

**REGULAR MEETING**  
**BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519**  
**Counties of Stephenson, Ogle, Jo Daviess and Carroll**

**CALL TO ORDER/ROLL CALL**

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 4:02 p.m. on June 22, 2021, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Mr. Shawn Boldt (departed 5:30 p.m.), Mr. James Rhyne Jr., Ms. Sarah Kuhlemeier, Mr. Craig Knaack, and Ms. Hailey Johnson

The following members attended virtually: Ms. Pennie Groezinger (departed 6:31 p.m.)

The following members were absent: None

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; and, Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President/CFO, Administrative Services, Board Treasurer; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Ms. Liz Gerber, Vice President, Student Development & Support Services; Dr. David Naze, Vice President/Chief Academic Officer, Academic Services; Ms. Tracy Brewer, Coordinator, Business Training; Mr. Jeff Reinke, Executive Director, HCC Foundation; Ms. Carolyn Petsche, Director, Retention & Learning Services; Ms. Sarah Goeke, Director, Columbia College Freeport Campus; Mr. Pete Norman, Director, Athletics & Physical Education; Mr. Jim Yeager, Faculty Senate President; Mr. Kurt Simpson, Director, Facilities & Safety; Ms. Alyssa Stevens, Digital Media & Creative Specialist; Ms. Vicki Schulz, Student Advisor (Transfer); Ms. Karen Brown, Director, Human Resources; and, Mr. Dan Dick, HCC Foundation Major Gifts Officer

**APPROVAL OF AGENDA**

Mr. Endress provided clarification on the Statements of Final Construction Compliance that were listed under Consent Items on the agenda. A similar item was also listed as a Main Motion because that item came in over the original budget. He also noted that item XIII-B-2, the memorandum of understanding (MOU) between the College and Faculty Senate, should be listed as Fall 2021, not Summer 2021, so it will not be able to be voted on at the meeting, and a special meeting will be scheduled to approve the MOU. Mr. Block moved and Mr. Boldt seconded the motion to approve the agenda, as amended, with the deletion of item XIII-B-2. The vote being unanimous, the motion carried.

### **APPROVAL OF MINUTES**

Mr. Knaack moved and Mr. Rhyne seconded the motion to approve the minutes of the May 20, 2021, special meeting (trustee orientation) and the May 25, 2021, regular meeting, as presented. The vote being unanimous, the motion carried.

### **PUBLIC COMMENTS**

There were no public comments.

### **INTRODUCTIONS**

Mr. Scott Anderson introduced Ms. Tracy Brewer, Coordinator, Business Training (Business Institute).

### **PHI THETA KAPPA RECOGNITION**

Ms. Liz Gerber recognized Ms. Haley Brudi and Ms. Jenna Diehl, Highland students who were named to the Phi Theta Kappa (PTK) All-Illinois Academic Team, and PTK advisors Ms. Carolyn Petsche and Ms. Vicki Schulz. Ms. Gerber also read a letter from Phi Theta Kappa, which recognized Ms. Schulz for 10 years of service as a PTK advisor.

### **BUDGET REPORT**

The Illinois Community College Board shared the FY22 State funding allocations, and the College's unrestricted operating grants are about \$20,000 or 1.5 percent less than last year, while early projections had assumed level funding from the State. A couple other funding sources are yet to be determined. Ms. Janssen has been compiling the budget manager requests for FY22, and a tentative budget will be included in the July Board packet. The FY21 year-end close out is in process, and the auditors will begin their work in mid-July. Ms. Janssen received Spring enrollment data today, which was key to completing the lost revenue calculation, and she has completed the calculation and forwarded it to our auditors for review. As discussed at the retreat, lost revenue will have a significant impact on both the FY21 and FY22 budgets.

### **FOUNDATION REPORT**

Mr. Jeff Reinke, Foundation Executive Director, reported that the Foundation is finishing the year on several high notes, having broken the \$1.8 million mark in the campaign, with a goal of \$2 million. These gifts are spread out over three to five years and will sustain items in the Case for Support, with \$1.2 million unrestricted within the Legacy Campaign. He noted that it will be up to the College to determine what needs to be funded the quickest. The Foundation staff are soliciting corporate partners for FY22, and around 11 have committed to date, totaling just over \$30,000. The Foundation's golf outing is scheduled for September 10. An alumni match appeal has been sent, as well as save the date cards for the golf outing. Mr. Reinke thanked everyone for providing connections to donors. Mr. Block asked where things were at with the endowment agreement, and Mr. Reinke reported that he met with Ms. Janssen and Ms. Kuberski to discuss this, and there were several things to be ironed out. He suggested putting the agreement on hold for now, since there

will be a match opportunity in the Legacy Campaign. The next step is for the Foundation Executive Committee to review the endowment concept. Ms. Janssen worked through a memorandum of understanding with the College attorney, and there is a need to review the MOU and the viability to raise funds for the College. Mr. Block expressed concern that if it is put on hold, nothing will happen. Mr. Reinke responded that the Foundation has been talking with the highest end donors for funds for the Legacy Campaign, and the same donors would cross over for the endowment. Mr. Reinke offered to discuss this with his Executive Committee.

