

REGULAR MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER/ROLL CALL

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 4:02 p.m. on May 25, 2021, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, Mr. Shawn Boldt (departed 6:40 p.m.), Mr. James Rhyne Jr., Ms. Sarah Kuhlemeier, Mr. Craig Knaack, and Ms. Hailey Johnson

The following members attended virtually: None

The following members were absent: None

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; Mr. Tim Zollinger, Attorney, Ward Murray Pace & Johnson; and, Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President, Administrative Services/Board Treasurer; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Ms. Liz Gerber, Vice President, Student Development & Support Services; Dr. David Naze, Vice President/Chief Academic Officer, Academic Services; Mr. Chris Weaver, Field Service Director, Illinois Federation of Teachers; Mr. Jeff Reinke, Executive Director, HCC Foundation; Mr. Jim Yeager, Faculty; Mr. Joe Grove, Faculty; Ms. Karen Brown, Director, Human Resources; Ms. Karla Giuffre, Faculty; Ms. Leslie Schmidt, Director, Marketing & Community Relations; Mr. Michael Skwara, User Services Librarian; Mr. Pete Norman, Director, Athletics & Physical Education; Mr. Sam Fiorenza, Faculty; and, Ms. Sarah Goeke, Director, Columbia College Freeport Campus

APPROVAL OF AGENDA

Mr. Block moved and Ms. Groezinger seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

APPROVAL OF MINUTES

Mr. Endress called attention to page 5 of the minutes of the April 27, 2021, noting that the seating of the newly elected trustee had been omitted from the minutes and a corrected copy was in trustees' folders. Ms. Groezinger moved and Mr. Boldt seconded the motion to approve the April 7, 2021, and April 22, 2021 Trustee Vacancy committee minutes, as distributed, and the printed copy of the April 27, 2021, revised minutes, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

There were no public comments.

INTRODUCTIONS

There were no introductions.

RECOGNITION OF ICCTA AWARD NOMINEES

Ms. Chris Kuberski recognized Ms. Karla Giuffre, Biology Instructor and Highland's nominee for the ICCTA Outstanding Full-Time Faculty Member Award, and Mr. Eric Piper, nominee for the ICCTA Outstanding Adjunct Faculty Member Award. The nominees will be recognized at ICCTA's annual convention in Bloomington.

Ms. Groezinger congratulated Mr. Jim Endress, this year's recipient of the ICCTA Ray Hartstein Trustee Achievement Award, which recognizes the exemplary service of one community college board member from all the community colleges throughout Illinois. She also congratulated Ms. Kuberski, who was recently awarded the 2021 YWCA Women of Achievement Business Award for Northwestern Illinois. Ms. Groezinger also recognized Ms. Leslie Schmidt and her team for completing the nominations for the respective awards.

BUDGET REPORT

Ms. Janssen reported that the College was awarded HEERF III funds and is in the process of understanding how the funds can be used. Highland was awarded \$1,938,887 for student emergency grants, and \$1,901,466 for institutional use. The HEERF III funds are about 25 percent more than the previous two HEERF awards combined. Ms. Janssen met with the auditors today to ensure the calculations for lost revenue meet their requirements and to clear up any additional questions before finalizing our use of the institutional portion of the funds. There will be significant positive impact on the Operating Funds. The student portion will be reviewed by the work group that has developed parameters for the previous grants. The FY22 budget building process has begun, and the budget managers will be submitting their budget requests by the end of the week. Ms. Janssen will compile the requests and continue to gather revenue information to work toward an FY22-balanced budget. A budget update will be presented at the June retreat.

FOUNDATION REPORT

Mr. Jeff Reinke, Foundation Executive Director, reported that the Foundation's Legacy Campaign was launched in February, and two significant gifts totaling \$1,723,000 were received this week, of which about \$1.2 million is unrestricted to be used wherever the College sees fit. The campaign is nearly halfway toward its goal, and Mr. Reinke is hoping to be at \$1.9 million by the end of the fiscal year. The funds may be spread out between one and five years, and Ms. Pat Dunn will provide Ms. Janssen with an overview of when the funds may be spent. The Foundation Legacy Gala is scheduled for October 2 and the Foundation is seeking auction items. Last year over 100 items were donated, which helps build revenue. Ms. Chris Urish has requested that the board and trustees help secure auction items, and Mr. Reinke asked that each trustee consider securing a

couple items for the auction. Between June 15 and August 1, the Foundation will solicit corporations for the 2021 – 2022 Corporate Benefit Program. Mr. Reinke is looking at expanding the prospect list and requested that trustees send potential names and contacts to him. Last year, \$109,000 was raised through the Corporate Benefit Program, which was split between the Leadership Golf Outing and Legacy Gala. Proceeds from the Leadership Golf Outing support the Leadership Institute, Leadership Forum, and High School Servant Leadership program, and the Legacy Gala proceeds support the College's greatest needs.

