Level	Certification Requirement	Courses
Leading Organizations		(External such as ICCB, HLC, AFIT)
Leading Programs		
	3 of 4	Creativity and Innovation
	3 of 4	Financial Management/Budgeting (Custom)
	3 of 4	Partnership (Political Savvy, External/Internal)
	3 of 4	Strategic Thinking and Planning (SWOT Analysis, Balanced Scorecard)
		Decision Making and Shared Governance/Committee Structure
Leading People		
	2 of 3	Performance Management (Accountability, Inspiring/Motivating Others, Performance Evaluations, Goal Setting)
	2 of 3	Developing Others (Mentoring, Counseling, Coaching)
	2 of 3	Talent Acquisition/Retention (Workforce Planning, Hiring, Onboarding, Engagement, Health/Safety)
	Core	Leveraging Diversity/Building Belonging (EEO, Sexual Harassment, Anti-Bullying, Implicit Bias, Microaggressions)
Leading Projects		
	Core	Technical Credibility (Effective Meetings, Process Improvement), Decision Making/Using Data
	Core	Leading Teams (Team Building, Influencing, Accountability, Dealing with Group Conflict, Change Management, Culture)
Leading Self		
	Core	Communication Basics/Customer Service
	Core	Diversity and Harassment Prevention (scenario based)
	Core	Servant Leadership at Highland
	Core	Health/Safety in the Workplace, ALICE/Behavioral Issues Code of Conduct
	Core	Higher Education Industry Knowledge
	Foundational Course	HCC History, Mission, Vision, Values and ONE Highland Cultural Beliefs
	Foundational Course	Continuous Learning (Includes personal assessment/DiSC and developing an individual journey map)/Know and Manage Self
	Foundational Course	Culture Workshop or Online Training