### CONSENT ITEMS

A. Academic (None)

B. Administration (None)

C. Personnel

1. Part-time Instructors, Overload, and Other Assignments

*Recommendation:* That the list of part-time instructors, overload, and other assignments, as presented, be approved for the Spring of 2021 and Summer of 2021.

D. Financial

1. Approval of Statement of Final Construction Compliance: Hazardous Sidewalk Replacement Project

*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Hazardous Sidewalk Replacement project completed in 2019.

2. Approval of Statement of Final Construction Compliance: Building E Ag Lab Renovation Project

*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Building E Ag Lab Renovation project completed in 2019.

3. Approval of Statement of Final Construction Compliance: Interior Lighting Energy Efficiency Project

*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Interior Lighting Energy Efficiency project completed in 2019.

4. Approval of Statement of Final Construction Compliance: Building M Room #120 ADA Accessibility Project

*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Building M Room #120 ADA Accessibility project completed in 2020.

5. Approval of Statement of Final Construction Compliance: Security Camera Server Upgrade Project  
*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Campus Security Camera Server Replacement project completed in 2019.
6. Approval of Statement of Final Construction Compliance: Solar Photovoltaic System Project  
*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Solar Photovoltaic System project completed in 2019.
7. Approval of Statement of Final Construction Compliance: Building S Main Gymnasium Renovation Project  
*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Building S Main Gymnasium Renovation project completed in 2021.
8. Approval of Statement of Final Construction Compliance: Building S Main Gymnasium Air Conditioning Project  
*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Building S Main Gymnasium Air Conditioning project completed in 2021.
9. Approval of Statement of Final Construction Compliance: Emergency Systems Replacement Project  
*Recommendation:* That the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Emergency Systems Replacement project completed in 2020.

Mr. Boldt moved and Ms. Kuhlemeier seconded the motion to approve the consent items, as presented. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

## MAIN MOTIONS

A. Academic (None)

B. Administration

1. Second Reading – New, Revised, and Unchanged Policies: Policy Manual Chapter IV, Personnel  
Mr. Knaack moved and Mr. Rhyne seconded the motion to approve for second

reading the new and revised policies in Chapter IV (Personnel) of the Policy Manual, as presented, and affirm for second reading the unchanged policies in Chapter IV of the Policy Manual. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block,  
Endress, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Second Reading – Revised Policy 103: College Mission, Vision, Core Values, and Principles of Operation

Ms. Kuhlemeier moved and Mr. Knaack seconded the motion to approve for second reading revised policy 1.03, College Mission, Vision, Core Values, and Principles of Operation, as presented, which is included in Chapter 1, Board of Trustees, of the policy manual. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kuhlemeier, Knaack, Block, Endress,  
Groezinger, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

C. Personnel (None)

D. Financial

1. Course Fee Changes for Spring 2022

Mr. Rhyne moved and Mr. Knaack seconded the motion to approve the following course fee changes, as presented, beginning with the Spring 2022 semester.

<b>Course</b>	<b>Current</b>	<b>Proposed</b>
INFT 282 A+ Certification	\$ 40.00	\$ 150.00
INFT 284 Network+ Certification	\$ 25.00	\$ 150.00

The roll call on the motion was as follows:

AYES: Rhyne, Kuhlemeier, Knaack, Block, Endress, Groezinger,  
Boldt, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. First Reading – Variable Tuition: Nursing Program Courses

Mr. Block moved and Mr. Boldt seconded the motion that the Board of Trustees considers for the first reading variable tuition in the amount of 125% of the applicable tuition rate (based on student residency) for courses NURS 291,

NURS 294, and NURS 298 effective with the Spring 2022 semester; course NURS 293, effective with the Summer 2022 semester; and course NURS 292, effective with the Fall 2022 semester. The roll call on the motion was as follows:

