

REGULAR MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

PRESENT BOARD AS ORGANIZED

CALL TO ORDER/ROLL CALL

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 4:02 p.m. on April 25, 2023, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, Mr. Shawn Boldt, Mr. James Rhyne, Mr. Craig Knaack, and Ms. Chloe Smith

The following members attended virtually: None

The following members were absent: Ms. Sarah Kuhlemeier

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; Ms. Mary Kaufman, Trustee-elect; Ms. Allison Coon, Student Trustee-elect; and Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President/CFO, Administrative Services, Board Treasurer; Mr. Sam Agdasi, Vice President/CAO, Academic Services; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Ms. Liz Gerber, Vice President/CSSO, Student Development & Support Services; Mr. Dan Dick, Executive Director, HCC Foundation; Dr. Andy Dvorak, Retired Faculty; Ms. Samantha Zumdahl, Director, TRIO Educational Opportunity Centers; Ms. Jennifer Smith-Norman, College Access Specialist, TRIO Educational Opportunity Centers; Ms. Michelle Drayton, Coordinator, Testing Center; Ms. Karen Brown, Director, Human Resources; Ms. Karla Giuffre, Faculty; Ms. Jeniece Smith, Director, Marketing & Community Relations; Mr. Steve Mihina, Faculty; Dr. Brendan Dutmer, Dean, Natural Science & Mathematics; Mr. Anthony Coon, Parent of Student Trustee-elect Allison Coon; and, Ms. Kristine Coon, Parent of Student Trustee-Elect Allison Coon

Illinois continues to be under a disaster proclamation related to public health, and an in-person meeting is not practical or prudent due to the COVID-19 pandemic. This meeting was properly noticed and is accessible to the public over Zoom. Mr. Endress asked if those who were attending virtually were able to hear.

APPROVAL OF MINUTES

Mr. Block moved and Ms. Groezinger seconded the motion to approve the minutes of the February 28, 2023, regular meeting, and the March 30, 2023, combined regular meeting and quarterly retreat, as presented. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Knaack, Block, Smith
NAYS: None

Whereupon the Chairperson declared the motion carried.

**APPROVAL OF RESOLUTION DECLARING RESULTS OF BOARD OF TRUSTEES
ELECTION HELD APRIL 4, 2023**

Mr. Knaack moved and Mr. Boldt seconded the motion to approve the Resolution, as presented, regarding the election results of the April 4, 2023 election. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Knaack, Block, Endress, Smith
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

COMMENTS FROM OUTGOING STUDENT TRUSTEE

Ms. Smith thanked trustees for everything they did for her his year. She believes her leadership and independence have grown. She also believes that this experience will help Ms. Allison Coon become a great leader, and she wished Ms. Coon good luck. Mr. Endress thanked Ms. Smith for her service.

COMMENTS FROM OUTGOING TRUSTEE

Mr. Knaack thanked trustees for selecting him when he applied for the position. At the time, he believed he would have a shallow learning curve and it would result in a value-added Board of Trustees. He hopes he fulfilled that promise. He liked that the Board kept the focus on students and the community, and the focus was on moving from one point and getting better and then moving to another. He stated that one difficulty for him as a Board member is that he really likes to be the boss, having been a boss his whole life, so serving on the Board was an honor and taught him a lot, but it made it difficult for him at times. He said there is a great Board member coming on, and it will be a pleasure to watch where it goes from here. Mr. Endress thanked Mr. Knaack for his service, noting that with Mr. Knaack's background, he hit the ground running, which was important to the Board. He offered insight from a perspective that was completely different for this Board.

OTHER

There was no other business.

ADJOURNMENT SINE DIE OF OLD BOARD

Ms. Groezinger moved and Mr. Boldt seconded the motion to adjourn the meeting. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Knaack, Block, Endress, Groezinger, Smith
NAYS: None

At 4:09 p.m., the vote being unanimous and there being no other business, the Chairperson declared the meeting adjourned sine die.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519

ORGANIZATIONAL MEETING – CONVENING OF NEW BOARD

CALL TO ORDER/ROLL CALL

The organizational meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Chairperson, at 4:10 p.m. on April 25, 2023, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, Mr. Shawn Boldt, and Mr. James Rhyne Jr.

