise where these activities occur, whether or not I am then participating in the activities.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

## CREATIVE ARTS

### Succulent Garden Planter - **NEW**

**Course ID:** 6744

**Dates:** Feb. 27 • **Time:** 5-6:30 p.m.

**Location:** Clara Joyce Flowers, 13493 E. Blair Hill Rd., Stockton

**Instructor:** Drew Groezinger

**Description:** Join Drew Groezinger from Clara Joyce Flowers and learn how to successfully grow and arrange succulents for your home! All materials will be provided. Participants will take home one large succulent garden. **Fee:** \$46

### Artisan Dried Flower Wreath - **NEW**

**Course ID:** 6745

**Dates:** Mar. 20 • **Time:** 5-6:30 p.m.

**Location:** Clara Joyce Flowers, 13493 E. Blair Hill Rd., Stockton

**Instructor:** Drew Groezinger

**Description:** Join Drew Groezinger from Clara Joyce Flowers and learn how to artfully arrange and create a gorgeous dried flower wreath, with an organic look, for your home! All materials will be provided. Participants will take home one dried flower wreath. **Fee:** \$52

### Card Making A

**Course ID:** 6709

**Dates:** Mar. 24 | Apr. 7, 21 | May 5

**Time:** 6-8:30 p.m.

**Location:** T-140

**Instructor:** Debbie Miller

**Description:** Create your own greeting cards and paper projects! Beginner and experienced crafters will create three to four projects each class using new tools and many different card folds. No project duplicated! Students must bring adhesive, precision scissors, ruler, and pencil. A \$25.00 materials fee paid to the instructor on the first night covers all materials for the four weeks. **Fee:** \$42

### Card Making B

**Course ID:** 6710

**Dates:** Mar. 26 | Apr. 9, 23 | May 7

**Time:** 9:30 a.m.-12 p.m.

**Location:** T-140

**Instructor:** Debbie Miller

**Description:** See Course ID 6709 for description. **Fee:** \$42

### Wire Wrap a Pendant

**Course ID:** 6749

**Dates:** May 6 • **Time:** 6-9 p.m.

**Location:** H-208

**Instructor:** Art Dawson

**Description:** Learn how to make a wire-wrapped pendant, ready to hang on your favorite necklace. A few basic styles are taught, along with various techniques to add variation and style. Ready-to-wrap pendants are available for purchase during class or students can bring their own. You must supply hand tools: smooth-faced round and flat nose pliers, and side cutters. A few tools are available. There is a \$5-12 material fee to be paid to the instructor on the night of the class. **Fee:** \$30

## DIY

### Tips for Writing Simple Wills, Powers of Attorney for Health Care or Property

**Course ID:** 6706

**Dates:** Feb. 18 • **Time:** 6-8 p.m.

**Location:** H-127

**Instructor:** Kerrylyn Rodriguez

**Description:** Do you know how to write a simple will or a health care or property power of attorney? Learn about these important documents and what is necessary to get your affairs, or the affairs of someone you love, in order. (Insightful information; does not take the place of legal counsel.) **Fee:** \$24

### Introduction to Shield Metal Arc (Stick) Welding

**Course ID:** 6694

**Dates:** Mar. 23 • **Time:** 5:30-8 p.m.

**Location:** T-129

**Instructor:** Mark Kloepping

**Description:** Learn more about Shield Metal Arc, or Stick, welding including how to set the voltage for differently sized electrodes, proper safety equipment, and necessary tools. This is a hands-on class, please dress appropriately to work in a shop, including long sleeves, long pants, closed toe shoes, and no loose clothing. **Fee:** \$35

### Introduction to Mig Welding

**Course ID:** 6695

**Dates:** Mar. 25 • **Time:** 5:30-8 p.m.

**Location:** T-129

**Instructor:** Mark Kloepping

**Description:** Mig welding is one of the most common types of welding. Learn to set the wire speed and voltage, see five different weld joints, and four different weld positions. This course also covers the most common welds, how to maintain the wire feed gun, and safety equipment. This is a hands-on class, please dress appropriately to work in a shop, including long sleeves, long pants, closed toe shoes, and no loose clothing. **Fee:** \$35

