



# HIGHLAND COMMUNITY COLLEGE

## Intent to Graduate

### \*\*For Office Use Only\*\*

FA – SP – SU 20\_\_\_\_  
Geometry Req. Y N  
Participation Y N  
IAI Requirements Y N  
GPA \_\_\_\_\_  
Graduated Y N

1. Filing deadline for Fall 2025 – Friday, October 3, 2025

Spring 2026 – Monday, January 26, 2026

Summer 2026 Commencement participation deadline 1/26/26 -Non-participant – Monday, April 13, 2026

- This form is required for all students graduating with an HCC Degree or certificate (regardless of participation in ceremony)
- A **NON-Refundable fee of \$30** must accompany this **completed** form when presented to the HCC Records office. Please print legibly.
- Summer and Fall graduates are encouraged to participate in Spring commencement exercises.
- The intent to graduate covers a student for an entire year from when they apply for graduation.
- If you have any questions regarding this form and/or the graduation processes, please contact Jeremy at **815-599-3500**
- Please allow **6-8 weeks** after semester grades are processed for **mailings** of diplomas/certificates.

NAME \_\_\_\_\_  
(Print your name EXACTLY the way you want it to appear on your diploma)

E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ Student ID **900** \_ \_ \_ \_ \_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

I am graduating during the : Fall ☐ Spring ☐ Summer ☐ 20\_\_\_\_ semester

Spring commencement exercises will be held on our campus on May 16, 2026 at 10 a.m. Please check only one box

☐ #1. I plan to attend (**walk**) the commencement ceremony held on HCC campus on 5/16/26:

Height \_\_\_\_\_ Weight (lbs) \_\_\_\_\_

☐ #2. I do NOT plan to attend the commencement graduation ceremony

My name is pronounced (for those students participating in the ceremony) as \_\_\_\_\_

|                                     |                       |
|-------------------------------------|-----------------------|
| _____ Last                          | _____ First           |
| Example - Weber (like the grill)    | Diana (Die-ann-a)     |
| Example - Kryzewski (Sha-shef-skee) | Palascak (Pal-a-sack) |

Town of residence desired to be listed in the commencement program and media listings: City: \_\_\_\_\_ State \_\_\_\_\_

If you require any special arrangements for participating in the ceremony (for instance, students with a disability) or special accommodations for guests, please describe below. You may also call **815-599-3500** or email [Jeremy.Bradt@highland.edu](mailto:Jeremy.Bradt@highland.edu) if you have questions

\*I am applying for:

|                                    |                                        |
|------------------------------------|----------------------------------------|
| _____ Associate of Science         | _____ Associate of General Studies     |
| _____ Associate of Arts            | _____ Associate of Engineering Science |
| _____ Associate of Applied Science | _____ Certificate in _____             |
| **(Emphasis of AAS) _____          |                                        |

\*Please refer to the current Highland catalog for description/requirements of appropriate degree/certificate or use the chart on the back of this form. \*\*AAS candidates must provide an emphasis if more than one is offered.

I am a member of Phi Theta Kappa: \_\_\_\_\_ Yes \_\_\_\_\_ No  
Did you attend HCC prior to Summer of 1993? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is there something unique about this graduation for you or someone else you know? Please let us know of any human-interest story about your or any other graduates (such as third generation graduate, brother/sister, mother/father, husband/wife, etc) on the reverse side of the questionnaire. If you have any questions about this, please contact Community Relations at 815-599-3421.

### \*\*Financial Aid Recipients Only\*\*

I hereby authorize that the "Graduation Fee" be charged against the proceeds of my grants or scholarships for which I am eligible. I understand that I am responsible for any charges, which may be in excess of these proceeds.

\_\_\_\_\_  
Degree Candidate's Signature

\_\_\_\_\_  
Authorized Financial Aid Signature

\*I understand the graduation ceremony is intended to recognize HCC academic achievement only  
Degree Candidate signature. \_\_\_\_\_ Date \_\_\_\_\_

### \*\*For Office Use Only\*\*

Received by \_\_\_\_\_ Date \_\_\_\_\_

Fee Paid (\$30) Y\_\_\_\_ N\_\_\_\_ Seq. # \_\_\_\_\_

**FIELD OF STUDY CODES AND PROGRAM TITLES** - The Field of Study Codes are arranged in the following manner:

- A. Transfer (2-year Degree at Highland and transferring to another college)
- B. Two Year Non-Transfer Degree (2-year vocational degree)
- C. Certificate (less than 2-year programs)
- D. Other