The following members were absent: Ms. Sarah Kuhlemeier

The following members attended virtually: None

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; Ms. Mary Kaufman, Trustee-elect; Ms. Allison Coon, Student Trustee-elect; and Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President/CFO, Administrative Services, Board Treasurer; Mr. Sam Agdasi, Vice President/CAO, Academic Services; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Ms. Liz Gerber, Vice President/CSSO, Student Development & Support Services; Mr. Dan Dick, Executive Director, HCC Foundation; Dr. Andy Dvorak, Retired Faculty; Ms. Samantha Zumdahl, Director, TRIO Educational Opportunity Centers; Ms. Jennifer Smith-Norman, College Access Specialist, TRIO Educational Opportunity Centers; Ms. Michelle Drayton, Coordinator, Testing Center; Ms. Karen Brown, Director, Human Resources; Ms. Karla Giuffre, Faculty; Ms. Jeniece Smith, Director, Marketing & Community Relations; Mr. Steve Mihina, Faculty; Dr. Brendan Dutmer, Dean, Natural Science & Mathematics; Mr. Anthony Coon, Parent of Student Trustee-elect Allison Coon; and, Ms. Kristine Coon, Parent of Student Trustee-Elect Allison Coon

SEATING OF NEWLY ELECTED TRUSTEES

Mr. Doug Block, Ms. Pennie Groezinger, and Ms. Mary Kaufman, newly elected trustees, were sworn in and seated.

SEATING OF NEWLY ELECTED STUDENT TRUSTEE

Ms. Allison Coon, newly elected student trustee, was sworn in and seated.

BOARD REORGANIZATION AND ELECTION OF OFFICERS

Mr. Block nominated Mr. Endress to serve as Chair of the Board, and Mr. Rhyne seconded the nomination. There being no other nominations, Ms. Kaufman moved and Mr. Rhyne seconded the

motion that nominations be closed. The vote being unanimous, Mr. Endress declared the nominations closed and asked for a vote to elect Mr. Endress Chair of the Board. The vote being unanimous, Mr. Endress declared the motion carried.

Mr. Boldt nominated Ms. Groezinger to serve as Vice Chair of the Board, and Mr. Rhyne seconded the nomination. There being no other nominations, Mr. Block moved and Ms. Kaufman seconded the motion that nominations be closed. The vote being unanimous, Mr. Endress declared the motion to close nominations carried. Mr. Endress asked for a vote to elect Ms. Groezinger Vice Chair of the Board. The vote being unanimous, the Chairperson declared the motion carried.

Ms. Groezinger nominated Ms. Terri Grimes to serve as Secretary of the Board, and Ms. Kaufman seconded the motion. There being no other nominations, Ms. Groezinger moved and Mr. Boldt seconded the motion that nominations be closed. The vote being unanimous, Mr. Endress declared the motion to close nominations carried. Mr. Endress asked for a vote to elect Ms. Terri Grimes Secretary of the Board. The vote being unanimous, the Chair declared the motion carried.

Mr. Endress congratulated the newly elected officers, and announced that trustees could change seats at the Board table, if they chose. He thanked trustees for their confidence in him, as well as in Ms. Groezinger and Ms. Grimes.

APPROVAL OF AGENDA

Mr. Rhyne moved and Ms. Groezinger seconded the motion to approve the agenda, as presented. The roll call on the motion was as follows:

AYES:	Endress, Groezinger, Boldt, Rhyne, Kuhlemeier, Kaufman, Block, Coon
NAYS:	None

The vote being unanimous, the Chairperson declared the motion carried.

COMMITTEE APPOINTMENTS

Mr. Endress appointed himself, Ms. Kaufman, Mr. Boldt, and Mr. Block to the Audit & Finance Committee. Mr. Boldt will chair the committee.