## HEALTH AND WELLNESS

### Walk and Stretch - Spring 1

**Course ID:** 6733

**Dates:** M, W, F, Feb. 10 - Apr. 19

**Time:** 9-10 a.m.

**Location:** Mt. Morris Senior Center

**Instructor:** Kathy Heid

**Description:** Join this class for a light aerobic activity that conditions your heart while you improve your flexibility and increase your energy levels. For all ages. **Fee:** \$40

### CBD Oil and Medical Marijuana - What You Should Know

**Course ID:** 6707

**Dates:** Feb. 25 • **Time:** 6-8 p.m.

**Location:** H-210

**Instructor:** Kerrylyn Rodriguez

**Description:** You have probably heard stories about the use and abuse of CBD oil and medical marijuana. Learn the facts about these two current health trends in the news. **Fee:** \$24

### Walk and Stretch - Spring 2

**Course ID:** 6734

**Dates:** M, W, F, Apr. 21 - June 30 (no class May 31) • **Time:** 9-10 a.m.

**Location:** Mt. Morris Senior Center

**Instructor:** Kathy Heid

**Description:** See Course ID 6733 for description. **Fee:** \$40

### Visit to Bald Hill Prairie Preserve - **NEW**

**Course ID:** 6736

**Dates:** May 5 • **Time:** 1:30-2:30 p.m.

**Location:** Bald Hill Prairie Preserve, 5502 N. Silver Creek Rd., Mt. Morris

**Instructor:** Mark Herman

**Description:** Did you know the biggest tree in the state, an Eastern Cottonwood, is located in Mt. Morris? Join us as we learn more about what is being done at the Byron Forest Preserve District's newest preserve to protect the prairie and pasture grasses, and restore its savanna character. The hike will have some moderate hills with scenic views. **Fee:** \$9





## HISTORY AND CULTURE

### World War II in the Pacific

**Course ID:** 6712

**Dates:** Feb. 16 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** Learn the basics including life on a ship, command structure, naval terms, and warships from the U.S. and Japan. Examine the cultural backgrounds of the U.S. and Japan pre-war, important battles, and events leading up to the attack on Pearl Harbor. Japan’s view on the war today and its relations with other Asian countries is covered. **Fee:** \$21

### World War II in Europe and North Africa Overview - *NEW*

**Course ID:** 6714

**Dates:** Feb. 24 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** Take a closer look at World War II in Europe and North Africa. This course will cover the cultural background of Germany before the war and the events that led to the Nazi attack on Poland. Battles in Dunkirk, Britain, Russia, North Africa, and Sicily are covered, as well as Battle of the Bulge and D-Day. **Fee:** \$21

### Cahokia and the Mississippian Culture

**Course ID:** 6716

**Dates:** Mar. 2 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** Learn about Cahokia, the largest and most influential urban settlement of the Mississippian culture dating from 700 – 1400 A.D. Located just east of St. Louis, MO, Cahokia is considered the largest and most complex archaeological site north of Mexico’s pre-Columbian cities. **Fee:** \$21

### Medicine from Frontier Days Until the Civil War - *NEW*

**Course ID:** 6732

**Dates:** Mar. 8, 15, 22, 29 • **Time:** 1-2:30 p.m.

**Location:** H-210

**Instructor:** Gordon Dammann

**Description:** American medicine from the Revolutionary War, the War of 1812, the Mexican War and the start of the Civil War will be covered. Changes in surgery, drugs, hospital care, and nursing practices during this time period will be explored. **Fee:** \$54

### Assassination of Kennedy - *NEW*

**Course ID:** 6718

**Dates:** Mar. 17 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** Learn about the events leading up to the assassination of President John F. Kennedy on November 22, 1963, at Dealey Plaza in Dallas, Texas. Brief biographies of JFK and of Lee Harvey Oswald will be covered as well as the hospitalization and funeral of JFK and the capture and fate of Oswald. **Fee:** \$21

