

REGULAR MEETING
BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519
Counties of Stephenson, Ogle, Jo Daviess and Carroll

CALL TO ORDER/ROLL CALL

The regular meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Board Chair, at 4:00 p.m. on November 28, 2023, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, Mr. Shawn Boldt (departed 4:26 p.m.; returned 4:37 p.m.; departed 5:06 p.m.), Mr. James Rhyne Jr. (arrived 4:03 p.m.), and Ms. Allison Coon

The following members attended virtually: None

The following members were absent: Ms. Sarah Kuhlemeier, and Ms. Mary Kaufman

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; and Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President/CFO, Administrative Services, Board Treasurer; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Ms. Liz Gerber, Vice President/CSSO, Student Development & Support Services; Mr. Tim Schneiderman, Maintenance Mechanic; Ms. Kevyn-Ann Sutter, Coordinator, Multimedia Content; Mr. Dan Dick, Executive Director, HCC Foundation; Ms. Jeniece Smith, Director, Marketing & Community Relations; and, Dr. Andy Dvorak, Retired Faculty

APPROVAL OF TRUSTEE(S) ATTENDING MEETING VIA ELECTRONIC MEANS

No trustees requested to attend the meeting virtually.

APPROVAL OF AGENDA

Ms. Groezinger moved and Mr. Block seconded the motion to approve the agenda, as presented. The vote being unanimous, the Chairperson declared the motion carried.

PUBLIC HEARING CONCERNING THE TAX LEVY

At 4:01 p.m., the Chairperson announced that the next agenda item would be a public hearing to receive public comments on the Tax Levy. Mr. Endress asked trustees if there were any further comments about the tax levy, and there were none. He asked the Board Secretary if any written testimony had been received concerning the tax levy, and there was none. He asked if there was any oral testimony or public comments concerning the 2023 tax levy, and there was none. Mr. Endress stated that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the tax levy. Ms. Groezinger moved and Mr. Boldt seconded

the motion that the public hearing on the tax levy be adjourned. The roll call on the motion was as follows:

AYES:	Endress, Groezinger, Boldt, Block, Coon
NAYS:	None

At 4:02 p.m., the Chairperson declared the motion carried and the public hearing on the tax levy adjourned.

APPROVAL OF MINUTES

Mr. Endress suggested a correction be made to the Audit & Finance Committee minutes to include that Mr. Rhyne attended the committee meeting. Mr. Block moved and Mr. Boldt seconded the motion to approve the minutes of the October 24, 2023, Audit & Finance Committee meeting, as corrected, and the October 24, 2023, regular meeting, as presented. The vote being unanimous, the motion carried.

PUBLIC COMMENTS

There were no public comments.

INTRODUCTIONS

Mr. Scott Anderson introduced Mr. Tim Schneiderman, Maintenance Mechanic, and Ms. Liz Gerber introduced Ms. Kevyn-Ann Sutter, Coordinator, Multimedia Content.

BUDGET REPORT

Ms. Jill Janssen provided a preview of a recommendation that will be made at the December Board retreat regarding the activity and technology fees. Currently the Auxiliary Funds have a budgeted deficit of \$351,000 for this fiscal year, and because of the HEERF funds, there is a fund balance that can absorb the deficit this year. The activities and services funded by these fees are important for student engagement, and they also drive recruitment and retention, which are important. The Bookstore was previously a profit center that covered the cost of these service and activities, however, with inclusive access (IA), the Bookstore does not have the same profit so the activity fee is one source of revenue. Ms. Janssen explained that the activity fee is currently \$18 per credit hour, and she is recommending it be increased by \$7 to \$25 per credit hour, effective Fall 2024. This would generate \$190,000 in revenue. The technology fee is in the Restricted Fund and covers some IT staff, software licenses, Zoom, Microsoft products, and cybersecurity. There is currently a \$59,000 deficit with no other source of revenue. The technology fee is currently \$25 per credit hour, and Ms. Janssen recommends increasing it by \$3 to \$28 per credit hour, which would generate \$75,000. The two recommendations equate to a total increase of \$10 per credit hour. Ms. Janssen suggested trustees think about this recommendation in advance of the Board retreat.

