Secretary of State Adult Volunteer Literacy Program
VOLUNTEER INFORMATION FY2022

OFFICE USE ONLY

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<thead>
<tr>
<th>Date</th>
<th>Initial training date</th>
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<tr>
<th>Name</th>
<th>Initial training hours</th>
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<th>Address</th>
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<th>Contact Phone #</th>
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May I send you text messages? [ ] Yes [ ] No

E-mail ______________________________________

AVAILABILITY

Available times for volunteering: (Place an “X” in the box for the day and time slots you are available)

<table>
<thead>
<tr>
<th>Times</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<td>12 pm-6 pm</td>
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<td>6 pm-8:30 pm</td>
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Available for summer tutoring: [ ] Yes [ ] No [ ] Maybe

Available for Saturday tutoring: [ ] Yes [ ] No [ ] Maybe

TUTORING SITES

Choose all that interest you:

- [ ] Freeport
- [ ] Stephenson Cty Jail
- [ ] Stockton
- [ ] Mt Carroll
- [ ] Lena
- [ ] Orangeville
- [ ] Galena
- [ ] Savanna
- [ ] Davis
- [ ] Forreston
- [ ] Warren
- [ ] Pecatonica
- [ ] Pearl City
- [ ] Mt Morris
- [ ] Hanover
- [ ] Lanark

VOLUNTEER OPPORTUNITIES

Choose all that interest you:

Type of Tutoring

- [ ] Tutor only 1 student: plan lessons using materials provided by coordinator
- [ ] Tutor a variety of classroom students: use materials provided by instructor
- [ ] Tutor virtually using Zoom

Reading

- [ ] Low level (alphabet, phonics, sight words, comprehension, and writing)
- [ ] Intermediate level (fluency, comprehension, grammar, vocabulary, and writing)

Writing

- [ ] Grammar, punctuation, and essays

Math

- [ ] Percents, decimals, reasoning skills, geometry, and algebra

ESL

- [ ] English Language Learners

Two qualifications that are vital for this program are academic competence and a genuine regard for others. Please sign if you feel you possess these qualities.

Sign ______________________________________

C:\Users\astevens\Documents\GroupWise\Volunteer Information form FY22.docx
**REQUIRED INFORMATION FOR NEW TUTORS:**

Date of Birth  

Race:  

- [ ] Amer.  
- [ ] Asian  
- [ ] Black African American  
- [ ] Hispanic Latino  
- [ ] Native Hawaiian Pacific Islander  
- [ ] White  
- [ ] Indian Alaskan Native  

Employer  

- [ ] Full-time  
- [ ] Part-time  

Work Hours  

May we contact you at work?  

- [ ] Yes  
- [ ] No  

Where did you hear about our program?  

Please describe any personal qualities, special skills or interests that you would bring to your experience as a literacy volunteer.

**REFERENCES**

Name  

Phone  

**EDUCATION**

Please list the highest degree achieved and subject area.

- [ ] High School Diploma/GED  
- [ ] Associate Degree  
- [ ] Vocational Certificate  
- [ ] Bachelor Degree  
- [ ] Some college  
- [ ] Graduate Degree  

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