



HIGHLAND COMMUNITY COLLEGE  
NOTIFICATION OF INTENT TO ATTEND

This agreement does not cover courses under 100-level, general education courses or pre-requisites. These courses must be taken at Highland Community College. In addition, individual courses are not applicable for Joint Educational Agreements unless approval from the Executive Vice President

Personal Data

Highland ID number \_\_\_\_\_ Date of Application \_\_\_\_\_

Legal Name \_\_\_\_\_ Previous \_\_\_\_\_

Present Address (street number, city, zip)  
\_\_\_\_\_

How long have you lived at this address? \_\_\_\_\_

Date of Birth \_\_\_\_\_ Phone \_\_\_\_\_

Name of High School Attended, Graduation Year (or GED Year) \_\_\_\_\_

Educational Intent

College you wish to attend Blackhawk Technical College

Program in which you intend to enroll \_\_\_\_\_

Intent to pursue a (check one)

\_\_\_\_\_ Associate of Applied Science Degree

\_\_\_\_\_ One year certificate

\_\_\_\_\_ Two year certificate

Semester/Academic year you wish to enroll \_\_\_\_\_

Student Signature \_\_\_\_\_

\_\_\_\_\_  
Director of Enrollment & Records

\_\_\_\_\_  
Executive Vice President

Residents of Highland Community College District #519 (must provide proof of current residency) seeking authorization for a Joint Education Agreement to attend a program at another college must complete steps 1 and 2 below:

1. Send the completed form to  
Director of Enrollment and Records  
2998 W. Pearl City Rd  
Freeport, IL 61032

THIS FORM **MUST** BE COMPLETED AND RETURNED TO THE DIRECTOR OF ENROLLMENT AND RECORDS AT LEAST 40 DAYS PRIOR TO THE BEGINNING OF ANY SEMESTER, QUARTER OR TERM FOR WHICH YOU REQUEST SUPPORT

2. Please attach a current plan of study showing all courses to be taken from the college in which the student plans to enroll. This must accompany this application. The Director will review the request, HCC catalog, and the plan of study submitted by the student.
3. A recommendation for approval or denial will be made by the Director of Enrollment and Records, Executive Vice President, and the Associate Vice President of Student Services.
4. You will be notified by mail regarding authorization. If approved, Southwest Wisconsin Technical College will also receive a letter of authorization. However, it does not provide authorization if you subsequently change your program of study.
5. This form must be required for each academic year attended.

What is a joint educational agreement?

Certain Associate in Applied Science degree and certificate programs may not be available at Highland Community College. A “Joint Educational Agreement” is an agreement between Highland Community College and Blackhawk Technical College for an approved resident of one district to enroll in a specified occupational program at a participating school and be required to pay only the in-district tuition rate established by the college attended. Students complete all specialized courses at the cooperative college.

NOTE: Some colleges participating in the Joint Educational Agreement have established deadline for application to certain programs. HCC is not responsible for out-of-district costs if a deadline is not met by a student.