FOUNDATION REPORT

Mr. Dan Dick reported that the Foundation's annual meeting and Distinguished Alumni event were held on November 16, where Ms. JR Schaffner was elected incoming president of the Foundation effective January 1. She is the first female president of the Foundation and owner of Inertia and The Freeport Club. Ms. Amy Baker, Ms. Amy Clark, and Ms. Sara Peska will also join the Foundation as new board members. Mr. Dick is working closely with the College on site improvements on the property owned by the Foundation and leased to the College, including irrigation to the property, which will benefit ag, environmental studies, and natural science students. Today is "Giving Tuesday," and Ms. Kuberski authored a letter that was sent out by the Foundation before Thanksgiving. Mr. Matt Mullen is working on the Founder's Circle, with giving levels of \$250, \$500, or \$750. Mr. Dick noted the importance for 100 percent commitment from trustees and the Foundation board. The Scholarship Committee met earlier today with initial discussions regarding Top Scholars funding. Mr. Dick reminded trustees of the December 14, 2023, ribbon-cutting for the Welding Lab and encouraged trustees to let Ms. Grimes or the Foundation office know if they would be attending. The Legacy Celebration event will be held on May 11, and Mr. Dick will meet with College Cabinet tomorrow to review plans for the event.

CONSENT ITEMS

A. Academic

1. Universal Articulation Agreement MOU Between Highland Community College and Arizona State University
Recommendation: That the Board of Trustees approves the Universal Articulation Agreement MOU, as presented, between Highland Community College and Arizona State University for collaboration in facilitating a pathway for students transferring to Arizona State University (ASU).

B. Administration (None)

C. Personnel

1. Part-time Instructors, Overload, and Other Assignments
Recommendation: That the Board of Trustees approves the list of part-time instructors, overload, and other assignments, as presented.

D. Financial (None)

Mr. Boldt moved and Ms. Groezinger seconded the motion to approve the consent items, as presented. The roll call on the motion was as follows:

AYES:	Groezinger, Boldt, Rhyne, Block, Endress, Coon
NAYS:	None

Whereupon the Chairperson declared the motion carried.

MAIN MOTIONS

A. Academic (None)

B. Administration

1. Commercial Card Program with Illinois Bank & Trust/HTLF Bank

Ms. Groezinger moved and Mr. Boldt seconded the motion to approve the confirmation, as presented, with Illinois Bank & Trust/HTLF Bank to authorize the President and the Vice President/CFO, Administrative Services to enter into an agreement to implement the commercial card program through Illinois Bank & Trust/HTLF Bank and to enter into an agreement to incur debt resulting from this commercial card agreement. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Second Reading – New, Revised, and Unchanged Policies: Policy Manual Chapter IV, Personnel

Ms. Groezinger moved and Mr. Block seconded the motion to approve for second reading the new and revised policies in Chapter IV of the Policy Manual, as presented, and affirm for second reading the unchanged policies in Chapter IV of the Policy Manual. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Second Reading – New Policy 3.30: Transcript and Diploma Non-withholding

Ms. Groezinger moved and Mr. Block seconded the motion to approve for second reading new policy 3.30, Transcript and Diploma Non-withholding, for inclusion in Chapter III, Student, of the policy manual. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

4. First Reading – Revised Policy 4.16: Leave, Personal Days

Mr. Block moved and Mr. Rhyne seconded the motion to approve for first reading revised policy 4.16, Leave, Personal Days, as presented. The policy is included in

Chapter IV, Personnel, of the policy manual. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Rhyne, Block, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

C. Personnel

1. Appointment: Psychology/Education Instructor

Mr. Boldt moved and Ms. Groezinger seconded the motion to approve the appointment of Dr. Narjis Hyder as a full-time, tenure track Psychology/Education Instructor in the Humanities, Social Sciences, and Fine Arts Division, beginning January 11, 2024, at an FY24 Spring semester salary of \$59,167 (based on EdD, with 25 years' experience, which is \$118,334 for the full academic year), plus appropriate fringe benefits. This is a full-time faculty position and is within the FY24 budget. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Block, Endress, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

D. Financial

1. Acceptance of Bid: Purchase of Mobile Medical Unit

Ms. Groezinger moved and Mr. Boldt seconded the motion to authorize acceptance of the low bid meeting specifications from Mobile Specialty Vehicles, Wakarusa, IN in the amount of \$302,750 for the purchase of a mobile medical unit. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Implementation of Compensation Study Salary Adjustments and Salary Range Placements