### American Guerillas in the Philippines - *NEW*

**Course ID:** 6737

**Dates:** Mar. 31 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Keith Dimmick

**Description:** Learn about the Americans who fought with, and oftentimes, led Guerilla units. Topics will include intelligence gathering for the American retaking of the Philippines and liberation of POW camps. Tactics, weapons, and equipment will be reviewed, and recovered battlefield relics will be on display. **Fee:** \$21

### Black Hawk War in the Upper Midwest

**Course ID:** 6711

**Dates:** Apr. 1, 8, 15 • **Time:** 6-7:30 p.m.

**Location:** T-140

**Instructor:** Allen Reed

**Description:** Trace the history of the conflict between settlers and Sauk and Fox tribes led by Black Hawk over the Mississippi River town of Saukenuk near present day Rock Island, IL. The course examines the tensions between settlers and the Sauk including the events leading up to the Black Hawk War. **Fee:** \$37

### World War II in Europe and North Africa - Expanded - *NEW*

**Course ID:** 6720

**Dates:** Apr. 7, 14, 21 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** See Course ID 6714. This three-night class offers a more in-depth look at World War II in Europe and North Africa. Further study of the diverse cultural backgrounds, significant battles, and the view of Germans toward the war today will be reviewed. Relations between Germany and its European neighbors will also be highlighted. **Fee:** \$42

### The Church in Hitler’s Germany

**Course ID:** 6722

**Dates:** Apr. 20 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Mark Peterson

**Description:** Take a closer look at the Protestant and Catholic Church during and after the rise of Adolph Hitler to power, from 1931 to 1945. The history of nationalism in Germany and its impact on the church, as well as the tactics used by Hitler and the Nazis to eliminate the influence of the church, will be examined. **Fee:** \$21

### Bamboo and Bullets: WWII in the Philippines - *NEW*

**Course ID:** 6738

**Dates:** Apr. 22, 29 | May 6 • **Time:** 6-7:30 p.m.

**Location:** H-210

**Instructor:** Keith Dimmick

**Description:** Take a deeper dive into the life-altering events in the Philippines during WWII. Japanese POW’s during WWII, Corregidor and the Death March, and the Battle of Manila will be covered. Learn about camp life, the atrocities, liberation, war crime trials, and more. **Fee:** \$42

## HOBBIES

### Growing Show Stopping Dahlias - *NEW*

**Course ID:** 6746

**Dates:** Mar. 27 • **Time:** 5-7 p.m.

**Location:** Clara Joyce Flowers, 13493 E. Blair Hill Rd., Stockton

**Instructor:** Drew Groezinger

**Description:** Join Drew Groezinger from Clara Joyce Flowers and learn how to successfully grow, store, and propagate incredible dahlia flowers in your home garden! All materials will be provided. Participants will take home two or three dahlia tubers. **Fee:** \$46

### Learn to Play Mah Jongg - *NEW*

**Course ID:** 6735

**Dates:** Apr. 21, 28 • **Time:** 1 -3 p.m.

**Location:** H-210

**Instructor:** Amy Goldberg

**Description:** Mah Jongg is an ancient Chinese tile game that is easy to master. Learn to play a game of skill and strategy that will sharpen your mind while having fun! Go to nationalmahjonggleague.org to purchase your Mah Jongg card (\$9) prior to start of class. **Fee:** \$39

### Growing Cut Flowers 101 - *NEW*

**Course ID:** 6747

**Dates:** Apr. 24 • **Time:** 5-6:30 p.m.

**Location:** Clara Joyce Flowers, 13493 E. Blair Hill Rd., Stockton

**Instructor:** Drew Groezinger

**Description:** Join Drew Groezinger from Clara Joyce Flowers and learn how to successfully start, plant, grow, and harvest beautiful cut flowers! All materials will be provided. Participants will go home with seeds and transplanting supplies. **Fee:** \$40

### Growing Cut Flowers 201 - *NEW*

**Course ID:** 6748

**Dates:** May 1 • **Time:** 5-6:30 p.m.

**Location:** Clara Joyce Flowers, 13493 E. Blair Hill Rd., Stockton

**Instructor:** Drew Groezinger

**Description:** Join Drew Groezinger from Clara Joyce Flowers and dive deeper into cut flowers and plant manipulation, forcing, pruning, and more. All materials will be provided. **Fee:** \$60

