

**SPECIAL MEETING**  
**BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 519**  
**Counties of Stephenson, Ogle, Jo Daviess and Carroll**

**CALL TO ORDER/ROLL CALL**

A special meeting of the Board of Illinois Community College District No. 519 was called to order by Mr. Jim Endress, Board Chairperson, at 5:00 p.m. on August 7, 2024, in the Robert J. Rimington Board Room (room H-228) in the Highland Community College Student/Conference Center, 2998 West Pearl City Road, Freeport, Illinois in said district.

The following members were physically present: Mr. Doug Block, Mr. Jim Endress, Ms. Pennie Groezinger, Mr. Shawn Boldt, Mr. James Rhyne Jr., and, Ms. Mary Kaufman

The following members attended virtually: None

The following members were absent: Ms. Sarah Kuhlemeier, and Mr. Daeshon Verner

Others physically present: Ms. Chris Kuberski, President; Mr. Pete Fink, Director, ITS; and Ms. Terri Grimes, Board Secretary

Others virtually present: Ms. Jill Janssen, Vice President/CFO, Administrative Services; Mr. Scott Anderson, Vice President, Business, Technology, and Community Programs; Mr. Jim Phillips, Vice President/CAO, Academic Services; Mr. Pete Norman, Director, Athletics & Physical Education; and, Dr. Andy Dvorak, Retired Faculty

**APPROVAL OF TRUSTEE(S) ATTENDING MEETING VIA ELECTRONIC MEANS**

There were no trustees who requested to attend the meeting virtually.

**APPROVAL OF AGENDA**

Ms. Groezinger moved and Mr. Block seconded the motion to approve the agenda, as presented. The vote being unanimous, the motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**MAIN MOTION**

A. Personnel

1. Appointment: Coordinator, Business Training  
Mr. Endress noted a change in the start date for Ms. Stephanie Winnekins from August 12, 2024, to August 19, 2024.

Mr. Boldt moved and Ms. Groezinger seconded the motion to approve the appointment, as amended, of Ms. Stephanie Winnekins as full-time Coordinator, Business Training beginning August 19, 2024, at an FY25 salary of \$53,490, plus appropriate fringe benefits. This is a full-time, exempt professional position and is within the FY25 budget. The roll call on the motion was as follows:

AYES: Endress, Groezinger, Boldt, Rhyne, Kaufman, Block  
NAYS: None

Whereupon the Chairperson declared the motion carried.

### **CLOSED SESSION**

Ms. Groezinger moved and Mr. Boldt seconded the motion to move into Closed Session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body under Open Meetings Act exception 2-C-1; and, collective negotiating matters under Open Meetings Act exception 2-C-2, pursuant to the Open Meetings Act, and to return to Open Session for possible action. The roll call on the motion was as follows:

AYES: Groezinger, Boldt, Rhyne, Kaufman, Block, Endress  
NAYS: None

Whereupon the Chairperson declared the motion carried.

Mr. Endress explained that the public attendees through Zoom would remain in the meeting, with the video and audio muted, while the Board was in Closed Session. The video stream and meeting would resume after the Closed Session.

At 5:05 p.m., the Chairperson declared the meeting in Closed Session.

Ms. Groezinger moved and Mr. Boldt seconded the motion to end the Closed Session. The roll call on the motion was as follows:

AYES: Boldt, Rhyne, Kaufman, Block, Endress, Groezinger  
NAYS: None

At 5:23 p.m., the Chairperson declared the motion carried and the Closed Session ended.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

There was no new business.

**DATES OF IMPORTANCE**

Opening Days activities are scheduled for August 15 and 16, 2024. The next regular Board meeting is scheduled for August 27, 2024, at 4:00 p.m., and the next quarterly Board retreat is scheduled for September 12, 2024, at 11:00 a.m. Mr. Endress reminded trustees of the Foundation golf outing on September 6.

**ADJOURNMENT**

Ms. Groezinger moved and Ms. Kaufman seconded the motion to adjourn the meeting. At 5:25 p.m., there being no further business, the Chairperson declared the motion carried and the meeting adjourned.

Respectfully submitted,



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Terri A. Grimes, Board Secretary  
Illinois Community College District No. 519