CONSENT ITEMS

A. Academic (None)

B. Administration (None)

C. Personnel

1. Part-time Instructors, Overload, and Other Assignments

Recommendation: That the list of part-time instructors, overload, and other assignments, as presented, be approved for the Spring of 2021.

2. Revised Job Description/Job Title: Executive Assistant to the Vice President/CAO, Academic Services

Recommendation: That the Board of Trustees approves the revised job description and job title of Executive Assistant to the Executive Vice President to Executive Assistant to the Vice President/CAO, Academic Services, as presented, with placement remaining at range 24 on the Highland Salary Range Table. This is a full-time, non-exempt classified position.

3. Revised Job Description/Job Title: Executive Assistant to the Vice President/CSSO, Student Development and Support Services

Recommendation: That the Board of Trustees approves the revised job description and job title of Executive Assistant to the Vice President of Student Development and Support Services to Executive Assistant to the Vice President/CSSO, Student Development and Support Services, as presented, with placement remaining at range 24 on the Highland Salary Range Table. This is a full-time, non-exempt classified position.

D. Financial (None)

Mr. Rhyne moved and Ms. Groezinger seconded the motion to approve the consent items, as presented. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

MAIN MOTIONS

A. Academic (None)

B. Administration

1. First Reading – New, Revised, and Unchanged Policies: Policy Manual Chapter IV, Personnel

Mr. Boldt moved and Mr. Knaack seconded the motion to approve for first reading the new and revised policies in Chapter IV (Personnel) of the Policy Manual, as presented, and affirm for first reading the unchanged policies in Chapter IV of the Policy Manual. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block, Endress, Johnson

NAYS: None

Whereupon the Chairperson declared the motion carried.

2. First Reading – Revised Policy 103: College Mission, Vision, Core Values, and Principles of Operation

Mr. Block moved and Ms. Kuhlemeier seconded the motion to approve for first reading revised policy 1.03, College Mission, Vision, Core Values, and Principles of Operation, as presented, which is included in Chapter 1, Board of Trustees, of the policy manual.

Ms. Kuberski stated that strategic planning just kicked off and the College wanted to make sure that the mission was up-to-date for the Higher Learning Commission. Mr. Rhyne stated that this was the best definition of respect he had ever seen, and Ms. Grimes noted that the definitions were developed at Opening Days many years ago. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kuhlemeier, Knaack, Block, Endress, Groezinger, Johnson

NAYS: None

Whereupon the Chairperson declared the motion carried.

C. Personnel

1. Revised Job Description: Human Resources Specialist

Ms. Groezinger moved and Mr. Knaack seconded the motion to approve the revised job description for the Human Resources Specialist, as presented, with placement remaining at range 24 on the Highland Salary Range Table. This is a full-time, non-exempt classified position. The roll call on the motion was as follows:

AYES: Rhyne, Kuhlemeier, Knaack, Block, Endress, Groezinger,
Boldt, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Acceptance of Staff Members Requesting to Participate in the Planned Retirement Program

Ms. Groezinger moved and Mr. Boldt seconded the motion that the Board of Trustees accepts the requests of the following staff members to participate in the Planned Retirement Program.

Barb Price, planned retirement June 30, 2022
Joani Bardell, planned retirement June 28, 2024
Rhonda Perry, planned retirement June 28, 2024

The roll call on the motion was as follows:

AYES: Kuhlemeier, Knaack, Block, Endress, Groezinger, Boldt,
Rhyne, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Acceptance of Faculty Member Requesting to Participate in the Planned Retirement Program

Mr. Knaack moved and Mr. Rhyne seconded the motion that the Board of Trustees accepts the request of the following faculty member to participate in the Planned Retirement Program.

Jim Palmer, planned retirement June 2024

The roll call on the motion was as follows:

AYES: Knaack, Block, Endress, Groezinger, Boldt, Rhyne,
Kuhlemeier, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

D. Financial

1. Appointment of Auditor for Fiscal Year 2021

Ms. Kuhlemeier moved and Ms. Groezinger seconded the motion that the firm of Wipfli be retained to perform the annual audit for Fiscal Year 2021 at a cost not to exceed \$47,250 for the main audit, \$750 to \$1,500 for the Consolidated Year-end Financial Report (CYEFR), and \$3,000 to \$4,000 for each additional major

program. The audit will encompass all funds of Highland Community College including State and Federal grant programs.