### Metal Detecting Basics - *NEW LOCATION*

**Course ID:** 6724

**Dates:** May 3 • **Time:** 5:30-7:30 p.m.

**Location:** 6550 North Illinois Route 2, Oregon

**Instructor:** Dale Anderson

**Description:** Learn how to properly assemble your metal detector, use different settings for different targets, and determine when to dig. Accessories, etiquette and permits will be covered. Students can bring a metal detector or swing one of the instructors to locate and dig a target near a circa 1865 farmhouse. **Fee:** \$26

## TECHNOLOGY AND COMPUTING

### Smartphone for Android - *NEW*

**Course ID:** 6740

**Dates:** Mar. 12 • **Time:** 1-3 p.m.

**Location:** T-140

**Instructor:** Jeremy Monigold

**Description:** Learn more about your Android smartphone. Class will include security, how to use contacts, linking your email, and more. Time reserved at the end of class for questions. **Fee:** \$10

### Smartphone for iPhone - *NEW*

**Course ID:** 6742

**Dates:** Mar. 26 • **Time:** 1-3 p.m.

**Location:** T-140

**Instructor:** Jeremy Monigold

**Description:** Learn more about your iPhone. Class will include security, how to use contacts, linking your email, and more. Time reserved at the end of class for questions. **Fee:** \$10

## ZOOM™

## CREATIVE ARTS

### Cherry Blossom Painting Workshop - *NEW*

**Course ID:** 6739

**Dates:** Apr. 29 • **Time:** 6-8 p.m.

**Instructor:** Jessica Anderson

**Description:** Join us for a live paint party over Zoom™! You’ll get step-by-step instructions to paint pretty cherry blossoms using acrylic paint, a paint brush, and an 8” X 8” canvas. Students must have internet access and video and audio capabilities using Zoom™. Gather your supplies and join us for this fun, easy and creative project. **Fee:** \$19

## HISTORY AND CULTURE

### World War II in the Pacific

**Course ID:** 6713

**Dates:** Feb. 16 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6712 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$21

### World War II in Europe and North Africa - *NEW*

**Course ID:** 6715

**Dates:** Feb. 24 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6714 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$21

### Cahokia and the Mississippian Culture

**Course ID:** 6717

**Dates:** Mar. 2 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6716 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$21

### Movie Music Elvis - *NEW*

**Course ID:** 6750

**Dates:** Mar. 10 • **Time:** 7-8:30 p.m.

**Instructor:** John LeGear

**Description:** Journey with us through Elvis Presley’s history-making years from the mid-1950s into the 1960s in a live, online, narrated presentation of “Movie Music Elvis.” Songs and dances from 20 Elvis films will trigger happy memories for those who lived it, and thrill younger audiences who will be seeing Elvis in a way he’s never been seen before. **Fee:** \$10

### Assassination of Kennedy - *NEW*

**Course ID:** 6719

**Dates:** Mar. 17 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6718 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$21

### World War II in Europe and North Africa - *NEW*

**Course ID:** 6721

**Dates:** Apr. 7, 14, 21 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6720 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$42

### Movie Music Romance I - *NEW*

**Course ID:** 6751

**Dates:** Apr. 13 • **Time:** 7-8:30 p.m.

**Instructor:** John LeGear

**Description:** Join us on a guided tour through 100 years of film history as John LeGear describes his favorite moments and memories in the first of five “Movie Music Romance” presentations. From Fred and Ginger to West Side Story and La La Land, you will love the inside stories about some of the greatest songs ever made for film. **Fee:** \$10

### The Church in Hitler’s Germany

**Course ID:** 6723

**Dates:** Apr. 20 • **Time:** 6-7:30 p.m.

**Instructor:** Mark Peterson

**Description:** See Course ID 6722 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$21

*Registration Deadline 1 week before course start, unless otherwise noted.*



## TECHNOLOGY AND COMPUTING

### Smartphone for Android - **NEW**

**Course ID:** 6741

**Dates:** Mar. 12 • **Time:** 1-3 p.m.

**Instructor:** Jeremy Monigold

**Description:** See Course ID 6740 for description. This is the online version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$10