AYES: Kuhlemeier, Knaack, Block, Endress, Groezinger, Boldt,  
Rhyne, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Approval of Statement of Final Construction Compliance: Building E Greenhouse Project

Mr. Boldt moved and Ms. Groezinger seconded the motion that the Board of Trustees approves the Statement of Final Construction Compliance, as presented, for the Building E Greenhouse project completed in 2020. The roll call on the motion was as follows:

AYES: Knaack, Block, Endress, Groezinger, Boldt, Rhyne,  
Kuhlemeier, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

4. Acceptance of Bid: Nursing Hospital Simulation and Learning Center Remodel Project

Mr. Rhyne moved and Ms. Kuhlemeier seconded the motion that the Board of Trustees authorizes acceptance of the low base bid and alternate bid #1 meeting specifications from Rockford Structures of Machesney Park, IL of \$276,400 for the nursing hospital simulation and learning center remodel project. This bid is within the projected budget for the project. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Kuhlemeier,  
Knaack, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

5. Property and Liability Insurance

Mr. Block moved and Mr. Knaack seconded the motion to authorize President Chris Kuberski to accept the proposal from the Illinois Counties Risk Management Trust (ICRMT) for an insurance program as follows: Property, Auto, General Liability, Educator's Legal Liability, and Umbrella at an annual premium not to exceed \$141,660. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack,  
Block, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

6. Intercollegiate Athletic Insurance

Ms. Kuhlemeier moved and Mr. Knaack seconded the motion to authorize President Chris Kuberski to accept the proposal from First Agency for an insurance program as follows: intercollegiate accident and intercollegiate catastrophic at an annual premium not to exceed \$33,961. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kuhlemeier, Knaack, Block,  
Endress, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

7. Approval of Salary Increases for Administrative, Professional, and Classified Nonunion Staff

Mr. Rhyne moved and Mr. Block seconded the motion that the Board of Trustees approves an FY22 salary increase for eligible administrative, professional, and classified nonunion staff in an amount of 2% of an individual's FY21 pay rate effective with the start of FY22 (July 1, 2021). The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kuhlemeier, Knaack, Block, Endress,  
Groezinger, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

8. Resolution Authorizing Entry into a Joint Cooperative Purchasing Agreement with the Illinois Learning Technology Purchase Program

Ms. Groezinger moved and Mr. Rhyne seconded the motion to approve the entry into a Joint Cooperative Purchasing Agreement with the Illinois Learning Technology Purchase Program, which allows the College to become a member of the cooperative purchasing entity. The roll call on the motion was as follows:

AYES: Rhyne, Kuhlemeier, Knaack, Block, Endress, Groezinger,  
Boldt, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

9. Payment of Bills and Agency Fund Report – May 2021

Mr. Boldt moved and Mr. Knaack seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payments or transfers of funds for the May 2021 bills, including Board travel, in the amount of \$622,954.43, Automated Clearing House (ACH) debits W0000618 amounting to

\$23,418.24, Other Debits D0000108 amounting to \$28,600.00 and Electronic Refunds of \$2,118.60, with 13 adjustments of \$5,177.44, such warrants amounting to \$671,913.83. Transfers of funds for payroll amounted to \$600,516.23. The roll call on the motion was as follows:

AYES: Kuhlemeier, Knaack, Block, Endress, Groezinger, Boldt,  
Rhyne, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

## REPORTS

Treasurer's Report: Statements of Revenue, Expenditures and Changes in Fund Balance  
There was no additional report.

### Student Trustee

There was no report.

### Shared Governance

Ms. Kuberski reported that the Shared Governance group met yesterday, and the subgroups working on the definition and best practices provided updates. There was discussion on how to get feedback, and it was determined that a special segment of Campus Connection may be a good way to do that. The next meeting will be held on July 15, where the subgroups will be asked to discuss implementation and integration.

### ONE Highland

Ms. Kuberski noted that recognition cards were distributed to trustees, and an update on ONE Highland was provided during the last Campus Connection. Gratitude and focused storytelling have been incorporated into meetings centering around the cultural beliefs of Rise Up, Open Up, Own It, Be Bold, and One HCC. Ms. Kuberski and Ms. Karen Brown will have a planning call with Partners In Leadership to solidify year two of the initiative. A culture workshop will be held in September for new hires and those who have not attended the culture workshop, and Ms. Kuberski extended the invitation to trustees. Additional ways of recognizing individuals are being identified, and recognition of Ms. Vicki Schulz earlier in the meeting is another aspect to try to provide recognition, making it more apparent and more frequent. Mr. Endress noted that he enjoyed the culture workshop thoroughly and if trustees are interested in attending, they should let Ms. Kuberski or Ms. Grimes know.