Mr. Rhyne asked about the additional major programs that were referenced in the recommendation, and Ms. Janssen reported that the auditors will determine which programs are considered major once they see the list of awards.

The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Kuhlemeier,
Knaack, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

2: Health Insurance Rates

Mr. Rhyne moved and Mr. Block seconded the motion that the Board of Trustees establishes the following monthly rates for medical, dental, and vision insurance during FY22 under a fully-insured health plan as listed below.

Medical (Blue Cross Blue Shield PPO Plan):

Employee Only	\$ 853.67	Retiree Only	\$ 853.67
Family Plan	\$2,134.17	Retiree with Family Plan	\$2,134.17

Medical (Blue Cross Blue Shield HDHP Plan):

Employee Only	\$ 751.23	Retiree Only	\$ 751.23
Family Plan	\$1,878.07	Retiree with Family Plan	\$1,878.07

Medical (Blue Cross Blue Shield PPO Co-Pay Plan):

Employee Only	\$ 741.07	Retiree Only	\$ 741.07
Family Plan	\$1,852.67	Retiree with Family Plan	\$1,852.67

Dental (Blue Cross Blue Shield):

Employee Only	\$ 28.82	Retiree Only	\$ 28.82
Employee + Spouse	\$ 58.63	Retiree + Spouse	\$ 58.63
Employee + Child(ren)	\$ 60.53	Retiree + Child(ren)	\$ 60.53
Family Plan	\$ 108.08	Retiree with Family Plan	\$ 108.08

Vision (Blue Cross Blue Shield):

Employee Only	\$ 7.80	Retiree Only	\$ 7.80
Employee + Spouse	\$ 14.83	Retiree + Spouse	\$ 14.83
Employee + Child(ren)	\$ 15.61	Retiree + Child(ren)	\$ 15.61
Family	\$ 22.95	Retiree with Family	\$ 22.95

Ms. Groezinger asked how many quotes the College received, and Ms. Janssen reported that 10 companies were approached and six declined to quote. It was explained that retirees pay 100 percent of the premiums. A question was raised regarding the percentage of the life insurance and long-term disability insurance

premiums that are paid by the College, and Ms. Janssen will provide the information to trustees.

The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack,
Block, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Course Fee Changes for Spring 2022

Ms. Groezinger moved and Mr. Boldt seconded the motion that the list of course fee changes be approved, as presented, beginning with the Spring 2022 semester. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block,
Endress, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

4. Payment of Bills and Agency Fund Report – April 2021

Mr. Boldt moved and Ms. Groezinger seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payments or transfers of funds for the April 2021 bills, including Board travel, in the amount of \$1,451,512.36, Automated Clearing House (ACH) debits W0000617 amounting to \$19,589.65, Other Debits D0000107 amounting to \$66.63, and Electronic Refunds of \$194,786.41, with 11 adjustments of \$1,995.61, such warrants amounting to \$1,663,959.44. Transfers of funds for payroll amounted to \$585,457.93. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kuhlemeier, Knaack, Block, Endress,
Groezinger, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

REPORTS

Treasurer's Report: Statements of Revenue, Expenditures and Changes in Fund Balance

Ms. Groezinger asked for background information regarding the equalized assessed valuation (EAV) changes that were listed in the Treasurer's Report, and Ms. Janssen will look into this.

Student Trustee

Ms. Johnson reported that at the last Student Senate meeting, awards were given out by the students. The Student Senate Award was given to Ms. Alyssa Stevens, Digital Media & Creative Specialist, the Burt Tavener Award went to Ms. Vicki Schulz, Student Advisor/Transfer Coordinator, and the Students' Choice Awards went to Math Instructor Mr. Martin Hilberg, Speech Communication Instructor Mr. Harry Bodell, and Speech and Mass Communication Instructor Mr. Jim Yeager.

Shared Governance

Ms. Kuberski stated that at the most recent Shared Governance meeting, progress was shared, a definition was drafted, and how to gather input from others was discussed. The group will continue their work over the summer to discuss communication, decision-making, best practices that are currently in place, the function of shared governance in the long-run, and what the committee will look like. Mr. Anthony Musso, Mr. Dan Dick, Dr. Chelsea Martinez, and Mr. Brian Moore shared information at the most recent Campus Connection. Ms. Groezinger thanked the team for continuing the efforts and meeting in June, July, and August. Ms. Kuberski reported that the objective is to make sure shared governance is widely and deeply embedded in the culture, and take the best practices where they work and share them across campus.