ESTABLISHMENT OF THE BOARD MEETING SCHEDULE

Ms. Groezinger moved and Mr. Boldt seconded the motion that the Board of Trustees reaffirms its regular meeting date and time as the fourth Tuesday of the month at 4:00 p.m., with the exception of the October 2024 meeting, which will be held on the third Tuesday. All regular meetings of the Board will be held in the Robert J. Rimington Board Room (Room H-228) located on the second floor of the Student/Conference Center on the Highland Community College campus in Freeport, Illinois. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kaufman, Block, Endress, Coon
NAYS: None

The vote being unanimous, the Chairperson declared the motion carried.

PUBLIC COMMENTS

Ms. Karla Giuffre, faculty member and Student Senate co-advisor, congratulated the re-elected and new trustees and student trustee.

INTRODUCTIONS

Ms. Gerber introduced new employees Ms. Michelle Drayton, Ms. Samantha Zumdahl, and Ms. Jennifer Smith-Norman.

BUDGET REPORT

The FY24 budget-building process is underway. Ms. Janssen met with budget managers for an instructional meeting and will be receiving budget requests through May 4, at which time she will begin compiling the requests. More information on property taxes and the State budget should be received soon so Ms. Janssen can begin looking at the revenue side of the budget. Based on preliminary conversations regarding staffing, new initiatives, and enrollment, she may bring forth a budget that dips into the reserves and is not balanced. The President's Direct Reports (PDR) have been considering position requests with the thought of possibly using a limited portion of reserves to invest in positions that will have a direct impact on recruitment and retention. Currently, the reserves are around 40 percent and exceed the rule of thumb that the fund balance as a percent of expenses should be around 25 percent. She would ensure that any deficit that would potentially be recommended would not reduce the fund balance below that rule of thumb. She would also indicate the impact on the long-term budget, and clearly identify which items are contributing to the budget deficit. She does not anticipate discussing this in-depth today, but would ask for trustees' thoughts at the next Board meeting as the budget is being built to be sure everyone is on the same page.

FOUNDATION REPORT

Mr. Dick welcomed Ms. Kaufman and Ms. Coon, and thanked Mr. Knaack for his service. He reported that scholarship applications were due on April 1, and between 700 and 800 applications were received from a variety of students. The awarding process has been completed ahead of some of the tight time lines for most of the high schools. He thanked Ms. Kerstin Curry and Ms. Paige Klever, as well as Ms. Pat Dunn and Ms. Vicki Warthen in the Foundation office for their work on the scholarships. The next scholarship deadline for Nursing scholarships and any scholarships not claimed in the first cycle is in June. The Legacy Gala will be held this weekend at The Wagner House. There will be 200 attendees, as well as many bidding at home on auction items. Mr. Dick thanked Ms. Gerber and Ms. Beth Groshans, who were extremely helpful in gathering items for the auction. He announced that 100 percent of the outgoing Board of Trustees and Cabinet gave to the Gala, which speaks volumes to all in attendance. The first ever Day of Giving will be held on May 9, focusing on trying to receive 100 gifts by 9:00 p.m. If 100 gifts are given by

9:00 p.m., a \$10,000 gift will be unlocked and every gift will be doubled. Mr. Matt Mullen has been hired as the new Foundation Director of Development. He graduated from Pearl City High School, attended Highland, and graduated from Western Illinois University. He previously worked at the YMCA and is currently the Executive Director for the Green County Humane Society. Mr. Mullen will begin his new position in mid-May.

CONSENT ITEMS

Mr. Endress explained to Ms. Kaufman and Ms. Coon that Consent Items are those where usually there are no questions, so they are approved as a group, but if a trustee feels strongly that they want to vote on an item separately, they can request to get the item removed from consent to be voted on separately.