### Audit and Finance Committee

Mr. Boldt volunteered to chair the committee. The auditors also need to meet with the committee, and Ms. Grimes will email committee members with date options.

### ICCTA Representative

Mr. Boldt will be the College's ICCTA representative beginning July 1. He attended the ICCTA annual meeting and provided an update, noting that it was impressive to see the group at work and



amazing to see Mr. Endress recognized in front of ICCTA for everything he has done. Ms. Kuberski noted that faculty member Ms. Karla Giuffre was recognized as Highland's nominee for the ICCTA Outstanding Full-Time Faculty Member Award at the event. Mr. Endress reported that former ICCTA Executive Director Mr. Michael Monaghan, Mr. Tom Ryder, and Mr. Rich Anderson, who served 48 years as a College of Lake County trustee, were recognized at the convention. There is great leadership in ICCTA, and Mr. Endress stated that it was humbling to be recognized.

#### Board Chair

Mr. Endress has been involved in some of the same things Ms. Kuberski has been involved in, and he noted that these will be discussed later in the meeting.

#### Administration

Ms. Janssen reported that new furniture for the lobby of building M has been received.

Ms. Gerber announced that Ms. Rachel Feldhaus and staff coordinated the GED ceremony last week. There were over 30 graduates, with over 20 participating and donning caps and gowns. There were two student speakers, whose stories were remarkable. Mr. Anthony Musso, Ms. Feldhaus, and Ms. Kim James also spoke. Several completers will be Highland students in the Fall.

Ms. Kuberski noted that trustees had received the 10<sup>th</sup> day Summer enrollment numbers and headcount was up five percent, and credit hours were up 1.1 percent from 2020, while at one point the College had been running closer to 2019. Other presidents have reported that Summer enrollment is down and Fall is down between 15 and 20 percent, while Highland is currently down three percent for Fall. The goal is to be at least flat. There will be key opportunities for enrollment in July, with Marketing doing things to push the enrollment events. Once the faculty memorandum of understanding is approved, this will give faculty clarity as to what to expect in the Fall and that should have a ripple effect with students. Marketing also sent out a postcard that things will be better in the Fall and what that means.

#### Strategic Plan

Ms. Gerber, Ms. Kuberski, and Ms. Karen Brown attended a Higher Learning Commission (HLC) Advancing Strategy online seminar, and a key takeaway is that the process HLC described is similar to the process the College is using, although they were able to pick up a couple tools that could be used at the College. The Strategic Planning Council meets tomorrow, and attendees will meet with economic development experts and determine key stakeholders. Ms. Gerber shared key takeaways from information Mr. Aaron Mercier of the Regional Office of Education shared, including that student enrollment has declined from 14,556 in 2000 – 2001 to 10,995 in 2021, and there is a teacher shortage in the area. He suggested the College continue with dual credit. Ms. Kuhlemeier asked if the numbers shared by Mr. Mercier included students who were home schooled due to COVID, and Ms. Gerber will look into this and report back.

**CLOSED SESSION**

Mr. Block moved and Mr. Knaack seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in an educational setting, or a volunteer of the public body, or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and, the semiannual review of all Closed Session minutes and tapes, pursuant to the Open Meetings Act, and to return to open session for possible action. The roll call on the motion was as follows:

AYES: Knaack, Block, Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. Mr. Pete Fink would update the public attendees from the Zoom chat during the Closed Session, as needed, and the video stream and meeting would resume following Closed Session.

At 5:00 p.m., the Chairperson declared the meeting in Closed Session.

Mr. Rhyne moved and Mr. Block seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Rhyne, Kuhlemeier, Knaack, Johnson  
NAYS: None

At 6:31 p.m., the Chairperson declared the motion carried, the Closed Session ended, and a recess; the meeting resumed at 6:36 p.m.

**ACTION, IF NECESSARY**

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity

No action was necessary.

**B. Collective Negotiating Matters Between the Public Body and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees**

**1. Revised Differential: Writing Center Tutors**

Mr. Block moved and Mr. Rhyne seconded the motion to approve the revised job description modifications, as presented, for the differential for the Writing Center. This will remain a normal differential entered into the Faculty Senate contract, as negotiated. The roll call on the motion was as follows:

AYES: Endress, Rhyne, Kuhlemeier, Knaack, Block, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress noted that a special meeting will be held to approve the faculty memorandum of understanding, which was removed from the agenda earlier in the meeting.