Mr. Rhyne moved and Ms. Groezinger seconded the motion to approve the salary adjustments, as presented, resulting from a recent compensation study for administrative, professional, and non-union classified positions effective January 1, 2024. The cost of the total amount of the adjustments resulting from the compensation study will not exceed \$16,000 for FY24. In addition, it is recommended the Board of Trustees approves the Salary Range Table, as presented, showing revised placements for positions based on market data obtained. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

3. Acceptance of FY23 Enrollment Annual Audit

Mr. Block moved and Mr. Boldt seconded the motion that the Highland Community College Board accepts the enrollment annual audit for FY23. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

4. Resolution Authorizing Project “Building T (Dorothy and RC Clock Technology Center) Classroom Entry Accessibility Renovation” and to Authorize Approval for a Health and Safety Levy

Ms. Groezinger moved and Mr. Boldt seconded the motion to approve the Resolution, as presented, authorizing a Protection, Health, and Safety project for Building T (Dorothy and RC Clock Technology Center) Classroom Entry Accessibility renovation in the amount of \$520,000 and approve a levy of health and safety funds to finance the project. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Block, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

5. Resolution Authorizing Project “Building W (Maintenance) Septic System” and to Authorize Approval for a Health and Safety Levy

Mr. Rhyne moved and Mr. Boldt seconded the motion to approve the Resolution, as presented, authorizing a Protection, Health, and Safety project for Building W (Maintenance) Septic System in the amount of \$37,800 and approve a levy of health and safety funds to finance the project. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Block, Endress, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

6. Resolution Authorizing Project “Parking Lot and Loop Road Lighting” and to Authorize Approval for a Health and Safety Levy

Ms. Groezinger moved and Mr. Block seconded the motion to approve the Resolution, as presented, authorizing a Protection, Health, and Safety project for Parking Lot and Loop Road Lighting in the amount of \$125,000 and approve a levy

of health and safety funds to finance the project. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

7. Resolution Authorizing Project “Campus Security Camera System” and to Authorize Approval for a Health and Safety Levy

Ms. Groezinger moved and Mr. Block seconded the motion to approve the Resolution, as presented, authorizing a Protection, Health, and Safety project for Campus Security Camera System in the amount of \$82,200 and approve a levy of health and safety funds to finance the project. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

8. Resolution Authorizing Project “Softball/Baseball Parking Lot and Bleacher Accessibility” and to Authorize Approval for a Health and Safety Levy

Mr. Rhyne moved and Mr. Block seconded the motion to approve the Resolution, as presented, authorizing a Protection, Health, and Safety project for Softball/Baseball Parking Lot and Bleacher Accessibility in the amount of \$435,000 and approve a levy of health and safety funds to finance the project. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

9. Education and Building Fund Levy

Mr. Boldt moved and Mr. Rhyne seconded the motion to approve the Resolution providing for the levy of educational purposes taxes in the amount of \$6,840,000 and building purposes taxes in the amount of \$1,835,000 for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for FY24 and 50% for FY25. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Block, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

10. Insurance Levy

Mr. Block moved and Mr. Boldt seconded the motion to approve the Resolution, as presented, providing for a special tax levy in the amount of \$1,235,000 to cover the cost of purchasing insurance under 745 ILCS 10/9-107 of the Tort Immunity Act, for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for FY24 and 50% for FY25. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Block, Endress, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

11. Audit Levy

Mr. Boldt moved and Mr. Block seconded the motion to approve the Resolution, as presented, providing for a special tax levy in the amount of \$74,000 to cover the cost of an annual audit under 110 ILCS 805/3-22.1 of the Public Community College Act of the State of Illinois, for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for FY24 and 50% for FY25. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

12. Social Security and Medicare Levy

Ms. Groezinger moved and Mr. Block seconded the motion to approve the Resolution, as presented, providing for a special tax levy in the amount of \$160,000 to cover the cost of Social Security and Medicare under 40 ILCS 21-101 of the Social Security Enabling Act for the year 2023 to be collected in the year 2024; and that the levy for the year 2023 be allocated 50% for FY24 and 50% for FY25. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Boldt, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

13. Payment of Bills and Agency Fund Report – October 2023

Mr. Boldt moved and Mr. Rhyne seconded the motion to approve the Resolution authorizing and directing Ms. Jill Janssen, Treasurer, to make payments or transfers of funds for the October 2023 bills, including Board travel, amounting to \$989,110.24, Automated Clearing House (ACH) debits W0000648 amounting to \$46,431.24, Other Debits D0000123 amounting to \$90.72, and Electronic Refunds of \$26,832.28, with 1 adjustment of \$660.13, such warrants amounting to

\$1,061,804.35. Transfers of funds for payroll amounted to \$685,662.52. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Boldt, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried and the Resolution adopted.