### Smartphone for iPhone - **NEW**

**Course ID:** 6743

**Dates:** Mar. 26 • **Time:** 1-3 p.m.

**Instructor:** Jeremy Monigold

**Description:** See Course ID 6742 for description. This is the live version held on the same date and time as the in-person class. Students must have internet access and video and audio capabilities using Zoom™. **Fee:** \$10

## ONLINE

## CREATIVE ARTS

### Beginning Writer's Workshop - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** If you have a story that needs to be written, an online writing workshop is a great place to start. This course will help improve your writing skills and discover new ways to stretch your creative muscles. View dates and register at ed2go.com/highland and type the name of the class in the search bar. This is an Instructor-Led course. **Fee:** \$115

### Introduction to Digital Scrapbooking - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Make the most of your scrapbooking talents to show off your photos and memorabilia with digital scrapbooking. This course provides hands-on experience building scrapbook pages, using artistic journaling, and producing your own artwork with Photoshop Elements. View dates and register at ed2go.com/highland and type the name of the class in the search bar. Enrollment Options: Instructor-Led course or Self-Paced. **Fee:** \$100

## HEALTH AND WELLNESS

### Helping Elderly Parents - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Discover how to appreciate and cherish your aging parents. This course will help you learn what to expect, what to watch for, how to deal with physical and emotional challenges, and where to find resources to help as your parent or loved ones transition into their golden years. View dates and register at ed2go.com/highland and type the name of the class in the search bar. This is an Instructor-Led Course. **Fee:** \$100

## HOBBIES

### Genealogy Basics - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn to trace your family history and make it come alive. This course provides hands-on examples that help you dig deeper into your family's past using several subscription-based websites that will be accessible during the course. View dates and register at ed2go.com/highland and type the name of the class in the search bar. Enrollment Options: Instructor-Led course or Self-Paced. **Fee:** \$100

### Secrets of Better Photography - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn to take outstanding photos and get the best results using a DSLR, a point-and-shoot, or your phone camera. Each lesson contains exercises and assignments that will help you apply new techniques to your own camera and make a distinct difference in your photos. View dates and register at ed2go.com/highland and type the name of the class in the search bar. Enrollment Options: Instructor-Led course or Self-Paced. **Fee:** \$115

## PROFESSIONAL DEVELOPMENT

### Introduction to Voiceovers - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Voices for All

**Description:** Explore the voiceover industry! Discover current trends, opportunities, and tools you need to find success. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. Onetime, 90 minute, one-on-one, video-chat class! Your instructor will contact you to schedule a date and time for the class. **Fee:** \$49

### A to Z Grant Writing - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn the ins and outs of grant writing from a veteran grant writer. This course will provide the experience and skills needed to become a successful grant writer as you learn to put together stand-out proposals that will encourage funds from donors. View dates and register at ed2go.com/highland and type the name of the class in the search bar. Enrollment Options: Instructor-Led course or Self-Paced. **Fee:** \$115

### Designing Online Instruction - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn about the online instructional environment, building a web course, design guidelines, and more. Phases of design and development and models, motivating student-student interaction, copywrite issues, and managing interaction will be covered. View dates and register at highland.edu/lifelong. **Fee:** \$195

### Extraordinary Customer Service - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Extraordinary customer service comes from focusing on the few essential elements that yield big results. Discover how easy it is to tweak your customer service from the ordinary to the extraordinary. You'll take away a customer service plan that will help you focus on key elements to get started on your pathway to success. View dates and register at highland.edu/lifelong. **Fee:** \$145

### Introduction to Project Management - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholder for quick resolution, including project cancelation. You will have the skills, tools and templates to confidently develop and maintain a project. View dates and register at highland.edu/lifelong. **Fee:** \$195

### Introduction to Six Sigma Green Belt - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** This first course in the certification program explains the basic terms and proven Six Sigma problem-solving methods, team building tools, and descriptive statistics that are the basis for the tools that contribute to the success of improvement projects and to the overall success of your organization. Topics covered include Lean Principles, Failure Mode Effects Analysis, Team Tools, Project Charters, and Basic Statistical Tools. View dates and register at highland.edu/lifelong. **Fee:** \$195

