

**AGENDA ITEM #XVI-A-1
APRIL 25, 2023
HIGHLAND COMMUNITY COLLEGE BOARD**

**APPOINTMENT
DIRECTOR, FINANCIAL AID**

RECOMMENDATION OF THE PRESIDENT: That the Board of Trustees approves the appointment of Sandra Dunmore as the full-time Director, Financial Aid, beginning April 26, 2023, at an FY23 salary of \$69,274, plus appropriate fringe benefits. This is a full-time, exempt administrative position and is within the FY23 budget.

BACKGROUND: Sandra Dunmore has served as a Financial Aid Specialist II at Highland Community College since 2010. In this role, Ms. Dunmore develops, implements, and evaluates department processes and procedures for processing loan awards. During her time at Highland, she has been able to provide students with various financial aid information and assistance. In addition to her experience working with financial aid and loan requests, Ms. Dunmore is also responsible for processing and reconciling Illinois Student Assistance Commission (ISAC) state grant awards and college work study funds. Prior to her tenure at Highland, Ms. Dunmore was employed at BMO Harris Bank in Rockford, Illinois, as a Loan Review Analyst II and Corporate Accounting Officer for several years.

Ms. Dunmore obtained her Associate of Science degree from Highland Community College. She was awarded her Bachelor of Science degree in Finance from Northern Illinois University in DeKalb, Illinois, and her Bachelor of Science degree in Business Administration, with a focus in Accounting, from Columbia College in Columbia, Missouri.

Ms. Dunmore's focus in helping students in need of financial assistance, along with her extensive experience in our Financial Aid department and two undergraduate degrees in Business Administration and Finance, make her an excellent leader for the Financial Aid team.

BOARD ACTION: _____