

TRUSTEE VACANCY COMMITTEE
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER/ROLL CALL

A meeting of the Trustee Vacancy Committee of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 3:06 p.m. on April 22, 2021, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, and Ms. Pennie Groezinger

The following members attended virtually: None

The following members were absent: None

Others physically present: Mr. Pete Fink, Director, ITS (departed 3:19 p.m.; returned 5:58 p.m.); Trustee Candidate #1 (arrived 3:19 p.m.; departed 4:21 p.m.); Trustee Candidate #5 (arrived 4:59 p.m.; departed 5:43 p.m.); and, Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Vicki Warthen, Director, Annual Giving & Marketing, HCC Foundation (departed 3:18 p.m.)

PUBLIC COMMENTS

There were no public comments.

INTERVIEW PROCESS AND TIMELINE

Mr. Endress explained that candidates #1 and #5 were selected for interview, and the committee will review the interview questions to see if those questions should be used this time. Once each interview concludes, committee members will complete a candidate scoresheet.

The committee reviewed the interview questions used previously and suggestions were made. A reminder was given that if a clarifying or additional question was asked of candidate #1, it should also be asked of candidate #5. Following wrap-up and analysis of the second interview, the committee will vote in Open Session on which candidate to recommend to the Board.

CLOSED SESSION

Ms. Groezinger moved and Mr. Block seconded the motion to move into Closed Session for the purpose of selection of a person to fill a public office, as defined in the Open Meetings Act, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to the Open Meetings Act, and to return

to Open Session for possible action. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Block
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. Mr. Pete Fink would update the public attendees from the Zoom chat during the Closed Session, as needed, and the video stream and meeting would resume following Closed Session. He noted that there may be action coming out of Closed Session, and it may be around 6:00 p.m.

At 3:18 p.m., the Chairperson declared the meeting in Closed Session.

At 4:32 p.m., the Chairperson declared a recess; the meeting resumed at 4:59 p.m.

Ms. Groezinger moved and Mr. Block seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Groezinger, Block, Endress
NAYS: None

At 5:58 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

- A. Selection of a Person to Fill a Public Office, as Defined in the Open Meetings Act, When the Public Body is Given Power to Appoint Under Law or Ordinance, or the Discipline, Performance, or Removal of the Occupant of a Public Office, When the Public Body is Given Power to Remove the Occupant Under Law or Ordinance

Mr. Block moved and Ms. Groezinger seconded the motion to recommend candidate #1 to the Board to fill the two-year term on the Board. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger
NAYS: None

Whereupon the Chairperson declared the motion carried.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Ms. Groezinger moved and Mr. Block seconded the motion to adjourn the meeting. At 6:00 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519