REPORTS

Treasurer's Report: Statements of Revenue, Expenditures, and Changes in Fund Balance

There was no additional report.

Student Trustee

Ms. Coon reported that students have been mentioning issues they have had with courses transferring, and she also had an issue with Physics transferring, however, after the syllabi was sent, it was approved. Ms. Kuberski suggested Ms. Coon bring this issue up at a Student Senate meeting, and Ms. Gerber will also talk with Ms. Vicki Schulz, Student Advisor and Transfer Coordinator. Ms. Kuberski noted that typically advisors will work with advising at the other school to make sure transfer is as seamless as possible, but in Ms. Kuberski's experience, sometimes other colleges put up roadblocks so that students take the course at their institution until students push back, which is frustrating for the students. Ms. Gerber reported that at the last Student Services Officers' meeting, Mr. Marcus Brown from the Illinois Community College Board (ICCB) mentioned transfer is on the Governor's radar for the state. She encouraged students to come back to their own advisor, and Ms. Groezinger suggested that Student Senate help share the message that advisors can help. Ms. Coon also reported that there were a lot of student events that have happened or are planned, including a Halloween costume contest, trick or treating with the Jones-Farrar students, Roary's Rager, tee shirts distributed at a basketball game, a dodgeball tournament, National STEAM Day activities, a collection of bottles and blankets sponsored by Phi Theta Kappa, a Big Band concert, Appetizers with Administration, and distress activities during finals week. Mr. Rhyne suggested that the College reach out to students and let them know that there is someone to help them with transfer issues if they know the students are having issues.

Audit and Finance Committee

There was no report.

Illinois Community College Trustees Association (ICCTA) Representative

Mr. Boldt attended the November ICCTA meeting, which included a seminar on enterprise resource planning. A report was provided on the work of lobbying for four-year degrees at all community colleges, and a grant has been received from the Joyce Foundation to support the lobbying effort. Federal funding for 2024 will be flat. The ICCTA meeting also included a long discussion on artificial intelligence (AI), as well as a discussion on board chairs and how different positions on individual boards are selected. During the ICCTA lunch, Governor JB Pritzker was given ICCTA's highest nonmember honor. Mr. Boldt also provided Governor Pritzker with a letter regarding how the College might fund a possible athletic center. Secretary of State Alexi Giannoulias was the luncheon speaker and is focused on community colleges, libraries, and education as a whole. There was also discussion about diversity, equity, and inclusion, and Mr. Boldt shared a quote

from the discussion: "Diversity is a fact; inclusion is an act." Ms. Kuberski reported that Deputy Governor Torres met with the presidents and basically said that four-year degrees are not a political priority but talked about dual credit and transfer. It is Ms. Kuberski's understanding that four-year institutions and unions, particularly nurses' unions, are all pushing back.

Association of Community College Trustees (ACCT)

There was no report.

Board Chair

Mr. Endress passed around the Highland basketball schedules, which were sent to his home. He attended the Foundation's Executive Committee meeting representing the Board. Mr. Endress and Mr. Block also went out to the Foundation's land to discuss the irrigation system.

President

Ms. Kuberski is currently serving on an HLC Open Pathway peer review. She was assigned criterion five, which is about resources and finances, and she is seeing that Highland has done things as well, if not better, than other schools. This is her first time serving as a peer reviewer. Trustees mentioned several items of interest that were in the administrative reports.

At 5:10 p.m., the Chairperson declared a recess; the meeting resumed at 5:16 p.m.

CLOSED SESSION

Ms. Groezinger moved and Mr. Block seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body under Open Meetings Act exception 2-C-1; collective negotiating matters under Open Meetings Act exception 2-C-2; and, pending litigation, under Open Meetings Act exception 2-C-11, pursuant to the Open Meetings Act, and to return to Open Session for possible action. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Rhyne, Block, Coon

NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. The video stream and meeting would resume after the Closed Session.

At 5:20 p.m., the Chairperson declared the meeting in Closed Session.

Ms. Groezinger moved and Mr. Block seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Groezinger, Rhyne, Block, Endress, Coon

NAYS: None

At 5:57 p.m., the Chairperson declared the motion carried and the Closed Session ended.

