

SPECIAL MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER/ROLL CALL

A special meeting of the Board of Illinois Community College District No. 519 for the purpose of new trustee orientation was called to order by Mr. Jim Endress, Chairperson, at 2:01 p.m. on May 20, 2021, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Jim Endress, Mr. James Rhyne Jr., Ms. Sarah Kuhlemeier, Mr. Craig Knaack, and Ms. Hailey Johnson

The following members attended virtually: Ms. Pennie Groezinger (arrived 2:47 p.m.; departed 4:31 p.m.)

The following members were absent: Mr. Doug Block and Mr. Shawn Boldt

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; and, Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President, Administrative Services/Board Treasurer; Mr. Jim Yeager, Faculty (arrived 2:02 p.m.; departed 2:26 p.m.); and, Mrs. Diane Gallagher, Former Trustee (arrived 4:30 p.m.)

APPROVAL OF AGENDA

Mr. Rhyne moved and Ms. Kuhlemeier seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

Faculty member Mr. Jim Yeager made public comments, noting that he will be the new Faculty Senate President effective June 1, 2021. He welcomed the new trustees and invited them to feel free to email or call him if they had questions.

BOARD MEMBER TRAINING

Mr. Endress reviewed the Board packet for the upcoming Board meeting, noting that the packets are sent out electronically but if new trustees prefer a paper copy, they should let Ms. Grimes know. He explained that the primary job of the Board of Trustees is to select and evaluate the College President. He reviewed other information, including organizational charts, common abbreviations, trustee responsibilities, required trustee training, Open Meetings Act and Freedom of Information Act, grievance process, email, collective bargaining, and Illinois Community College Trustees Association and Association of Community College Trustees meetings.

At 3:01 p.m., the Chairperson declared a recess; the meeting resumed at 3:07 p.m.

Ms. Janssen provided a fiscal overview, including information on the Resource Allocation and Management Plan (RAMP), financials, bills, and federal funds, noting that she will provide her PowerPoint presentation to Ms. Grimes to forward to trustees.

Mr. Endress reviewed the Board's committee structure, student trustee vote, Shared Governance task force, health insurance, HCC Foundation, President's evaluation process, parliamentary procedure, "no surprise rule," the role of the trustee, Closed Sessions, and what the trustees or student trustee should do if they receive a complaint.

The next regular Board meeting will be held on Tuesday, May 25, 2021, at 4:00 p.m. The Board retreat will be held on Thursday, June 10, 2021, at 8:30 a.m., with breakfast available at 8:00 a.m.

OLD BUSINESS

There was no older business.

NEW BUSINESS

There was no new business.

ADJOURMENT

Mr. Knaack moved and Mr. Rhyne seconded the motion to adjourn the meeting. At 4:40 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519