



Financial Aid Office Use Only

Req. Satisfied _____
SAP Status _____
Major Verified _____
Posted Benefit _____
Certified GI Bill® _____

Veteran Standards of Satisfactory Academic Progress Policy Spring 2024

Name _____ Student ID # _____

Address _____ Apt. # _____

City _____ State _____ Zip _____

Home Phone (_____) _____ Cell Phone (_____) _____

Preferred Email Address _____

Major/Field of Study _____

Have you used your VA benefits at Highland before? Yes No

Have you used your VA benefits at another college before? Yes No If yes, where? _____

Have you submitted your Joint Service Transcript (JST)? Yes No If you have not, please do so.

Please check any benefits you qualify for and request to use at this time:

| | | |
|---------------------------------|-----------------------------------|--|
| _____ Units Used | _____ Semester(s) Approved | |
| _____ IL Veterans Grant | _____ National Guard Grant | _____ MIA/POW |
| _____ CH 31 (VA Voc. Rehab) | _____ CH 30 (Montgomery GI Bill®) | _____ CH 33 (Post 9/11 GI Bill®) _____ % |
| _____ CH 35 (Dependent Benefit) | _____ CH 1606 | _____ CH 1607 |

Satisfactory Academic Progress

Any student receiving *VA Educational Assistance* and/or *Illinois State and Tuition Assistance* such as the Illinois Veterans' Grant must maintain satisfactory academic progress according to the standards established and enforced by **Highland Community College**. Failure to maintain satisfactory academic progress will be reported to the VA. If this happens, you will **not** be able to receive any of the assistance you qualify for and thus will be responsible for any charges on your account.

If you have received an email from the HCC Financial Aid Office, stating that you have been placed on **Termination**, and you wish to appeal because of extenuating circumstances that would justify reinstatement, you must submit a Satisfactory Academic Progress Appeal Form and supporting documents as listed on the form, to the Financial Aid Office promptly following your notice. Failure to comply with this will result in your benefits being cancelled and/or the possibility that you may owe if you are already registered. The appeal will be reviewed by the Satisfactory Academic Progress Committee for possible waiver.

Other Important Information

It is your responsibility to notify the Certifying Official at Highland anytime you make changes to your schedule including dropping or adding courses as this may affect your payment status. Furthermore, if you receive any withdraws or 'F' grades in which you stopped attending class, the VA may request funding be paid back resulting in either a debt with the VA or with Highland. **The VA will not fund classes you are no longer attending.** If you have any questions, please discuss with the certifying official before making any changes to your schedule.

**** By signing this form, you are not only requesting to use your VA benefits for the current semester but also that you understand and will comply with the necessary requirements.****

(Signature of Student)

(Date Signed)