ACTION, IF NECESSARY

- A. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal
Specific Employees of the Public Body or Legal Counsel for the Public Body

No action was necessary.

- B. Collective Negotiating Matters

1. Memorandum of Understanding Between Highland Community College (Board of Trustees) and Highland Community College Faculty Senate, Affiliated with AFT/IFT Local 1957 Regarding Use of Sick and Personal Time in Two-hour Increments
Ms. Groezinger moved and Mr. Block seconded the motion to approve the Memorandum of Understanding, as presented, between Highland Community College (Board of Trustees) and Highland Community College Faculty Senate, Affiliated with AFT/IFT Local 1957 regarding faculty use of sick and personal time in two-hour increments, effective November 28, 2023. The roll call on the motion was as follows:

AYES: Rhyne, Block, Endress, Groezinger, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

2. Memorandum of Understanding Between Highland Community College (Board of Trustees) and Highland Community College Custodial/Maintenance, Affiliated with AFT/IFT Local 1957 Regarding Benefit time for Custodial/Maintenance Employees
Ms. Groezinger moved and Mr. Rhyne seconded the motion to approve the Memorandum of Understanding, as presented, between Highland Community College (Board of Trustees) and Highland Community College Custodial/Maintenance, Affiliated with AFT/IFT Local 1957 regarding benefit time for Custodial/Maintenance Employees effective July 1, 2023. The roll call on the motion was as follows:

AYES: Block, Endress, Groezinger, Rhyne, Coon
NAYS: None

Whereupon the Chairperson declared the motion carried.

OLD BUSINESS

Feasibility Study Update

Ms. Kuberski reported that meetings continue with the YMCA, with the most recent meeting focusing on the budget and how the YMCA's revenue is generated. Ms. Janssen has been meeting with Mr. Rich Haight, Ms. Dawn Reed, and a YMCA board member to better understand their revenue. It does not look like they have a strong revenue source, with most of their revenue coming

from childcare, so Ms. Kuberski is unsure how much the YMCA will be able to contribute to the fundraising based on what she is hearing. The next full meeting with the YMCA is December 19. The YMCA also really wants more space and to expand the childcare facility, and they are adamant about keeping the pool, and some other things but Ms. Kuberski is unsure if they understand what the cost of the pool will be. Mr. Kurt Simpson has provided additional information to them about that. This is still unfolding, and there should be a much clearer idea at the special Board meeting in January. On November 17, Ms. Kuberski, Ms. Kuhlemeier, Mr. Rhyne, and Mr. Pete Norman toured facilities at Joliet and Waubonsee. Waubonsee had basically added on to an existing facility and created a field house and offices and some of the things the College is also considering. The group is continuing to get additional information from those colleges in terms of cost of operations. Talking points were provided to trustees following the last Board meeting. Mr. Norman and Mr. Dick are identifying potential key donors that would be separate from the Legacy Campaign donors. By the January special meeting, Ms. Kuberski hopes to have initial recommendations for the Board to consider in terms of how to proceed with the size of the facility, what would be included, and to talk more specifically about the partnership with the YMCA. Mr. Rhyne and Mr. Block shared their thoughts from the facility visits. Mr. Rhyne noted that for him, the thing was space, and what he discerned was that the College does not need a 168,000 square foot facility to get what we would want. One item Mr. Block picked up on the tours he attended was from the visit with the maintenance person and things that person mentioned, such as having a special apparatus to cover the floors when the light bulbs need to be changed. Ms. Gerber also informed trustees that she will be providing revised talking points that will include information on the number of regional athletes who attend Highland.

NEW BUSINESS

Following discussion, it was determined that a special Board meeting will be scheduled for January 10, 2024, beginning at 3:00 p.m. to discuss the potential facility.

DATES OF IMPORTANCE

The next quarterly Board retreat will be held on December 14, 2023, at 11:00 a.m., preceded by the Welding Lab ribbon-cutting event at 10:00 a.m. The next regular Board meeting is scheduled for January 23, 2024, at 4:00 p.m. A retirement reception will be held on Wednesday, November 29. All Board meetings will be held in the Robert J. Rimington Board room (H-228).

ADJOURNMENT

Mr. Block moved and Mr. Rhyne seconded the motion to adjourn the meeting. At 6:14 p.m., the vote being unanimous and there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



Terri A. Grimes, Board Secretary
Illinois Community College District No. 519