A. Academic

1. Memorandum of Agreement Between Highland Community College and Beloit College for Reverse Transfer Credit Articulation
Recommendation: That the Board of Trustees approves the Memorandum of Agreement, as presented, between Highland Community College and Beloit College to facilitate the transfer of students, enhance the number of quality learning options, and provide a seamless transfer process for students.
2. Guaranteed Admission Memorandum of Agreement Between Highland Community College and Beloit College
Recommendation: That the Board of Trustees approves the Memorandum of Agreement, as presented, between Highland Community College and Beloit College offering Highland students Guaranteed Admission to Beloit College to complete their Bachelor's degree.
3. Articulation Agreement Between Highland Community College and Trinity College of Nursing & Health Sciences
Recommendation: That the Board of Trustees approves the articulation agreement, as presented, between Highland Community College and Trinity College of Nursing & Health Sciences for students seeking to complete their Associate's degree from Highland and the Medical Laboratory Science (MLS) Program curriculum at Trinity.

B. Administration (None)

C. Personnel

1. Part-time Instructors, Overload, and Other Assignments
Recommendation: That the Board of Trustees approves the list of part-time instructors, overload, and other assignments, as presented.

D. Financial (None)

Mr. Block moved and Mr. Rhyne seconded the motion to approve the consent items, as presented. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kaufman, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

MAIN MOTIONS

- A. Academic (None)
- B. Administration

1. Second Reading – Revised Policy 5.06: Purchases of Supplies and Services
Ms. Groezinger moved and Mr. Boldt seconded the motion to approve for second reading revised policy 5.06, Purchases of Supplies and Services, which is included in Chapter V, Finance, of the policy manual. The roll call on the motion was as follows:

AYES: Rhyne, Kaufman, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Second Reading – Revised Policy Manual Appendix: Tenure Review
Ms. Groezinger moved and Mr. Rhyne seconded the motion to approve for second reading revised Appendix, Tenure Review, as presented. The Appendix is included in the policy manual. The roll call on the motion was as follows:

AYES: Kaufman, Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Memorandum of Understanding Between Freeport Health Network (FHN) and Highland Community College for FHN Off-site Parking in the Event of an Emergency
Mr. Block moved and Ms. Groezinger seconded the motion to approve the Memorandum of Understanding, as presented, between Freeport Health Network (FHN) and Highland Community College for Highland Community College to be an off-site parking location for FHN staff, contractors, and other partners in the event of an emergency. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Kaufman, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

C. Personnel

1. Revised Job Description: Testing & Career Services Specialist

Mr. Rhyne moved and Ms. Kaufman seconded the motion to approve the revised job description, as presented, for the Testing & Career Services Specialist, with placement remaining at range 23 on the Highland Salary Range Table. This is a full-time, non-exempt classified position and is included in the FY23 budget. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kaufman, Block, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

D. Financial

1. Driver Training School Agreement Between Highland Community College and Rock Gate Capital (DBA 160 Driving Academy) for Tractor-Trailer Driver Training

Ms. Groezinger moved and Mr. Block seconded the motion to approve the contract, as presented, with Rock Gate Capital, LLC (160 Driving Academy) of Evanston, IL, for tractor-trailer driver training effective March 22, 2023, and expiring on December 31, 2024. The agreement may be renewed for two years after December 31, 2024, with the express written consent of both parties. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kaufman, Block, Endress, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Extension of Master Services Agreement with Handshake Online Job Board Platform

Ms. Groezinger moved and Ms. Kaufman seconded the motion to approve a five-year extension of the Master Services Agreement with Stryder Corp. (DBA Handshake), an online job board platform, at an annual cost of \$3,000 per year. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kaufman, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Interfund Transfer from the Restricted Purposes Fund to the Auxiliary Fund

Mr. Rhyne moved and Ms. Groezinger seconded the motion to approve the transfer of funds from the Restricted Purposes Fund to the Auxiliary Fund in the amount of

\$50,000 to reallocate a prior year gift. The roll call on the motion was as follows:

AYES: Rhyne, Kaufman, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

4. Agreement with Uwill for Telehealth Student Mental Health and Wellness Services
Mr. Boldt moved and Ms. Groezinger seconded the motion that the Board of Trustees approves a one-year service agreement with Uwill, a telehealth student mental health and wellness service provider, at the cost of \$65,350. The roll call on the motion was as follows:

AYES: Kaufman, Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

5. Payment of Bills and Agency Fund Report – March 2023
Mr. Boldt moved and Ms. Groezinger seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payments or transfers of funds for the March 2023 bills, including Board travel, in the amount of \$1,403,367.51, Automated Clearing House (ACH) debits W0000640 to W0000641 amounting to \$85,741.98 and International Wire Transfer debits I0000004 of \$570.00. Electronic Refunds of \$264,277.48, with 3 adjustments of \$294.97, such warrants amounting to \$1,753,662.00. Transfers of funds for payroll amounted to \$650,028.78. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Kaufman, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

REPORTS

Treasurer's Report: Statements of Revenue, Expenditures, and Changes in Fund Balance

There was no additional report.

Student Trustee

Ms. Coon has not attended any Student Senate meetings at this point, and the next meeting is this week. Ms. Groezinger stated that the Student Trustee's connection to students is valuable to the Board.

Audit and Finance Committee

There was no report.

Illinois Community College Trustees Association (ICCTA) Representative

Mr. Boldt provided background on ICCTA for Ms. Kaufman and Ms. Coon. He currently serves as ICCTA's treasurer. He is getting ready to go to ICCTA's Lobby Day in Springfield next week, and he also distributed the ICCTA legislative goals to trustees.

Association of Community College Trustees (ACCT)

Mr. Boldt reported that when he was at ACCT's National Legislative Summit in February, the biggest message was the level of communication with the Department of Labor, Department of Education, and Department of Energy. He learned that there are grant dollars available for apprenticeship programs. Locally, ICCTA is interested in expanding opportunities to create bachelor's degrees, which will be addressed in Springfield next year. Also discussed was competency-based education. A federal ag bill is in the early talking stages, which would provide \$150 million, of which \$120 million would be for community college ag and natural resources programs. All colleges in Illinois and ICCTA have signed on to the bill. The Department of Energy has community college internships for both existing students and recent graduates. The CCAMPIS program will also be expanded. ICCTA will be restructuring their dues, which will be based on FTEs (full-time equivalents). While Mr. Boldt, Ms. Smith, and Ms. Grimes were in the hotel lobby during the National Legislative Summit, they saw Governor JB Pritzker, who indicated community colleges would be pleased with his budget. He is a strong supporter of community colleges. Mr. Boldt also noted that First Lady Jill Biden has spoken at the National Legislative Summit twice and is also committed to community colleges. Mr. Block noted that our local representatives look to ICCTA to see what their position is on a lot of the issues. Representatives from all community colleges will be in Springfield next week. Ms. Kuberski noted that community college presidents will hold their first caucus with legislators to promote some of these issues and to try to circumvent some of the funding that has been going elsewhere for training that community colleges should be providing. Ms. Kuberski is planning to attend the caucus. Mr. Endress noted that ICCTA received a grant from the Gates Foundation to gather data to strengthen the position for community college baccalaureate degrees. Mr. Boldt reported that ICCTA's legislative reports sent via email are very good and worth reading.

Board Chair

Mr. Endress expressed his thanks to trustees for their vote of confidence in reelecting him Chair.

President

Ms. Kuberski has asked Cabinet and College Council to review the Higher Learning Commission's publication entitled *2023 Trends in Higher Education* and rank the trends. She thought it would be helpful for the Board to see the trends and see what is impacting the College. This resonates with Ms. Kuberski based on what Dr. Arthur Levine said during his message at Opening Days in the Fall and trends he was predicting. There is an opportunity in the back of the document for trustees to consider the trends that are impacting Highland the most. She believes it would be interesting to compare how Cabinet, College Council, and the Board see as those trends, where they overlap, and where they are not intersecting. This would be helpful for the President's Direct Reports (PDR) to know and communicate more effectively to either our internal group or Board as to why they might see that differently or the same. She is curious to see the trustees' rankings. The *2023 Trends in Higher Education* document has been shared with Cabinet and College Council, and Ms. Grimes will send the link to trustees. Mr. Block asked about Mr. Anderson's report regarding Lifelong