ONE Highland

The College's ONE Highland initiative is approaching a year, and currently 71 percent of full-time employees have completed the culture workshops. Some of those who have not completed the workshops were new or had schedule conflicts at the time of the workshops, so the workshops will be offered again in the Fall in order to make sure people have the opportunity to participate. The tools of Focused Feedback, Focused Storytelling, and Focused Recognition are designed to help shape experiences and reset the culture, replacing the negative experiences with a reminder of positive experiences, which is the purpose of storytelling. A focused story has been embedded in Campus Connection, and gratitude and recognition are offered. Ms. Kuberski is thinking about how this can be incorporated into Opening Days. Another culture integration meeting will be held in the Fall. ONE Highland is serving to reinforce that we are better together. Ms. Groezinger asked if this is included in onboarding, and Ms. Kuberski reported that people are encouraged to go through the workshop. Ms. Groezinger offered kudos for 71 percent of employees going through the workshops, and she thanked all who have participated, noting that her vision for participation is 100 percent. Feedback on the initiative has been very positive, and it is tied back to the climate survey, which can be shared with the Board. Ms. Kuberski explained that originally Partners In Leadership did the initial training, and they also trained four employees: Dr. Brendan Dutmer, Ms. Christie Lewis, Ms. Juliet Moderow, and Ms. Amanda Venhuizen. These four trainers have worked in pairs to train other individuals. Notecards that include the five cultural beliefs are available in the bookstore, and Ms. Lewis is also working on an electronic card.

Audit and Finance Committee

The Audit and Finance Committee has not met, and Mr. Endress will recruit committee members later in the meeting. He discussed the process for the review of bills at trustee orientation, noting that previously the bills were reviewed by all seven trustees on a rotating basis. If a trustee wants to review the bills with an Audit and Finance Committee member, they are welcome to do so. An advantage of having a committee member review bills is that they cycle through more quickly and do better at the review, but a disadvantage is that not all trustees get a chance to review the bills.

Mr. Endress asked trustees to be thinking about their preference. He noted that there are very few vendors that are a surprise to him because of reviewing bills so frequently.

ICCTA Representative

Mr. Endress is currently the Board's ICCTA representative, and Mr. Boldt is interested in attending the ICCTA meetings as of July. The ICCTA annual meeting will be held on June 4 and 5 in Bloomington. The awards banquet will be held on June 4, and the Executive Committee will meet on June 3.

Board Chair

Mr. Endress participated in the virtual commencement again this year. He is amazed at how well the College has trained students during the pandemic and believes the College has done a good job. He has spent a lot of time on campus and interacting with a lot of people and looks forward to what he hopes is different when the Fall semester begins.

Administration

Mr. Anderson reported that Ms. Tracy Brewer has been hired as the new Coordinator, Business Training and will begin on June 7.

Ms. Gerber referenced the report from Mr. Anthony Musso on the Career Services Career Fair, which was included in her administrative report. This was a great year to experiment with the statewide job fair on Handshake. It was purposeful to refer to it as a Career Fair and not a Job Fair. Three esports coaches have been hired: Mr. Kyle Marcum, Mr. Tyler Spinnato, and Mr. Joshua Bost. Mr. Pete Fink has been a tremendous help with esports, and room H-117 will be used. Ms. Gerber provided an update on Quickstart, which is an opportunity to bring high school students to campus to see an advisor, take a placement test, and register all in one day. When the College went remote, Quickstart was provided virtually with all services offered through an online means, but this year, Quickstart was offered through a variety of options, including onsite at the school, virtual, and on campus. Usually there are 100 to 150 students who go through Quickstart during the month of April. Ms. Groezinger thanked Mr. Anthony Musso and his team for their work on the Career Fair and also thanked those involved in making sure esports keeps moving.

As the College's Higher Learning Commission (HLC) Accreditation Liaison Officer (ALO), Dr. Naze was surveyed regarding the College's preference for an onsite accreditation visit or onsite and hybrid. The preference is to have the review teams fully on the ground, although Dr. Naze will not know if this will be virtual or on campus until closer to the event. There will be an opportunity for the Highland team members to participate virtually, as well. The virtual commencement ceremony was held and the nursing pinning ceremony was streamed live, and Mr. Jim Yeager was fantastic throughout the entire process. Dr. Naze expressed his gratitude to Mr. Joe Grove, who has served the past year as Faculty Senate President.