### Management Bootcamp - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Enhance your management skills through this course for supervisors, managers, and emerging leaders. Learn to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DiSC personality profile (included). By the end of the course we will have you managing like a pro - quickly and with confidence. View dates and register at highland.edu/lifelong. **Fee:** \$295

### Managing Generations in the Workplace - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Discover what motivates each generation at work, what incentives they respond to, and what messages they value. Then identify practical, how-to tips and techniques for managing Boomers, Gen Xers, and Gen Yers in the workplace. View dates and register at highland.edu/lifelong. **Fee:** \$175

### Stress Management in the Workplace - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn more about what stress is and how to reduce it, what it is to you, and using that knowledge to restructure your thoughts. Turn stress into a stepping stone, not a stumbling block! View dates and register at highland.edu/lifelong. **Fee:** \$145

### Working from Home: Keys to Success - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Telecommuters are more productive than office workers, have more free and personal time and are healthier physically and mentally than office workers. Discover the top 9 things to do, and not do, when working from home to make it a successful and productive experience for you and your organization. View dates and register at highland.edu/lifelong. **Fee:** \$10

## TECHNOLOGY AND COMPUTING

### Google Analytics - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** This course, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You'll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and find out how to get more conversions and sales from your website visitors. View dates and register at highland.edu/lifelong. **Fee:** \$195

### Introduction to Microsoft Excel 2016 - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn to quickly and efficiently use Microsoft Excel 2016 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets. This course, taught by an experienced Microsoft Excel instructor, provides in-depth knowledge for beginners that will have you using Excel like a pro. View dates and register at ed2go.com/highland and type the name of the class in the search bar. Enrollment Options: Instructor-Led course or Self-Paced. **Fee:** \$129

### Learn to Buy and Sell on eBay - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** Learn from an auction pro how to work from home or earn extra income by buying and selling goods online for top dollar. This course will teach you to get noticed, value items, sell quickly, protect against fraud, and safely conduct financial transactions. View dates and register at ed2go.com/highland and type the name of the class in the search bar. This is an Instructor-Led course. **Fee:** \$100

## TEST PREP

### GRE Prep Series - **NEW**

**Dates:** TBD • **Time:** TBD

**Instructor:** Staff

**Description:** If you're planning to apply to graduate school, you'll likely have to take the GRE. This series is here to help! View dates and register at ed2go.com/highland and type the name of the class in the search bar. This is an Instructor-Led course. **Fee:** \$199



HIGHLAND  
COMMUNITY  
COLLEGE



2998 W. Pearl City Rd.  
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## LIFELONG LEARNING AT HCC:

### Providing learning opportunities for all

There are four ways to register for Lifelong Learning classes at HCC:

1. Register online at [highland.edu/lifelong](http://highland.edu/lifelong)
2. Complete the registration form provided, enclose your personal check for payment, and mail it to the following address: Highland Community College, c/o Admissions, 2998 W. Pearl City Rd., Freeport, IL 61032
3. Fax the registration form to 815-235-6130, and admissions staff will call you to process your payment via credit card over the phone.
4. Register by visiting the Admissions Office on the second floor of the Student/Conference Center on the Highland campus and make payment in person.

For more information about Lifelong Learning classes, and to find the latest in new course offerings, call 815-599-3414, 815-599-3403, email [admissions@highland.edu](mailto:admissions@highland.edu), or visit [highland.edu/lifelong](http://highland.edu/lifelong)

**INFORMATIVE AND FUN CLASS OFFERINGS, INCLUDING...** Succulent Garden Planter, Visit to Bald Hill Prairie Preserve, World War II in Europe and North Africa, Genealogy Basics, Working from Home: Keys to Success, Introduction to Microsoft Excel 2016, Learn to Play Mah Jongg and more!

### CHECK OUT ALL THE LOCATIONS:

Freeport, Mt. Morris, Oregon, Stockton, and Online.

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**Course information is subject to change.  
Call 815-599-3403 for questions.**