Learning and mailing out a postcard versus booklet. Mr. Anderson responded that they are fairly confident that this is the reason for the significant change in enrollment. He stated that there has been a lot of personal contact with many of the regular enrollees, who indicated they received the postcard and were looking for the mailer. There was a significant cost change by sending the postcard versus mailer to 40,000 homes. Some mailers have been printed and mailed out and it is also available electronically. Lifelong Learning will refocus and figure out how to grow the program. Ms. Gerber will provide additional details in her next administrative report next month on what was done regarding the mailers and the reasons behind it.

CLOSED SESSION

Ms. Groezinger moved and Mr. Rhyne seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body under Open Meetings Act exception 2-C-1; and, collective negotiating matters between the public body and its employees or their representatives under exception 2-C-2, pursuant to the Open Meetings Act, and to return to Open Session for possible action. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kaufman, Block, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. The video stream and meeting would resume after the Closed Session.

At 5:28 p.m., the Chairperson declared the meeting in Closed Session.

Mr. Block moved and Ms. Groezinger seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kaufman, Block, Endress, Coon
NAYS: None

At 5:52 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity

1. Appointment: Director, Financial Aid

Ms. Groezinger moved and Ms. Kaufman seconded the motion to approve the

appointment of Sandra Dunmore as the full-time Director, Financial Aid, beginning April 26, 2023, at an FY23 salary of \$69,274, plus appropriate fringe benefits. This is a full-time, exempt administrative position and is within the FY23 budget. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kaufman, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

No action was necessary.

OLD BUSINESS

Follow-up to Board Retreat Presentation by Sports Facilities on the Feasibility of a Potential Athletics, Learning, and Event Center

Ms. Kuberski stated that the Feasibility Study Committee needs clear direction from the Board regarding their thoughts, ideas, and next steps, and she asked if trustees would prefer to include the discussion on the June retreat agenda or have a special meeting with the feasibility study being the primary focus. There would be time on the June retreat agenda, however, there will not be a regular June meeting, so there may be some action items on the agenda. It was agreed that this will be a primary focus of the June retreat. Ms. Kuberski noted that the YMCA has requested another meeting, but she told them that the Highland Board would need to reorganize first in case there was any change. Unless trustees feel differently, Mr. Endress and Mr. Boldt will be invited. She asked if there were any items that should be previewed with the YMCA. The meeting with the YMCA will be scheduled before the June Board retreat.

Proposed Bike Path

Ms. Kuberski learned that the grant for the bike path project was not selected for funding through the Illinois Transportation Enhancement Program (ITEP). It is believed the next cycle will open in Fall 2024, so some information is being gathered to see what may have been lacking in the submission so that it may be strengthened for the next round. Ms. Kuberski wanted trustees to keep that in mind because they had talked about using some of the reserves for the match money for the bike path, but this money will not be needed for at least two years, with the soonest being April or May 2025. This is important for the bigger picture as we think about the budget.

NEW BUSINESS

Quarterly Retreat Dates and Times

Trustees discussed moving the Board retreat to June 21st, and Mr. Endress asked that trustees get back to Ms. Grimes with their preference of start time.

DATES OF IMPORTANCE

Honors Convocation will be held on Thursday, May 18, at 7:00 p.m., with Commencement on Saturday, May 20, at 10:00 a.m. The Audit and Finance Committee will meet at 3:00 p.m. prior to the May 23rd regular Board meeting. The next retreat is to be determined. The ICCTA Northwest Region meeting will be held at Kishwaukee College on Tuesday, September 19 at 4:30 p.m.

ADJOURNMENT

Mr. Boldt moved and Ms. Groezinger seconded the motion to adjourn the meeting. The roll call on the motion was as follows:

AYES: Rhyne, Kaufman, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

At 6:01 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519