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| <p><b>A. Transfer Degrees:</b></p> <p><b>1. Associate of Science</b> 303<br/>(Use 303 if specific A.S. is not listed below)</p> <p>Animal Science 460<br/>Crop &amp; Soil Science 461<br/>Horticulture 462<br/>Food Science 463<br/>Biology 403<br/>Biology Education 404<br/>Chemistry 406<br/>Computer Science 407<br/>Engineer Tech. 612<br/>Environmental Science 405<br/>Geology 409<br/>Health Science 525<br/>Mathematics 410<br/>Mathematics Education 450<br/>Physics 411<br/>Pre-Chiropractic 430<br/>Pre-Dentistry 412<br/>Pre-Med. Tech 416<br/>Pre-Medicine 418<br/>Pre-Pharmacy 422<br/>Pre-Vet Med. 424<br/>Science Education 413</p> <p><b>2. Associate of Arts</b> 304<br/>(Use 304 if specific A.A. is not listed below)</p> <p>Agribusiness 531<br/>Agriculture 530<br/>Ag Education 532<br/>Art/Graphic Design 302<br/>Business Administration 204<br/>Criminal Justice 517<br/>Early Childhood Education 512<br/>English 307<br/>History/Social Science 502<br/>Human/Social Service 509<br/>Mass Communication 310<br/>Music 306<br/>Physical Education 510<br/>Political Science 504<br/>Professional Education 506<br/>Psychology 516<br/>Sociology 508<br/>Speech /Theatre 308</p> <p><b>3. Associate of Engineering Science</b> 414</p> | <p><b>B. Two-year Non-Transfer Degrees:</b></p> <p><b>3. Associate of Applied Science</b></p> <p>Accounting 203<br/>Agribusiness Management<br/><b>**Animal Science Emphasis 630A</b><br/><b>**Crop Technology 630C</b><br/><b>**Horticulture 630H</b><br/>Automotive Mechanics 604<br/>Business Administration Management 205<br/><b>Business Admin. Marketing Emphasis 205M</b><br/><b>Business Admin Entrep/Small Business 205E</b><br/>Criminal Justice 238<br/>Early Childhood Education 703<br/>Early Childhood Education Online 704<br/>Emergency Medical Services 425<br/>Equine Science 633<br/>Graphic Design 301<br/>Hospitality 217<br/>Industrial Mfg. Technology 617<br/>Industrial Training 634<br/>Information Systems<br/><b>**Programming Emphasis 206P</b><br/><b>**Computer Technician Emphasis 206T</b><br/><b>**Office Administration Emphasis 206O</b><br/><b>**Business Emphasis 206B</b></p> <p>Information Tech- Medical Coding 233C<br/>Medical Assistant 420<br/>Nursing/ADN 421</p> <p><b>Associate of General Studies Degree</b> 101<br/>(A variety of courses to meet personal goals.)</p> | <p><b>C. Certificates:</b></p> <p>Accounting 213<br/>Accounts Clerk 214<br/>Agricultural Production 605<br/>    ** Dairy or General Emphasis<br/>Automotive Service Level I 636<br/>Automotive Service Level II 637<br/>Cannabis Studies 650<br/>Commercial Applicator I 653<br/>Commercial Applicator II 652<br/>Computer Technician 619<br/>Cosmetology 606<br/>Criminal Justice 237<br/>Entrepreneurship/Small Business Mgt 252<br/><b>Equine Certificates</b><br/>Equine Massage Therapist 638<br/>Equine Riding Instructor 640<br/>Stable Manager 639<br/>General Equine Science 641<br/>Early Care &amp; Education 727<br/>Infant Toddler Level 2 Credential 724<br/>ECE Infant/Toddler Certificate 726<br/>Infant/Toddler Level 3 Credential 725<br/>Level 2 ECE Credential 723<br/>Level 3 ECE Credential 713<br/>Graphic Design 305<br/>Horticulture 654<br/><b>Industrial Manufacturing Technology:</b><br/>    Basic Welding 628<br/>    CNC Machinist 644<br/>    Computer-Aided Design/Mech. 601<br/>    Machine Processes 607<br/>    Welding &amp; Fabrication 614</p> <p>Information Specialist I 241<br/>Information Specialist II 231<br/>Information Tech - Medical Coding 234<br/>Marketing 253<br/>Medical Assistant 428<br/>Nail Technician 635<br/>Patient Care Technician 427<br/>Professional Tax Preparer 216<br/>QuickBooks Professional 215<br/>Restaurant Management 260</p> |
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