**C. Semiannual Review of All Closed Session Minutes and Tapes**

Ms. Kuhlemeier moved and Mr. Knaack seconded the motion that the Closed Session minutes, which were previously closed, remain closed at this time and unavailable for public inspection. It was further recommended that the audio recordings from the following Closed Sessions be destroyed at this time, pursuant to the Open Meetings Act: June 25, 2019; July 23, 2019; August 21, 2019; August 27, 2019; September 12, 2019; September 24, 2019; October 2, 2019; October 22, 2019; November 26, 2019; and, December 12, 2019. The roll call on the motion was as follows:

AYES: Rhyne, Kuhlemeier, Knaack, Block, Endress, Johnson  
NAYS: None

Whereupon the Chairperson declared the motion carried.

**OLD BUSINESS**

*Feasibility Study*

Mr. Pete Norman provided an overview of the feasibility study process to date, noting that it is important to recognize and understand that this would be a student center and student driven, and would have an impact on student engagement. The committee looking at the possibility of doing a feasibility study has met twice, and he reviewed their progress to date. The estimated costs to complete a study are between \$75,000 and \$100,000 for a complete study, while a preliminary assessment would cost between \$30,000 and \$40,000 and would include a sense of the need and demand for such a facility. He encouraged trustees to dream and have an imagination like our founding fathers did when Highland first opened its doors. He noted that a new facility would bring excitement to students and a “wow factor” to the community. Ms. Kuberski reminded trustees that \$15,000 had been identified from the Willow Springs money to go toward the study, but the trustees need to give further direction on whether to proceed and, if so, to what degree the

study would entail. The feasibility study would require a request for proposal (RFP) process. Mr. Knaack asked about the relationship with the YMCA, and it was noted that the YMCA would be part of the study regarding partnerships, and there were plans to talk with Mr. Rich Haight. Specifics about special needs have not been specifically discussed at this point. Ms. Gerber noted that the teams that Mr. Norman proposed adding were strategically selected, and that dictated the facility needs. Ms. Kuhlemeier noted that the new sports proposed were heavily Freeport focused, as rural schools did not have soccer, tennis, etc., and she believes it could be an equity issue and could eliminate the 13-plus schools in the area. It was explained that cross country and track and field are offered at other schools in the district and, while soccer is probably not offered at other schools, it would add diversity. Women's golf has previously been offered in most district schools and would also provide a recruitment opportunity for out-of-district students. Ms. Gerber stated that the consultant could be asked to include an analysis of how many students are playing on league teams in the district. Mr. Block noted that by having a student center, it could improve diversity and attendance. Ms. Kuberski stated that she believes the College could find the money for the preliminary study. A market analysis would gather data to determine if the College could afford a facility. It was noted that it would be better to spend the money upfront than find out later that the College cannot afford the water, electricity, etc. Mr. Knaack asked if the RFP could include "stages," and Ms. Janssen said that she would shy away from having multiple consultants involved, but the bids could include alternate bids. Ms. Grimes will forward the detailed presentation to trustees. Ms. Kuberski noted that the committee will be in a holding pattern until the Board gives direction. This will be placed on the July Board agenda early in the meeting for continued discussion so Mr. Boldt and Ms. Groezinger are available. If it would be helpful to have a tour of the current facility, this could be done prior to the July Board meeting.

### **NEW BUSINESS**

A special meeting will be held on June 30 at 12:30 p.m. with the only item being the memorandum of understanding with the Faculty Senate.

Mr. Rhyne asked if there had been discussion about having some type of system in case a situation evolved at night where a person needed to call 911. The College currently contracts with the Stephenson County Sheriff's Department for security and a deputy is on duty until 11:00 p.m. Mr. Rhyne expressed his concern about students at night, and wondered about having phones like other campuses have. Ms. Kuberski will add this to the next Emergency Operations Team discussion. Previously there were call boxes located in rooms on campus.

### **DATES OF IMPORTANCE**

The next quarterly Board retreat will be held on September 9, 2021 at 8:00 a.m.. The next regular Board meeting will be held on July 27, 2021, at 4:00 p.m. A budget work session will precede the meeting at 3:00 p.m. Ms. Grimes will send options to the Audit and Finance Committee for their next meeting.

**ADJOURNMENT**

Mr. Rhyne moved and Mr. Block seconded the motion to adjourn the meeting. At 7:27 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



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Terri A. Grimes, Board Secretary  
Illinois Community College District No. 519