Ms. Kuberski explained that she is transitioning the Accreditation Liaison Officer responsibilities to Dr. Naze. The College received feedback from Dr. Michael Boyd, President of Kankakee Community College and HLC Peer Reviewer, on the draft of the College's Assurance Argument. Dr. Boyd previously provided feedback on the College's Notice response. Overall, the College is in a good spot and working on revisions, which have a June 15 deadline. Dr. Chelsea Martinez will make sure there is one voice throughout the document and evidence is linked. Dr. Naze,

Dr. Martinez, and Ms. Kuberski will then review the Assurance Argument so that it is ready by the first part of September. At that point, the focus will shift to the HLC visit. The College is in a status quo pattern regarding COVID, while we wait to hear what the Illinois Community College Board and Illinois Board of Higher Education have to say. This will also be discussed at the Presidents' retreat next week. Ms. Kuberski has been thinking about what Phase 5 means at Highland, which includes safety for students and staff but having a more open and accessible campus. The College needs to think about quarantining because if people are six feet apart with or without a mask, quarantining is not required. Right now, the recommendation is to continue wearing masks and being socially distant. The College ended the most challenging academic year without significant disruption, and Ms. Kuberski does not want to do anything that would put us back. The Emergency Operations Team (EOT) has been amazing and has kept a very strong presence on campus. Staff have been on campus since July, while other schools are just now bringing staff back.

Strategic Plan

Ms. Gerber reported that the second meeting of the Strategic Planning Council will be held tomorrow. The process follows the Building Communities model. Mr. David Esch and Ms. Karen Brown are the Council co-chairs. Ms. Gerber expressed her gratitude to the 29 internal and seven external members of the Council who are committed to the process.

Before declaring a recess, it was noted that a hand-written thank you card was received from ICCTA Executive Director Dr. Jim Reed, who is looking forward to returning to the College.

At 5:26 p.m., the Chairperson declared a recess; the meeting resumed at 5:32 p.m.

CLOSED SESSION

Ms. Groezinger moved and Mr. Boldt seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in an educational setting, or a volunteer of the public body, or against legal counsel for the public body to determine its validity; and, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to the Open Meetings Act, and to return to open session for possible action. The roll call on the motion was as follows:

AYES: Rhyne, Kuhlemeier, Knaack, Block, Endress, Groezinger, Boldt, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. Mr. Pete Fink would update the public attendees from the Zoom chat during the Closed Session, as needed, and the video stream and meeting would resume following Closed Session.

At 5:35 p.m., the Chairperson declared the meeting in Closed Session.

Mr. Block moved and Ms. Groezinger seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Kuhlemeier, Knaack, Block, Endress, Groezinger, Rhyne, Johnson
NAYS: None

At 7:25 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity

1. Appointment: Dean, Nursing and Allied Health

Mr. Knaack moved and Mr. Rhyne seconded the motion to approve the appointment of Dr. Stephanie Eymann as full-time Dean, Nursing and Allied Health beginning May 23, 2021, at a FY21 salary of \$84,509, plus appropriate fringe benefits. This is a full-time administrative position and is within the FY21 budget. The roll call on the motion was as follows:

AYES: Knaack, Block, Endress, Groezinger, Rhyne, Kuhlemeier, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Appointment: Nursing Instructor

Ms. Groezinger moved and Ms. Kuhlemeier seconded the motion to approve the appointment of Ms. Amanda Lessman as a full-time Nursing Instructor in the Nursing and Allied Health division beginning August 12, 2021, at a FY22 salary of \$53,292 (BA +0, with 3 years of experience), plus appropriate fringe benefits. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Rhyne, Kuhlemeier, Knaack, Johnson
NAYS: None

Whereupon the Chairperson declared the motion carried.

B. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

No action was necessary.

OLD BUSINESS

Committee Appointments

Mr. Endress appointed Mr. Knaack, Mr. Block, Mr. Boldt, and himself to the Audit and Finance Committee, and Ms. Groezinger asked to shadow the committee. Mr. Boldt was appointed ICCTA representative, and Ms. Groezinger will continue as alternate representative. Mr. Endress will continue to attend the ICCTA meetings.

NEW BUSINESS

The Board photo will be taken at the Board retreat. Trustees who are interested in attending the Association of Community College Trustees annual conference should let Ms. Grimes know as soon as possible, so that the registration may be paid from the FY21 budget. Mr. Endress also noted that there was a handout in trustees' folders that included trustees' contact information.

DATES OF IMPORTANCE

The next quarterly Board retreat will be held on June 10, 2021, and the start time has been moved up to 8:00 a.m., with breakfast available at 7:30 a.m. The next regular Board meeting will be held on June 22, 2021, at 4:00 p.m.

ADJOURNMENT

Ms. Groezinger moved and Mr. Rhyne seconded the motion to adjourn the meeting. At 7:32 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519